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WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA

BASIC FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2004

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1-19-05

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PORT ALLEN, LOUISIANA
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PORT ALLEN, LOUISIANA
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PORT ALLEN, LOUISIANA
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DYER & VICKNAIR

(CERTIFIED PUBLIC ACCOUNTANTS)

GLYNN R. DYER, CPA (APC), (RETIRED)
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INDEPENDENT AUDITORS' REPORT

West Baton Rouge Parish School Board
Port Allen, Louisiana

We have audited the accompanying financial statements of the government activities, each major fund, and the aggregate remaining fund information of

WEST BATON ROUGE PARISH SCHOOL BOARD PORT ALLEN, LOUISIANA

as of and for the year ended June 30, 2004, which collectively comprise the School Board's basic financial statements as listed in the table of contents. These financial statements are the responsibility of School Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of West Baton Rouge Parish School Board, as of June 30, 2004, and the respective changes in financial position, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis on pages 3 through 7 and budgetary comparison information on pages 32 through 35 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

(SEND ALL CORRESPONDENCE TO THE BATON ROUGE ADDRESS)

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DYER & VICKNAIR

(CERTIFIED PUBLIC ACCOUNTANTS)

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the West Baton Rouge Parish School Board's basic financial statements. The accompanying other supplementary information on pages 36 through 52 are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U. S. Office of Management and Budget A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the basic financial statements of West Baton Rouge Parish School Board, Port Allen, Louisiana. The other supplementary information and the schedule of expenditures of federal awards have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The information included in the performance and statistical data on pages 64 through 72 have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 21, 2004, on our consideration of West Baton Rouge Parish School Board's internal control over financial reporting and our tests of its compliance with laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Baton Rouge, Louisiana
December 21, 2004

Dyer & Vicknair

REQUIRED SUPPLEMENTARY INFORMATION - PART I

Management's Discussion and Analysis

As management of the West Baton Rouge Parish School Board (hereinafter, School Board), we offer readers of the School Board's financial statements this narrative overview and analysis of the financial activities of the School Board for the fiscal year ended June 30, 2004. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal. All amounts, unless otherwise indicated, are expressed in thousands of dollars.

Financial Highlights

- The assets of the School Board exceeded its liabilities at the close of the fiscal year by \$11,780 (*net assets*). Of this amount, \$6,700 (*unrestricted net assets*) may be used to meet the School Board's ongoing obligations to citizens and creditors.
- The School Board's total net assets decreased by \$699.
- The State MFP funds increased by \$386 from prior year.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the School Board's basic financial statements. These basic financial statements are composed of three components: 1) government-wide financial statements; 2) fund financial statements; and, 3) notes to the financial statements. The financial statements also contain other supplemental information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of the School Board's finances, in a manner similar to a private-sector business.

The statement of net assets presents information on all of the School Board's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the School Board is improving or deteriorating.

The statement of activities presents information showing how the government's net assets *changed during the most recent fiscal year*. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., uncollected taxes and earned by unused sick leave).

Both of the government-wide financial statements present functions of the School Board that are principally supported by taxes and intergovernmental revenues (governmental activities). The School Board has no functions or activities which are business-like in nature, meaning that they are primarily supported by user fees and charges for services, such

as a municipally owned utility system. The governmental activities of the School Board include regular and special education programs, support services, administration, maintenance, student transportation and school food services. The School Board contains no other units of government (component units) nor is it contained as a component unit of any other level of local or state government.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over the resources that have been segregated for specific activities or objectives. The School Board, like other state and local governments, used fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the School Board can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financials statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the School Board's financial position. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The School Board maintains individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balance for the General Fund, Debt Service Fund, Capital Projects Fund and the EFID Sales Tax Fund, all of which are considered to be major funds. The remaining funds are combined into a single, aggregated presentation under the label of other governmental funds, which contains all the non-major funds. Individual fund data for each of these non-major funds is provided in the form of combining statements elsewhere in the financial statements.

The School Board adopts annual appropriated budgets for all funds except expenditures driven by grant funds. Budgets for those types of grants funds are submitted by the grant supervisor to the Louisiana Department of Education, which approves the grant budgets and, through which flows requests for reimbursement. In virtually all cases, revenues received will equal expenditures and transfers of indirect costs, meaning that these funds do *not have fund balances to carry forward to future periods. The School Board does adopt formal budgets for the General Fund, Debt Service Fund, Capital Projects Fund , EFID Sales Tax Fund and those Special Revenue Funds which are funded by local taxes.*

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of outside parties such as students. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the School Board's programs. The sole fiduciary fund of the School Board is the School Activity Fund, which contains monies belonging to the schools, their students, and clubs or other activities.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information. Included therein are the combining statements referred to earlier in connection with non-major governmental funds. Also, under the label of other supplementary information can be found data on individual school activity funds, capital assets, and information required to be presented by state statute.

Financial Analysis of the School Board's Funds

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the School Board, assets exceeded liabilities by \$11,780 at the close of the most recent fiscal year.

Statement of Net Assets

	June 30,	
	<u>2004</u>	<u>2003</u>
ASSETS		
Current and other assets	\$ 10,548	\$ 11,956
Capital assets	<u>16,255</u>	<u>17,238</u>
Total assets	<u>26,803</u>	<u>29,194</u>
LIABILITIES		
Current liabilities	3,453	3,858
Non-current liabilities	<u>11,570</u>	<u>12,856</u>
Total liabilities	<u>15,023</u>	<u>16,714</u>
NET ASSETS		
Invested in capital assets, net of related debt	4,070	3,853
Reserved for debt service	1,010	1,302
Unrestricted	<u>6,700</u>	<u>7,325</u>
Total net assets	<u>11,780</u>	<u>12,480</u>

Changes in Net Assets

	Year Ended June 30,	
	<u>2004</u>	<u>2003</u>
Revenues:		
Charges for services	\$ 327	\$ 302
Operating grants	4,124	3,518
General revenues:		
Property taxes	5,463	5,353
Sales and use taxes	6,753	6,715
Minimum Foundation Program	9,710	9,325
Other	<u>553</u>	<u>789</u>
Total revenues	<u>26,931</u>	<u>26,002</u>
Expenses:		
Instruction	14,488	14,038
Student and staff support	2,188	2,870
Administration	4,287	3,329
Plant services	2,192	2,105
Student transportation	1,741	1,650
Food services	2,021	1,985
Debt services	583	649
Other	<u>131</u>	<u>126</u>
Total expenses	<u>27,631</u>	<u>26,752</u>
Increase (decrease) in net assets	(700)	(750)
Net assets – beginning of year	<u>12,480</u>	<u>13,230</u>
Net assets – end of year	<u>11,780</u>	<u>12,480</u>

Capital Asset and Debt Administration

Capital assets. The School Board's investment in capital assets as of June 30, 2004 amounts to \$16,258 (net of accumulated depreciation). This investment includes land, buildings and improvements, furniture, machinery and equipment.

	June 30,	
	<u>2004</u>	<u>2003</u>
Land	\$ 986	\$ 986
Buildings & Improvements	28,501	28,354
Furniture & Equipment	1,163	1,148
Less: Accumulated depreciation	<u>(14,395)</u>	<u>(13,251)</u>
Total, net of depreciation	<u>\$ 16,258</u>	<u>\$ 17,237</u>

Long-term debt. At the end of the current fiscal year, the School Board had bonded debt outstanding of \$12,185. This entire amount is from the 1999 Series Refunding bonds.

During the year, bond principal of \$1,200 of the 1999 bonds was paid, as was interest in the amount of \$601.

Variations Between Original and Final Budgets

During the year, the School Board revised the budget once. Significant changes were increases to salaries and related benefits.

Economic Factors and Next Year's Budget

According to the West Baton Rouge Parish Tax Assessor, there should be an increase in taxable assessed valuation in the 10% range due to reassessment.

Requests for Information

This financial report is designed to provide a general overview of the School Board's finances for those with an interest in the government's financial position and operations. Questions concerning any of the information provided in this CAFR or requests for additional information should be addressed to John P. Musso, Business Manager, West Baton Rouge Parish School Board, 3761 Rosedale Road, Port Allen, LA 70767.

BASIC FINANCIAL STATEMENTS

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**STATEMENT OF NET ASSETS
JUNE 30, 2004**

ASSETS	
Current assets	
Cash and cash equivalents	\$ 2,976,031
Investments	6,074,765
Receivables	1,473,127
Inventory	24,796
Non-current assets	
Capital assets, net of accumulated depreciation	<u>16,255,063</u>
 TOTAL ASSETS	 <u>26,803,782</u>
 LIABILITIES	
Current liabilities	
Accounts, salaries and other payables	\$ 2,004,815
Interest payable	183,250
Bonds payable, due within one year	1,265,000
Non-current liabilities	
Compensated absences payable, due after one year	650,401
Bonds payable, due after one year	<u>10,920,000</u>
 TOTAL LIABILITIES	 <u>15,023,466</u>
 NET ASSETS	
Invested in capital assets, net of related debt	4,070,063
Reserved for:	
Debt service	1,009,801
Unreserved - Undesignated	<u>6,700,453</u>
 TOTAL NET ASSETS	 <u>11,780,316</u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**STATEMENT OF ACTIVITIES
For the year ended June 30, 2004**

	<u>EXPENSES</u>	<u>CHARGES FOR SERVICES</u>	<u>PROGRAM REVENUES OPERATING GRANTS AND CONTRIBUTIONS</u>	<u>NET (EXPENSE) REVENUE AND CHANGES IN NET ASSETS GOVERNMENTAL ACTIVITIES</u>
FUNCTIONS/PROGRAMS				
Governmental activities:				
Instruction:				
Regular programs	\$ 8,649,724		\$ 261,358	\$ (8,388,365)
Special programs	2,551,967		374,201	(2,177,766)
Vocational programs	550,318		53,979	(496,339)
All other programs	2,915,791	\$ 84,584	1,925,901	(905,306)
Support services:				
Student services	988,972		213,395	(775,577)
Instructional staff support	1,199,204		160,094	(1,039,110)
General administration	2,179,130			(2,179,130)
School administration	1,742,229			(1,742,229)
Business services	183,155			(183,155)
Plant services	2,192,406			(2,192,406)
Student transportation services	1,740,786			(1,740,786)
Central services	131,171			(131,171)
Food services	2,021,954	242,585	1,136,216	(643,153)
Interest on long term debt	583,757	-	-	(583,757)
Total Governmental Activities	27,630,565	327,169	4,125,145	(23,178,251)
Taxes:				
Property taxes, levied for general purposes				3,910,368
Property taxes, levied for debt services				1,552,551
Sales and use taxes, levied for general purposes				6,753,004
State revenue sharing				109,305
Grants and contributions not restricted to specific purposes:				
<i>Minimum Foundation Program</i>				9,709,733
Interest and investment earnings				183,625
Miscellaneous				260,358
				22,478,944
				(699,306)
				12,479,622
				11,780,316

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**GOVERNMENTAL FUNDS
Balance Sheet
June 30, 2004**

	GENERAL	CAPITAL PROJECTS	DEBT SERVICE	EFID SALES TAX	OTHER GOVERN- MENTAL	TOTALS
<u>ASSETS</u>						
Cash and cash equivalents	\$ 2,232,113	\$ 152,344	\$ 9,801	\$ 196,967	\$ 384,806	\$ 2,976,031
Investments	74,765	5,000,000	1,000,000			6,074,765
Receivables	398,463			248,501	826,163	1,473,127
Interfund receivables	136,675					136,675
Inventory	-	-	-	-	24,796	24,796
TOTAL ASSETS	2,842,016	5,152,344	1,009,801	445,468	1,235,764	10,685,394
<u>LIABILITIES AND FUND BALANCES</u>						
Liabilities:						
Accounts, salaries and other payables	\$ 915,748			\$ 163,407	\$ 925,660	\$ 2,004,815
Interfund payables	-	-	-	136,675	-	136,674
Total Liabilities	915,748	-	-	300,082	925,659	2,141,490
Fund Balances:						
Reserved for:						
Debt service			\$ 1,009,801			1,009,801
Unreserved - Undesignated	1,926,268	\$ 5,152,344	-	145,387	310,105	7,534,104
Total Fund Balances	1,926,268	5,152,344	1,009,801	145,387	310,105	8,543,905
<u>TOTAL LIABILITIES AND FUND BALANCES</u>	2,842,016	5,152,344	1,009,801	445,468	1,235,764	10,685,394

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**Reconciliation of the Governmental Funds Balance Sheet
to the Statement of Net Assets
June 30, 2004**

Total Fund Balances at June 30,2004 - Governmental Funds		\$ 8,543,904
Cost of capital assets at June 30, 2004	\$ 30,650,274	
Less: Accumulated Depreciation as of June 30,2004:		
Buildings and Improvements	(13,446,248)	
Furniture and equipment	<u>(948,963)</u>	16,255,063
Elimination of interfund assets and liabilities:		
Due from other funds	136,675	
Due to other funds	<u>(136,675)</u>	-
Long-term liabilities at June 30,2004:		
Compensated absences payable	(650,401)	
Bonds payable	(12,185,000)	
Accrued interest payable	<u>(183,250)</u>	<u>(13,018,651)</u>
Net Assets at June 30, 2004		<u>11,780,316</u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT

West Baton Rouge Parish School Board
Port Allen, Louisiana

GOVERNMENTAL FUNDS
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2004

	<u>GENERAL</u>	<u>CAPITAL PROJECTS</u>	<u>DEBT SERVICE</u>	<u>EFID SALES TAX</u>	<u>OTHER GOVERN- MENTAL</u>	<u>TOTALS</u>
<u>REVENUES</u>						
Local Sources:						
Taxes:						
Ad valorem	\$ 3,910,368		\$ 1,552,551			\$ 5,462,919
Sales and use	3,410,053			\$ 3,342,950		6,753,004
Interest earnings	56,490	\$ 112,427	14,707			183,625
Charges for services	16,589				\$ 310,580	327,169
Other	122,430	42,239	-	-	37,625	202,295
Total Local Sources	<u>7,515,930</u>	<u>154,667</u>	<u>1,567,259</u>	<u>3,342,950</u>	<u>348,206</u>	<u>12,929,011</u>
State Sources:						
Minimum Foundation Program	9,152,696				557,037	9,709,733
Other	339,897	-	-	-	646,361	986,258
Total State Sources	<u>9,492,593</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,203,398</u>	<u>10,695,991</u>
Federal Sources						
	-	-	-	-	3,306,255	3,306,255
<u>TOTAL REVENUES</u>	<u>17,008,523</u>	<u>154,667</u>	<u>1,567,259</u>	<u>3,342,950</u>	<u>4,857,859</u>	<u>26,931,258</u>
<u>EXPENDITURES</u>						
Current:						
Instruction:						
Regular programs	7,802,952			715,515	151,745	8,670,213
Special programs	2,009,212			191,794	350,961	2,551,967
Vocational programs	457,891			38,447	53,979	550,318
All other programs	985,193			126,653	1,813,536	2,925,383
Support Services:						
Student services	744,259			31,318	213,395	988,972
Instructional staff support	1,006,162			49,034	144,009	1,199,204
General administration	925,987	133,526	58,859	111,635		1,230,007
School administration	1,715,530			26,699		1,742,229
Business services	170,212			12,944		183,155
Plant services	2,106,952			54,263	11,293	2,172,507
Student transportation services	1,645,215			79,923		1,725,138
Central services	131,171					131,171
School food services	10,568			59,502	1,944,406	2,014,476
Debt Service:						
Principal retirement			1,200,000			1,200,000
Interest and bank charges	-	-	600,760	-	-	600,760
<u>TOTAL EXPENDITURES</u>	<u>19,711,305</u>	<u>133,526</u>	<u>1,859,619</u>	<u>1,497,727</u>	<u>4,683,323</u>	<u>27,885,500</u>
EXCESS (DEFICIENCY) OF OVER EXPENDITURES	<u>(2,702,782)</u>	<u>21,141</u>	<u>(292,360)</u>	<u>1,845,223</u>	<u>174,536</u>	<u>(954,241)</u>
OTHER FINANCING SOURCES						
Interfund transfers in	1,878,220					1,878,220
Interfund transfers out	-	-	-	(1,778,407)	(99,814)	(1,878,220)
TOTAL OTHER FINANCING SOURCES (USES)	<u>1,878,220</u>	<u>-</u>	<u>-</u>	<u>(1,778,407)</u>	<u>(99,814)</u>	<u>-</u>
NET CHANGES IN FUND	(824,562)	21,141	(292,360)	66,817	74,722	(954,241)
FUND BALANCES - BEGINNING	<u>2,750,830</u>	<u>5,131,203</u>	<u>1,302,161</u>	<u>78,570</u>	<u>235,381</u>	<u>9,498,145</u>
FUND BALANCES - ENDING	<u>1,926,268</u>	<u>5,152,344</u>	<u>1,009,801</u>	<u>145,387</u>	<u>310,103</u>	<u>8,543,904</u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**Reconciliation of the Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances to
the Statement of Activities
For the Year Ended June 30, 2004**

Total Net Changes in Fund Balances for year ended June 30, 2004	\$ (954,241)
Add: Capital outlay which is considered expenditures on Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances	161,691
Less Depreciation expense for year ended June 30, 2004	(1,144,247)
Add: Bond principal retirement considered as an expenditure	1,200,000
Add: Excess of compensated absences used over compensated absences earned	20,488
Add: Difference between interest on long-term debt on modified accrual basis versus interest on long-term debt on an accrual basis	<u>17,003</u>
Total changes in Net Assets, for year ended June 30, 2004	<u>(699,306)</u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

FIDUCIARY FUND

**Statement of
Fiduciary Net Assets
June 30, 2004**

SCHOOL ACTIVITY FUNDS

ASSETS	
Cash and cash equivalents	\$ 332,872
Investments	<u>14,555</u>
<u>TOTAL ASSETS</u>	<u>347,427</u>
LIABILITIES	
Deposits due others	\$ <u>347,427</u>
<u>TOTAL LIABILITIES</u>	<u>347,427</u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2004

INTRODUCTION

The West Baton Rouge Parish School Board (School Board) is a corporate body created under Louisiana Revised Statute (LSA-R.S.) 17:51 to provide public education for the children within West Baton Rouge Parish. The School Board is authorized by LSA-R.S. 17:81 to establish policies and regulations for its own government consistent with the laws of the State of Louisiana and the regulations of the Louisiana Board of Elementary and Secondary Education. The West Baton Rouge Parish School Board is comprised of ten (10) members who are elected from eight districts for terms of four years. The Board is charged with the management and operation of the school system.

The School Board operates ten schools within the parish. Student enrollment as of October 2003 was approximately 3493. In conjunction with regular educational programs, some of these schools offer special education and/or adult education programs. In addition, the School Board provides transportation and school food services for the students.

NOTE #1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The School Board complies with generally accepted accounting principles (GAAP). The GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. In the government-wide financial statements, Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, have been applied unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails.

This financial report has been prepared in conformity with GASB Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*, issued in June 1999. The following is a summary of the School Board's significant policies:

A. Financial Reporting Entity

GASB Statement No. 14, *The Reporting Entity*, and GASB Statement No. 39, *Determining Whether Certain Organizations Are Component Units*, establish criteria for determining the governmental reporting entity. Under provisions of these Statements the School Board is considered a primary government, since it is a special purpose government that has a separately elected governing body, is legally separate,

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
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(Continued)

A. Financial Reporting Entity (continued)

and is fiscally independent means that the School Board may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt. The School Board also has no component units defined by GASB No. 14 and 39 as other legally separate organizations for which the elected School Board members are financially accountable. There are no other primary governments with which the School Board has a significant relationship.

B. Basis of Presentation

Government-wide Financial Statements.

The Statement of Net Assets and Statement of Activities display information about the reporting government as a whole. They include all funds of the School Board except for fiduciary funds. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues.

The School Board's basic financial statements consist of the government-wide statements on all of the non-fiduciary funds activities and fund financial statements (individual major fund and combined non-major funds). The statements are prepared in accordance with accounting principles generally accepted in the United States of America as applied to governmental units. Private sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide financial statements to the extent that those standards do not conflict or contradict guidance of the GASB, in which case, GASB prevails.

Program Revenues.

Program revenues included in the Statement of Activities derive directly from parties outside the School Board's taxpayers. As a whole, program revenues reduce the cost of the function to be financed from the School Board's general revenues.

Allocation of Indirect Expense.

The School Board Reports all expenses by function in the Statement of Activities. Direct expenses are those are clearly identifiable with a function. Indirect expenses of other functions are not allocated to those functions but are reported separately in the Statement of Activities. Depreciation expense which can be specifically identified by function is included in the direct expenses of each function. Depreciation on buildings is assigned to "General Administration" function due to the fact that school buildings serve many purposes. Interest in general long-term debt is considered an indirect expense and is reported separately.

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2004
(Continued)

Fund Financial Statements.

Fund Financial Statements of the reporting entity are organized into funds, each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditures. Funds are organized into two major categories: governmental and fiduciary. An emphasis is placed on major funds within the governmental category. A fund is considered major if it is the primary operating fund of the School Board or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures of that individual governmental fund are at least 10 percent of the corresponding total for all governmental funds.

The funds of the School Board are described below:

Governmental Funds

Governmental funds are used to account for all or most of the School Board's general activities, including the collection and disbursement of specific and legally restricted monies, the acquisition or construction of general fund assets and the servicing of long-term debt. Governmental funds include:

1. The general fund is the primary operating fund of the School Board and always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in another fund.
2. The special revenue funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
3. The debt service fund accounts for the accumulation of financial resources for the payment of interest and principle on the general long-term debt.
4. The capital projects fund is used to account for resources restricted for the acquisition, construction or improvement of capital facilities.

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2004
(Continued)

Fiduciary Funds (Not included in governmental-wide statements)

Fiduciary funds account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the School Board. Fiduciary funds include:

1. The agency fund accounts for assets held by the School Board as an agent for the individual schools and school organizations. The agency fund is custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations.

C. Measurement Focus and Basis of Accountability

Measurement focus is a term used to describe “which” transactions are recorded within the various financial statements. Basis of accounting refers to “when” transactions are recorded regardless of the measurement focus applied.

Measurement Focus

On the government-wide Statement of Net Assets and the Statement of Activities, governmental-like activities are presented using the economic resources measurement focus.

In the fund financial statements, the “current financial resources” measurement focus is used as appropriate:

- a. All governmental funds utilize a “current financial resources” measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. *Their operating statements present sources and uses of available spendable financial resources during a giving period.* These funds use fund balance as their measure of available spendable financial resources at the end of the period.
- b. Agency funds are not involved in the measurement of results of operations; therefore, measurement focus is not applicable to them.

Basis of Accounting

In the governmental-wide Statement of Net Assets and Statement of Activities, governmental-like activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are rewarded when the liability is incurred or economic asset used.

Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2004
(Continued)

In the fund financial statements, governmental funds and agency funds are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when "measurable and available." Measurable means knowing or being able to reasonably estimate the amount. Expenditures (including capital outlay) are recording when the related fund liability is incurred, except for general delegation bond principal and interest which are reported when due.

D. Assets, Liabilities, and Equity

Cash and Cash Equivalents

For the purpose of the Statement of Net Assets, cash and cash equivalents are considered to be demand deposits, interest-bearing demand deposits and short-term investments (usually time certificates of deposits). All of these cited instruments are considered cash equivalents, as long as their original maturities are of three months or less from the date of acquisition.

Under state law, the School Board may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with a bank organized under Louisiana law and national banks having principal offices in Louisiana.

Investments

Investments are limited by LSA-R.S. 33:2955 and the School Board's investment policy. If the original maturities of investments exceed 90 days, they are classified as investments; however, if the original maturities are 90 days or less, they are classified as cash equivalents.

Interfund Receivables and Payables

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those related to goods and services type transactions are classified as "due to and from other funds." Short-term interfund loans are reported as "interfund receivables and payables." Interfund receivables and payables between funds within governmental activities are eliminated in the Statement of Net Assets.

Inventory

Inventories of the School Lunch Special Revenue Fund consist of food purchased by the School Board and commodities granted by the United States Department of Agriculture through the Louisiana Department of Agriculture and Forestry.

All purchased inventory items are valued at the lower of cost (first-in, first-out) on market, and commodities are assigned values based on information provided by the United States Department of Agriculture.

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2004
(Continued)

The commodities are recorded as revenue when received (issued); however, all inventory items are recorded as expenditures when consumed.

Prepaid Items

Prepaid items represent costs paid in advance which are applicable to future accounting periods. An evaluation of such items indicates that any amounts which might be included as prepaid items are generally immaterial and therefore not recorded on neither the government-wide nor fund financial statements.

Receivables

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Major receivables include sales and use taxes and grants.

In the fund financial statements, material receivables include revenue accruals such as sales tax, grants and other intergovernmental revenues since they are usually both measurable and available.

Interest and investment earnings are recorded when earned.

Capital Assets

Capital assets, which include land, buildings and improvements, and furniture and equipment, are reported in the government-wide financial statements. Capital assets are not included within the depreciable assets (those subject to depreciation) of the School Board unless they cost on an individual basis \$ 5,000 or more and have an estimated useful life of more than one year. Items costing less than that are "expensed" at the time of purchase rather than depreciated. Depreciable assets do not have an assigned salvage value since any amount would be generally immaterial.

Capital assets purchased or constructed are recorded at historical cost, or, estimated historical cost if actual historical cost is not available. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets are depreciated using the straight-line method over useful lives of 40 years for buildings to 5 to 20 years for furniture and equipment.

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2004
(Continued)

The School Board does not possess any material amounts of infrastructure assets, such as sidewalks and parking lots. Amounts prior to June 30, 2002, for such items were considered to be part of the cost of the buildings or other immovable property such as stadiums. In the future, if such items are built or constructed, and are material in relation to the class of assets, they will be capitalized and depreciated.

Compensated Absences

All twelve-month employees earn from 10 to 20 days of annual (vacation) leave each year, depending on their length of service with the School Board. Annual leave is credited at the end of the fiscal year and must be taken in the following fiscal year.

All School Board employees earn from 10 to 13 days of sick leave each year depending on the number of months employed. Sick leave can be accumulated without limitation. Upon retirement or death, unused sick leave of up to 25 days is paid to employees (or their heirs) at the employees daily rate of pay at the time of retirement (or death). Under the Teachers Retirement System of Louisiana (TRSL), the total unused sick leave (including any amount which may be compensated or mentioned above), is used in retirement benefit calculations as earned service for leave earned prior to July 1, 1998. For Sick leave earned after June 30, 1998 under the TRSL and for sick leave earned under the Louisiana School Employees Retirement System (LSERS), all unpaid sick leave, which excludes the above stated compensated days, is used in retirement benefit computations as earned service.

Sick leave may be accumulated without limitation and is earned on a June 30 fiscal year basis. *Certified employees may carry their accumulated sick leave from one public school district to another public school district in Louisiana.*

Sabbatical leave may be granted on or for medical leave or for professional and cultural improvement. Any employee whose position requires a teaching certificate is entitled, subject to approval of the School Board, to one (1) semester of sabbatical leave after three years of continuous service with the School Board, or two (2) semesters of sabbatical leave after six (6) or more years of continuous service. Sabbatical leave benefits are recorded as an expenditure in the period paid and are not recorded as a liability on the government-wide financial statements.

The cost of current leave privileges, as recognized as a current year expenditure in the governmental funds when leave is actually taken.

Long-Term Obligations

All long-term obligations are reported as liabilities in the government-wide statements. The long-term obligations consist primarily of bonds payables and accrued compensated absences.

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2004
(Continued)

Long-term obligations are not reported as liabilities in the fund financial statements. Debt proceeds are reported as other financing sources and payment of principle and interest reported as expenditures.

Equity Classifications

Government-wide Statements

- a. Invested in capital assets, net of related debt - Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds that are attributable to the acquisition, construction or improvement of those assets.
- b. Restricted net assets - Consist of net assets with constraints placed on use either by (1) external groups, or (2) law through constitutional provisions or enabling legislation.

Fund Statements

Governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved with unreserved further split between designated and undesignated.

Use of Estimates

The preparation of financial statement in conformity with general accepted accounting principles in the United State of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses/expenditures during the reported period. Actual results may differ from the estimates.

E. Revenues, Expenditures, and Expenses

Sales Tax

The School Board levies two separate sales tax on taxable sales within the Parish. The sales tax is collected by West Baton Rouge Parish Department of Revenue and remitted to the City in the month following receipt by the Department of Revenue. The Department of Revenue receives the sales tax approximately one month after collection by vendors.

WEST BATON ROUGE PARISH SCHOOL BOARD
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(Continued)

In October, 1965, the voters of the parish approved a permanent one percent sales and use tax. The net proceeds (after deduction for the cost of collection) are dedicated for salaries of teachers and for the general operations of the schools. Proceeds from this tax are included as revenue in the General Fund.

In May, 1999, the voters of the parish approved an additional one percent sales and use tax. The net proceeds (after deduction for cost of collection) are dedicated as follows: 1) 45% to be used for teachers' and support staff salaries; 2) 55% to eliminate operating deficits of the General Fund by providing monies to pay the cost of operation and maintenance of the school system. Proceeds from this tax is included as revenues in the Educational Facilities Improvement District Special Revenue Fund and the General Fund.

Ad valorem taxes

Ad valorem (property) taxes were levied by the School Board on September 17, 2003; based on assessed valuation of property as of January 1, 2003. These taxes become due and payable on November 15 of each year and become delinquent after December 31 of the year levied.

The following are the School Board authorized and levied ad valorem taxes for 2003:

<u>Fund/Purpose</u>	<u>Authorized Mills</u>	<u>Levied Mills</u>	<u>Expiration Date</u>
General Fund			
Constitutional	4.39	4.39	Statutory
Maintenance	15.00	15.00	2013
Debt Service	variable	8.00	2012

Expenses/Expenditures

In the government-wide financial statements, expenses are reclassified by function.

In the fund financial statements, governmental funds report expenditures of financial resources.

Interfund Transfer

Permanent reallocation of resources between funds of the School Board are classified as interfund transfers. For the purposes of the Statement of Activities, all interfund transfers between individual governmental funds have been eliminated.

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2004
(Continued)

NOTE #2: STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. Budgetary Information

Annual budgets are adopted on the modified accrual basis of accounting for all governmental funds. All annual appropriations lapse at year-end.

For the current fiscal year, the proposed budgets for the General Fund, Special Revenue Funds, Capital Projects Fund and Debt Service Fund were presented to the School Board on August 17, 2003. The proposed budgets were advertised in the official journal as being available for public inspection in accordance with state law. A public hearing was held on September 4, 2003. The proposed budgets were adopted by the School Board on September 17, 2003.

Encumbrances are recognized within the accounting records for budgetary purposes. Formal budget integration (within the accounting records) is employed as a management control device. The superintendent of schools is authorized to transfer amounts between line items within fund budgets. However, when actual revenues within a fund fail to meet estimated annual budgeted revenues, and/or actual expenditures within a fund exceed estimated budgeted expenditures by five per cent or more, a budget amendment is adopted by the School Board in an open meeting.

Budgeted amounts included in the accompanying financial statements include the original budget and all subsequent amendments.

NOTE #3: DETAILED NOTES ON ALL FUNDS

Cash and Cash Equivalents

At June 30, 2004, the School Board had cash and cash equivalent (book balances) totaling \$3,308,903 in interest and non-interest bearing demand deposits and certificates of deposit.

These deposits are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

At June 30, 2004, the School Board has \$4,602,981 in deposits (collected bank balances). These deposits are secured from risk by \$100,000 of federal deposit insurance and \$3,602,981 of pledged securities held by the custodial bank in the name of the fiscal agent bank (GASB Category3).

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
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JUNE 30, 2004
 (Continued)

Even though the pledged securities are considered uncollateralized (Category 3) under the provisions of GASB Statement No. 3, LRA-R.S. 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within ten (10) days of being notified by the School Board that the fiscal agent has failed to pay deposited funds upon demand.

Investments

At June 30, 2004, the School Board holds time certificates of deposit in the amount of \$6,014,555. These time certificate of deposits are in the name of the School Board. They are considered secured from risk by pledged securities held by the custodial bank in the name of the fiscal agent (GASB Category 3).

The School Board also holds stock in a private company which was donated by an individual. This stock is reported at its quoted market price of \$74,765 at June 30, 2004.

Receivables

The receivables of \$1,364,053 at June 30, 2004 consist of the following:

Class	General			Total
	Fund	EFID	Other	
Taxes				
Sales	\$ 254,333	\$ 248,501		
Intergovernmental				
Federal			\$ 610,244	\$ 610,244
State	115,601		215,919	331,520
Other	28,529			28,529
Totals	398,463	248,501	826,163	1,473,127

Capital Assets

Capital assets and depreciation activity as of and for the year ended June 30, 2004, is as follows:

	Land	Building & Improvements	Equipment & Furniture	Total
Cost at June 30, 2003	\$ 985,651	\$ 28,354,230	\$ 1,148,702	\$ 30,488,583
Additions		146,923	14,768	161,691
Deletions				-
Cost at June 30, 2004	985,651	28,501,153	1,163,470	30,650,274

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
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(Continued)

Accumulated depreciation at June 30, 2003	\$	-	\$ 12,371,202	\$	879,762	\$ 13,250,964
Additions			1,075,046		69,201	1,144,247
Deletions						-
Accumulated depreciation at June 30, 2004		-	13,446,248		948,963	14,395,211
Capital assets, net of depreciation at June 30, 2004	\$	985,651	\$ 15,054,905	\$	214,507	\$ 16,255,063

Depreciation expense of \$1,144,247 for the year ended June 30, 2004 was charged to the following governmental functions:

Instruction:	
All other programs	\$ 5,176
Support services:	
General administration	1,096,046
Plant services	19,899
Student transportation services	15,648
Food services	7,478
Total	<u>1,144,247</u>

Accounts, salaries and other current payables

The payables of \$2,004,815 at June 30, 2004, are as follows:

	General	EFID	Other	Total
Salaries and related benefits	\$888,397	\$ 163,407	\$ 888,472	\$ 1,940,276
Accounts	27,351		37,188	64,539
Totals	<u>915,748</u>	<u>163,407</u>	<u>925,660</u>	<u>2,004,815</u>

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2004
(Continued)

Long-term obligations

The following is a summary of the long-term obligation transactions for the year ended June 30, 2004:

	<u>Bonded Debt</u>	<u>Compensated Absences</u>	<u>Total</u>
Balance, July 1, 2003	\$ 13,385,000	\$ 670,889	\$ 14,055,889
Additions	0	0	0
Deductions	(1,200,000)	(20,488)	(1,220,488)
Balance, June 30, 2004	<u>12,185,000</u>	<u>650,401</u>	<u>12,835,401</u>

General Obligation bonds have been issued to provide funds for the acquisition and construction of major capital facilities and to refund general obligation bonds and pledge the full faith and credit of the School Board. General obligation bonds currently outstanding are as follows:

\$ 14,560,000 General Obligation School Improvement Refunding Bonds, Since 1999, issued February 1, 1999 for the purpose of refunding General Obligation School Improvement Bonds, Series 1992 due in annual installments of \$ 1,265,000 to \$ 1,825,000 through March 1, 2012 with interest at 4% to 5% secured by an annual ad valorem tax levy. \$12,185,000

At June 30, 2004, the School Board has accumulated \$1,009,801 in the debt service fund for future debt retirement. The annual requirements to amortize all bonds at June 30, 2004, including interest of \$ 2,711,460 are as follows:

<u>Year Ending</u>	<u>Amount</u>
<u>June 30,</u>	
2005	\$ 1,814,760
2006	1,825,364
2007	1,841,845
2008	1,850,645
2009	1,883,500
Thereafter	<u>5,680,346</u>
Total	<u>14,896,460</u>

In accordance with LSA - R.S. 39:562, the School Board is legally restricted from incurring long-term bonded debt in excess of 35% of the assessed value of taxable property with the Parish. At June 30, 2004, the statutory limit is \$66,850,000 and outstanding bonded debt totals \$ 12,185,000.

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2004
(Continued)

Compensated absences payable consist of the portion of accumulated sick leave of the governmental funds that is not expected to require current resources. The liability for compensated absences is computed only at the end of each fiscal year; therefore, the \$20,488 reflected above as deductions to compensated absences is the net leave benefits paid and earned during the year.

NOTE #4: OTHER INFORMATION

Retirement Systems

Substantially all employees of the School Board are members of one of two statewide retirement systems. In general, professional employees (such as teachers and principals), and lunchroom workers are members of the Teachers Retirement System of Louisiana (TRS); other employees, such as custodial personnel and bus drivers, are members of the Louisiana School Employees Retirement System (LSERS). The systems are cost-sharing, multiple-employer defined benefit pension plans administered by separate boards of trustees. Pertinent information relative to each plan follows:

Teachers Retirement System of Louisiana (TRS)

The TRS consists of three (3) membership plans: Regular A, Plan A and Plan B. The TRS provides retirement benefits as well as disability and survivor benefits. Ten years of service credit is required to become vested for disability and survivor benefits.

Benefits are established and amended by state statute. The TRS issues a publicly available financial report that includes financial statements and required supplementary for the TRS. That report may be obtained by writing to the Teachers' Retirement System of Louisiana, Post Office Box 94123, Baton Rouge, Louisiana, 70804-9123, or by calling (225) 925-6446.

Plan members are required to contribute 8.0%, 8.0% and 9.1% of their annual-covered salary for the Regular Plan, Plan A and Plan B, respectively. The school board is required to contribute at an actuarially determined rate. The current rate is 13.8% of an annual-covered payroll for all three membership plans. Member contributions and employer contributions for the TRS are established by state law and rates are established by the Public Retirement Systems Actuarial Committee. The school board's employer contribution for the TRS, as provided by state law, is funded by the State of Louisiana through annual appropriations, by deductions from local ad valorem taxes and by remittances from the school board.

The school board's contributions to the TRS for the years ending June 30, 2004, 2003 and 2002 were \$ 1,601,224, \$ 1,514,618 and \$ 1,611,833 respectively, equal to the required contributions for each year.

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
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(Continued)

Louisiana School Employees' Retirement System (LASERS)

The LASERS provides retirement benefits as well as disability and survivor benefits. Then years of service credit is required to become vested for retirement benefits and five years to become vested for disability and survivor benefits. Benefits are established and amended by state statute. The LASERS issues a publicly available financial report that includes financial statements and required supplementary information for the LASERS. That report may be obtained by writing to the Louisiana School Employees' Retirement System, Post Office Box 44516, Baton Rouge, LA 70804, or by calling (225) 925-6484.

Plan members are required to contribute 7.50% of their annual-covered salary and the school board is required to contribute at an actuarially determined rate. The School Board is required to contribute at an actuarially determined rate. The current rate is 8.5%.

Member contributions and employer contributions for the LASERS are established by state law and rates are established by the Public Retirement Systems' Actuarial Committee. The school board's employer contribution for the LASERS is funded by the State of Louisiana through annual appropriations.

The school board's contributions to the LASERS for the years ending June 30, 2004, 2003 and 2002 were \$86,610, \$0 and \$0.

Post-Employment Benefits

In addition to providing pension benefits, the school board provides certain health care and life insurance benefits for its retired employees. All of the school board's employees may become eligible for those benefits if they reach normal retirement age while working for the school board.

The school board's contributions are financed on a pay-as-you-go basis. The cost of retiree health care and life insurance benefits is recognized as an expenditure as premiums are paid. The cost of providing these benefits for the retirees for the year ended June 30, 2004 totaled \$ 942,402. The number of retirees currently receiving benefits is 202.

Litigation and Claims

At June 30, 2004, the School Board is defendant in several pending lawsuits, which are being handled by outside counsel. The ultimate resolution of these lawsuits cannot be presently determined and no provision for any liability that may result from such claims have been made in the financial statements.

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2004
(Continued)

Leases

The School Board is the lessor of land under cancelable operating leases expiring in 2008.

School Board Members' Compensation

The schedule of compensation paid to School Board members is presented in compliance with House *Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature*. The compensation of School Board members is included in the general administrative expenditures of the General Fund.

In accordance with Louisiana Revised Statutes 17:56, the School Board members have elected the monthly payment method, each member of the School Board receives \$800 per month.

The total compensation for the year ended June 30, 2004 was \$ 96,000.

Expenditures of Federal Awards and Audit Findings Resolution

In accordance with Office of Management and Budget Circular A- 133, schedules of expenditures of federal awards, follow-up and corrective action taken on prior audit findings, if any, and corrective action plans for current year findings, if any, are presented.

REQUIRED SUPPLEMENTARY INFORMATION - PART II

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
MAJOR FUND DESCRIPTIONS
YEAR ENDED JUNE 30, 2004

GENERAL FUND

The General Fund is used to account for resources traditionally associated with the School Board which are not legally required or required by sound accounting practices to be accounted for in another fund.

CAPITAL PROJECTS FUND

The Contingency Fund accounts for financial resources to be used for the renovation of major capital facilities.

DEBT SERVICE FUND

The Debt Service Fund accounts for the accumulation and payment of General Obligation School Improvement Refunding Bonds, Series 1999.

EDUCATIONAL FACILITIES IMPROVEMENT DISTRICT FUND

The Educational Facilities Improvement District (EFID) Special Revenue Fund accounts for 55% of a one (1) percent sales and use tax levied within the Parish dedicated to salaries.

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**GENERAL FUND
Budgetary Comparison Schedule
For the Year Ended June 30, 2004**

	<u>BUDGET ORIGINAL</u>	<u>BUDGET FINAL</u>	<u>ACTUAL (Budgetary Basis)</u>
<u>REVENUES</u>			
Local Sources:			
Taxes:			
Ad valorem	\$ 3,824,100	\$ 3,899,100	\$ 3,910,368
Sales and use	3,300,000	3,300,000	3,410,053
Interest earnings	60,000	60,000	56,490
Charges for services	19,500	19,500	16,589
Other	<u>123,000</u>	<u>123,000</u>	<u>122,430</u>
<u>Total Local Sources</u>	<u>7,326,600</u>	<u>7,401,600</u>	<u>7,515,930</u>
State Sources:			
Minimum Foundation Program	8,988,313	9,214,718	9,152,696
Other	<u>403,000</u>	<u>403,000</u>	<u>339,897</u>
<u>Total State Sources</u>	<u>9,391,313</u>	<u>9,617,718</u>	<u>9,492,593</u>
<u>TOTAL REVENUES</u>	<u>16,717,913</u>	<u>17,019,318</u>	<u>17,008,523</u>
<u>EXPENDITURES</u>			
Current:			
Instruction:			
Regular programs	7,979,326	7,939,326	7,802,952
Special programs	1,829,804	2,029,804	2,009,212
Vocational programs	459,339	459,339	457,891
All other programs	889,231	869,231	985,193
Support Services:			
Student services	618,020	618,020	744,259
Instructional staff support	940,855	940,855	1,006,162
General administration	823,803	978,051	925,987
School administration	1,776,024	1,776,024	1,715,530
Business services	173,571	173,571	170,212
Plant services	1,943,652	2,063,652	2,106,952
Student transportation services	1,600,525	1,600,525	1,645,215
Central services	141,697	141,697	131,171
School food services	3,103	3,103	10,568
Capital Outlay	<u>55,000</u>	<u>55,000</u>	<u>-</u>
<u>TOTAL EXPENDITURES</u>	<u>19,233,950</u>	<u>19,648,198</u>	<u>19,711,305</u>
<u>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</u>	<u>(2,516,037)</u>	<u>(2,628,880)</u>	<u>(2,702,782)</u>
<u>OTHER FINANCING SOURCES (USES)</u>			
Interfund transfers-in	1,769,500	1,769,500	1,878,220
Interfund transfers-out	<u>-</u>	<u>-</u>	<u>-</u>
<u>TOTAL OTHER FINANCING SOURCES (USES)</u>	<u>1,769,500</u>	<u>1,769,500</u>	<u>1,878,220</u>
<u>NET CHANGES IN FUND BALANCE</u>	<u>(746,537)</u>	<u>(859,380)</u>	<u>(824,562)</u>

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**CAPITAL PROJECTS FUND
Budgetary Comparison Schedule
For the Year Ended June 30, 2004**

	<u>BUDGET ORIGINAL</u>	<u>BUDGET FINAL</u>	<u>ACTUAL (Budgetary Basis)</u>
<u>REVENUES</u>			
Local Sources:			
Interest Earnings	\$ 122,500	\$ 122,500	\$ 112,427
Other	30,000	30,000	42,239
Federal Sources	<u>-</u>	<u>-</u>	<u>-</u>
<u>TOTAL REVENUES</u>	<u>152,500</u>	<u>152,500</u>	<u>154,667</u>
<u>EXPENDITURES</u>			
Current:			
Support Services:			
General Administration	<u>130,000</u>	<u>130,000</u>	<u>133,526</u>
<u>TOTAL EXPENDITURES</u>	<u>130,000</u>	<u>130,000</u>	<u>133,526</u>
<u>NET CHANGES IN FUND BALANCE</u>	<u>22,500</u>	<u>22,500</u>	<u>21,141</u>

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**DEBT SERVICE FUND
Budgetary Comparison Schedule
For the Year Ended June 30, 2004**

	<u>BUDGET ORIGINAL</u>	<u>BUDGET FINAL</u>	<u>ACTUAL (Budgetary Basis)</u>
<u>REVENUES</u>			
Local Sources:			
Taxes:			
Ad valorem	\$ 1,520,000	\$ 1,520,000	\$ 1,552,551
Interest earnings	<u>35,000</u>	<u>35,000</u>	<u>14,708</u>
<u>TOTAL REVENUES</u>	<u>1,555,000</u>	<u>1,555,000</u>	<u>1,567,259</u>
<u>EXPENDITURES</u>			
Current:			
General administration	57,500	57,500	58,859
Debt service:			
Principal retirement	1,200,000	1,200,000	1,200,000
Interest and bank charges	<u>600,760</u>	<u>600,760</u>	<u>600,760</u>
<u>TOTAL EXPENDITURES</u>	<u>1,858,260</u>	<u>1,858,260</u>	<u>1,859,619</u>
 <u>NET CHANGES IN FUND BALANCE</u>	 <u>(303,260)</u>	 <u>(303,260)</u>	 <u>(292,360)</u>

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**EFID Sales Tax
Budgetary Comparison Schedule
For the Year Ended June 30, 2004**

	<u>BUDGET ORIGINAL</u>	<u>BUDGET FINAL</u>	<u>ACTUAL (Budgetary Basis)</u>
<u>REVENUES</u>			
Local Sources:			
Taxes:			
Sales and use	\$ 3,200,000	\$ 3,200,000	\$ 3,342,950
<u>TOTAL REVENUES</u>	<u>3,200,000</u>	<u>3,200,000</u>	<u>3,342,950</u>
<u>EXPENDITURES</u>			
Current:			
Instruction:			
Regular programs	716,335	716,335	715,515
Special programs	185,000	185,000	191,794
Vocational programs	40,000	40,000	38,447
All other programs	126,500	126,500	126,653
Support Services:			
Student services	30,000	30,000	31,318
Instructional staff support	50,000	50,000	49,034
General administration	65,000	65,000	111,635
School administration	27,000	27,000	26,699
Business services	13,000	13,000	12,944
Plant services	55,000	55,000	54,263
Student transportation services	79,000	79,000	79,923
School food services	60,000	60,000	59,502
<u>TOTAL EXPENDITURES</u>	<u>1,446,835</u>	<u>1,446,835</u>	<u>1,497,727</u>
<u>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</u>	<u>1,753,165</u>	<u>1,753,165</u>	<u>1,845,223</u>
<u>OTHER FINANCING SOURCES (USES)</u>			
Interfund transfers-in	-	-	-
Interfund transfers-out	<u>(1,716,000)</u>	<u>(1,716,000)</u>	<u>(1,778,407)</u>
<u>TOTAL OTHER FINANCING SOURCES (USES)</u>	<u>(1,716,000)</u>	<u>(1,716,000)</u>	<u>(1,778,407)</u>
<u>NET CHANGES IN FUND BALANCE</u>	<u>37,165</u>	<u>37,165</u>	<u>66,817</u>

OTHER SUPPLEMENTARY INFORMATION

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NON-MAJOR GOVERNMENT FUNDS
YEAR ENDED JUNE 30, 2004

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

IMPROVING AMERICA'S SCHOOL ACT (IASA) FUNDS

Title I of the IASA is a program for economically and educationally deprived school children which is federally financed, state-administered, and locally operated by the School Board. The Title I services are provided through various projects that are designed to meet the special needs of educationally deprived children. The activities supplement, rather than replace, state and locally mandated activities.

Title II of the IASA is a federally funded program to provide financial assistance to improve the skills of teachers and instruction in mathematics, science, computer learning, foreign language, and to increase the access of all students to this instruction.

Title IV of the IASA is a federally funded program that provides project grants to school systems to assist in developing programs of drug abuse education and prevention that are coordinated with related community efforts and resources.

Title V of the IASA is a federally funded program whose funds are used to encourage comprehensive systematic school reform, upgrade instructional and professional development to align with high standards, strengthen accountability and promote the coordination of resources to improve education for all children.

Reading First State Grants (a related program to Title I) of IASA is a federally funded program to ensure that all children in America read well by the third grade.

Class Size Reduction (a related program to Title VI) of IASA is a federally funded program to reduce class sizes, particularly in the early grades, using highly qualified teachers to improve educational achievement for regular and special needs children.

VOCATIONAL EDUCATION FUND

Vocational Education is a federally funded program restricted to expenditures for salaries, supplies and equipment to be used in vocational education programs. It consists of funds derived from the Carl D. Perkins Funds.

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NON-MAJOR GOVERNMENT FUNDS
YEAR ENDED JUNE 30, 2003
(continued)

SPECIAL EDUCATION FUNDS

The IDEA (Individuals with Disabilities Education Act) Fund accounts for two federally financed programs which provide free education in the least restricted environment to children with exceptionalities.

ADULT EDUCATION FUND

Adult Education is both federally and state funded, and offers education opportunities to persons age 16 or older who are no longer enrolled in school and who generally wish to pursue a Graduation Equivalency Degree (GED) high school diploma.

PRE GED TANF

Pre-GED/Skills Option Program is a federal program comprised of a counseling and guidance component, a pre-GED academic component, a workplace readiness component and a skills instruction component for students who are at risk.

EARLY CHILDHOOD

The Early Childhood program is a state program that enhances the developmental readiness of the four year old students in the program and provide an opportunity for greater success in kindergarten.

STARTING POINTS

The Starting Points program is a federally funded program designed to acclimate at risk four year olds to an early educational setting so that they may be better prepared for kindergarten.

K-3 READING AND MATH INITIATIVE

During state legislative sessions, funds were appropriated to strengthen the reading and mathematics skills of public school children in grades K-3. funds may be used for additional materials, in-service teacher training and hiring additional teachers.

EDUCATION EXCELLENCE FUND

This fund was created from the tobacco settlement monies received by the State of Louisiana. The funds derived, therefore are constitutionally dedicated into three separate trust funds dedicated to healthcare and education.

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NON-MAJOR GOVERNMENT FUNDS
YEAR ENDED JUNE 30, 2004
(continued)

SCHOOL LUNCH FUND

School Lunch is a program that provides nourishing meals to students in all grades. This program is supplemented by both federal and state funds that are based on reimbursement and participation.

OTHER FUNDS

Other funds consist of certain smaller programs funded through state grants and federal grants approved by the State Board of Elementary and Secondary Education and which are to be used for local initiatives.

AGENCY FUNDS

The Agency Fund accounts for assets held as in a fiduciary capacity by the School Board.

SCHOOL ACTIVITY AGENCY FUND

The School Activity Agency Fund accounts for monies generated by the individual schools and school organizations. While these accounts are under the supervision of the School Board, they belong to the individual schools or their student bodies and are not available for use by the School Board.

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**NONMAJOR SPECIAL REVENUE FUNDS
Combined Balance Sheet
June 30, 2004**

<u>ASSETS</u>	
Cash and cash equivalents	\$ 384,806
Receivables	826,163
Interfund receivables	-
Inventory	<u>24,796</u>
 <u>TOTAL ASSETS</u>	 <u>1,235,764</u>
 <u>LIABILITIES AND FUND BALANCES</u>	
Liabilities:	
Accounts, salaries and other payables	\$ 925,659
Interfund payables	<u>-</u>
 <u>TOTAL LIABILITIES</u>	 <u>925,659</u>
 Fund Balances	
Unreserved - Undesignated	<u>310,105</u>
 <u>TOTAL FUND BALANCES</u>	 <u>310,105</u>
 <u>TOTAL LIABILITIES AND FUND BALANCES</u>	 <u>1,235,764</u>

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**NONMAJOR SPECIAL REVENUE FUNDS
Combined Statement of Revenues, Expenditures and
Changes in Fund Balances
For the Year Ended June 30, 2004**

REVENUES

Local Sources:

Charges for services	\$ 310,580
Other	37,625
<u>Total Local Sources</u>	<u>348,206</u>

State Sources:

Minimum Foundation Program	557,037
Other	646,362
<u>Total State Sources</u>	<u>1,203,399</u>

Federal Sources

3,306,255

TOTAL REVENUES

4,857,860

EXPENDITURES:

Current:

Instruction:

Regular programs	151,745
Special programs	350,961
Vocational programs	53,979
All other programs	1,813,536

Support Services:

Student services	213,395
Instructional staff support	144,009
General administration	-
School administration	-
Business services	-
Plant services	11,293
School food services	1,944,406

TOTAL EXPENDITURES

4,683,323

EXCESS (DEFICIENCY) OF REVENUES

OVER EXPENDITURES

174,537

OTHER FINANCING SOURCES (USES):

Interfund transfers-out

(99,814)

TOTAL OTHER FINANCING SOURCES (USES)

(99,814)

EXCESS (DEFICIENCY) OF REVENUES

OVER EXPENDITURES AND OTHER USES

74,723

FUND BALANCE - BEGINNING

235,381

FUND BALANCE - ENDING

310,104

West Baton Rouge Parish School Board
Port Allen, Louisiana

NONMAJOR SPECIAL REVENUE FUNDS
Combining Balance Sheet
June 30, 2004

	<u>TITLE I</u>	<u>TITLE I CSR</u>	<u>TITLE II</u>	<u>TITLE IV</u>
ASSETS				
Cash and cash equivalents	\$ 219,614	\$ 5,342	\$ 103,841	\$ 16,685
Receivables				
Interfund receivables	-	-	-	-
Inventory				
TOTAL ASSETS	<u>219,614</u>	<u>5,342</u>	<u>103,841</u>	<u>16,685</u>
LIABILITIES AND FUND BALANCES				
Liabilities				
Accounts, salaries and other payables	\$ 219,614	\$ 5,342	\$ 103,841	\$ 15,685
Interfund payables	-	-	-	-
Total Liabilities	<u>219,614</u>	<u>5,342</u>	<u>103,841</u>	<u>15,685</u>
Fund Balances				
Unreserved - Undesignated	-	-	-	1,000
Total Fund Balances	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,000</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>219,614</u>	<u>5,342</u>	<u>103,841</u>	<u>16,685</u>

West Baton Rouge Parish School Board
Port Allen, Louisiana

NONMAJOR SPECIAL REVENUE FUNDS
Combining Balance Sheet
June 30, 2004

	<u>TITLE V</u>	<u>READING FIRST</u>	<u>VOCATIONAL EDUCATION</u>	<u>SPECIAL EDUCATION</u>
ASSETS				
Cash and cash equivalents	\$ 1,663	\$ -		
Receivables	-	\$ 16,729	\$ -	\$ 152,449
Interfund receivables				
Inventory	-	-	-	-
TOTAL ASSETS	<u>1,663</u>	<u>16,729</u>	<u>-</u>	<u>152,449</u>
LIABILITIES AND FUND BALANCES				
Liabilities				
Accounts, salaries and other payables	\$ 1,663	\$ 16,729	\$ -	\$ 152,449
Interfund payables	-	-	-	-
Total Liabilities	<u>1,663</u>	<u>16,729</u>	<u>-</u>	<u>152,449</u>
Fund Balances				
Unreserved - Undesignated	-	-	-	-
Total Fund Balances	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>1,663</u>	<u>16,729</u>	<u>-</u>	<u>152,449</u>

West Baton Rouge Parish School Board
Port Allen, Louisiana

NONMAJOR SPECIAL REVENUE FUNDS
Combining Balance Sheet
June 30, 2004

	<u>ADULT</u>	<u>Pre GED</u>	<u>EARLY</u>	<u>STARTING</u>
	<u>EDUCATION</u>	<u>TANF</u>	<u>CHILDHOOD</u>	<u>POINTS</u>
ASSETS				
Cash and cash equivalents	\$ -	\$ 6,397		\$ 1,881
Receivables	23,308	-	33,269	2,917
Interfund receivables	-	-		-
Inventory	-	-	-	-
TOTAL ASSETS	<u>23,308</u>	<u>6,397</u>	<u>33,269</u>	<u>4,798</u>
LIABILITIES AND FUND BALANCES				
Liabilities				
Accounts, salaries and other payables	\$ 23,308	\$ 6,397	\$ 33,269	\$ 4,616
Interfund payables	-	-	-	-
Total Liabilities	<u>23,308</u>	<u>6,397</u>	<u>33,269</u>	<u>4,616</u>
Fund Balances				
Unreserved - Undesignated	-	-	-	182
Total Fund Balances	<u>-</u>	<u>-</u>	<u>-</u>	<u>182</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>23,308</u>	<u>6,397</u>	<u>33,269</u>	<u>4,798</u>

West Baton Rouge Parish School Board
Port Allen, Louisiana

NONMAJOR SPECIAL REVENUE FUNDS
Combining Balance Sheet
June 30, 2004

		STATE K-3 READING INITIATIVE	EDUCATION EXCELLENCE FUND	SCHOOL LUNCH	OTHER FUNDS	TOTAL
ASSETS						
Cash and cash equivalents			\$ 178,606	\$ 80,227	\$ 116,032	\$ 384,806
Receivables	42,491	-	-	10,024	199,493	826,163
Interfund receivables	-	-	-	-	-	-
Inventory	-	-	-	24,796	-	24,796
TOTAL ASSETS	<u>42,491</u>	<u>178,606</u>	<u>115,046</u>	<u>315,524</u>	<u>1,235,764</u>	
LIABILITIES AND FUND BALANCES						
Liabilities						
Accounts, salaries and other payables	42,491	-	-	115,046	185,208	925,659
Interfund payables	-	-	-	-	-	-
Total Liabilities	<u>42,491</u>	<u>-</u>	<u>115,046</u>	<u>185,208</u>	<u>925,659</u>	
Fund Balances						
Unreserved - Undesignated	-	178,606	-	-	130,317	310,105
Total Fund Balances	<u>-</u>	<u>178,606</u>	<u>-</u>	<u>130,317</u>	<u>310,105</u>	
TOTAL LIABILITIES AND FUND BALANCES	<u>42,491</u>	<u>178,606</u>	<u>115,046</u>	<u>315,524</u>	<u>1,235,764</u>	

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**NONMAJOR SPECIAL REVENUE FUNDS
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2004**

	<u>TITLE I</u>	<u>TITLE I CSRP</u>	<u>TITLE II</u>
REVENUES:			
Local Sources:			
Charges for services			
Other			
State Sources:			
Minimum Foundation Program			
Other			
Federal Sources	\$ 719,714	\$ 166,779	\$ 278,126
TOTAL REVENUES	<u>719,714</u>	<u>166,779</u>	<u>278,126</u>
EXPENDITURES:			
Current:			
Instruction:			
Regular programs			
Special programs			
Vocational programs			
All other programs	595,273	166,779	234,163
Support Services:			
Student services			
Instructional staff support	96,839		
General administration			
School administration			
Business services			
Plant services			
School food services	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>692,112</u>	<u>166,779</u>	<u>234,163</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>27,602</u>	<u>-</u>	<u>43,963</u>
OTHER FINANCING SOURCES (USES):			
Interfund transfers-out	<u>(27,602)</u>	<u>-</u>	<u>(43,963)</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>(27,602)</u>	<u>-</u>	<u>(43,963)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER USES	0	-	(0)
FUND BALANCE - BEGINNING	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE - ENDING	<u>0</u>	<u>-</u>	<u>(0)</u>

West Baton Rouge Parish School Board
Port Allen, Louisiana

NONMAJOR SPECIAL REVENUE FUNDS
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2004

	<u>TITLE IV</u>	<u>TITLE V</u>	<u>READING FIRST</u>
REVENUES:			
Local Sources:			
Charges for services			
Other			
State Sources:			
Minimum Foundation Program			
Other			
Federal Sources	\$ 51,927	\$ 23,820	\$ 16,729
TOTAL REVENUES	<u>51,927</u>	<u>23,820</u>	<u>16,729</u>
EXPENDITURES:			
Current:			
Instruction:			
Regular programs			
Special programs			
Vocational programs			
All other programs	49,948	22,904	16,086
Support Services:			
Student services			
Instructional staff support			
General administration			
School administration			
Business services			
Plant services			
School food services	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>49,948</u>	<u>22,904</u>	<u>16,086</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>1,979</u>	<u>916</u>	<u>643</u>
OTHER FINANCING SOURCES (USES):			
Interfund transfers-out	<u>(979)</u>	<u>(916)</u>	<u>(643)</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>(979)</u>	<u>(916)</u>	<u>(643)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER USES	1,000	0	-
FUND BALANCE - BEGINNING	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE - ENDING	<u>1,000</u>	<u>0</u>	<u>-</u>

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**NONMAJOR SPECIAL REVENUE FUNDS
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2004**

	<u>VOCATIONAL EDUCATION</u>	<u>SPECIAL EDUCATION</u>	<u>ADULT EDUCATION</u>
REVENUES:			
Local Sources:			
Charges for services			
Other			
State Sources:			
Minimum Foundation Program			
Other		\$ 13,896	\$ 3,588
Federal Sources	\$ 53,979	632,162	43,365
TOTAL REVENUES	<u>53,979</u>	<u>646,058</u>	<u>46,953</u>
EXPENDITURES:			
Current:			
Instruction:			
Regular programs			
Special programs		349,862	
Vocational programs	53,979		
All other programs			46,953
Support Services:			
Student services		213,395	
Instructional staff support		47,170	
General administration			
School administration			
Business services			
Plant services		11,293	
School food services	-	-	-
TOTAL EXPENDITURES	<u>53,979</u>	<u>621,719</u>	<u>46,953</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>-</u>	<u>24,339</u>	<u>-</u>
OTHER FINANCING SOURCES (USES):			
Interfund transfers-out	-	(24,339)	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>(24,339)</u>	<u>-</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER USES	-	0	-
FUND BALANCE - BEGINNING	-	-	-
FUND BALANCE - ENDING	<u>-</u>	<u>0</u>	<u>-</u>

West Baton Rouge Parish School Board
Port Allen, Louisiana

NONMAJOR SPECIAL REVENUE FUNDS
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2004

	<u>Pre GED TANF</u>	<u>EARLY CHILDHOOD</u>	<u>STARTING POINTS</u>
REVENUES:			
Local Sources:			
Charges for services			
Other			
State Sources:			
Minimum Foundation Program			
Other		\$ 110,634	
Federal Sources	\$ 23,857	-	\$ 35,890
TOTAL REVENUES	<u>23,857</u>	<u>110,634</u>	<u>35,890</u>
EXPENDITURES:			
Current:			
Instruction:			
Regular programs	23,857		
Special programs			
Vocational programs			
All other programs		110,634	34,702
Support Services:			
Student services			
Instructional staff support			
General administration			
School administration			
Business services			
Plant services			
School food services	-	-	-
TOTAL EXPENDITURES	<u>23,857</u>	<u>110,634</u>	<u>34,702</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>-</u>	<u>-</u>	<u>1,188</u>
OTHER FINANCING SOURCES (USES):			
Interfund transfers-out	-	-	(1,371)
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>(1,371)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER USES	-	-	(183)
FUND BALANCE - BEGINNING	-	-	365
FUND BALANCE - ENDING	<u>-</u>	<u>-</u>	<u>182</u>

West Baton Rouge Parish School Board
Port Allen, Louisiana

NONMAJOR SPECIAL REVENUE FUNDS
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2004

	<u>STATE K-3 READING INITIATIVE</u>	<u>EDUCATION EXCELLENCE FUND</u>	<u>SCHOOL LUNCH</u>
REVENUES:			
Local Sources:			
Charges for services			\$ 242,585
Other			6,522
State Sources:			
Minimum Foundation Program			557,037
Other	\$ 67,088	\$ 261,358	-
Federal Sources	-	-	1,136,216
 TOTAL REVENUES	<u>67,088</u>	<u>261,358</u>	<u>1,942,360</u>
EXPENDITURES:			
Current:			
Instruction:			
Regular programs		127,888	
Special programs			
Vocational programs			
All other programs	67,088		
Support Services:			
Student services			
Instructional staff support			
General administration			
School administration			
Business services			
Plant services			
School food services	-	-	1,944,406
 TOTAL EXPENDITURES	<u>67,088</u>	<u>127,888</u>	<u>1,944,406</u>
 EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>-</u>	<u>133,470</u>	<u>(2,046)</u>
OTHER FINANCING SOURCES (USES):			
Interfund transfers-out	-	-	-
 TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>-</u>	<u>-</u>
 EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER USES	<u>-</u>	<u>133,470</u>	<u>(2,046)</u>
FUND BALANCE - BEGINNING	-	45,136	2,046
FUND BALANCE - ENDING	<u>-</u>	<u>178,606</u>	<u>0</u>

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**NONMAJOR SPECIAL REVENUE FUNDS
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2004**

	<u>OTHER FUNDS</u>	<u>TOTAL</u>
REVENUES:		
Local Sources:		
Charges for services	67,995	\$ 310,580
Other	\$ 31,103	37,625
		-
State Sources:		
Minimum Foundation Program		557,037
Other	189,798	646,362
Federal Sources		
	<u>123,692</u>	<u>3,306,255</u>
TOTAL REVENUES	<u>412,589</u>	<u>4,857,860</u>
EXPENDITURES:		
Current:		
Instruction:		
Regular programs		151,745
Special programs	1,099	350,961
Vocational programs		53,979
All other programs	469,008	1,813,536
Support Services:		
Student services		213,395
Instructional staff support		144,009
General administration		-
School administration		-
Business services		-
Plant services		11,293
School food services	-	<u>1,944,406</u>
TOTAL EXPENDITURES	<u>470,107</u>	<u>4,683,323</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>(57,518)</u>	<u>174,537</u>
OTHER FINANCING SOURCES (USES):		
Interfund transfers-out	-	<u>(99,814)</u>
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>(99,814)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER USES	(57,518)	74,723
FUND BALANCE - BEGINNING	<u>187,835</u>	<u>235,381</u>
FUND BALANCE - ENDING	<u>130,317</u>	<u>310,105</u>

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**AGENCY FUND
Schedule of Changes in Deposit Balances
of Individual Schools
For the Year Ended June 30, 2004**

SCHOOL ACTIVITY AGENCY FUND

	BALANCE JULY 1, <u>2003</u>	<u>ADDITIONS</u>	<u>DEDUCTIONS</u>	BALANCE JUNE 30, <u>2004</u>
Brusly Elementary School	\$ 19,421	\$ 57,952	\$ 62,480	\$ 14,893
Brusly High School	51,241	322,069	324,496	48,814
Brusly Middle School	48,947	87,330	92,895	43,382
Chamberlin Elementary School	9,857	33,585	28,705	14,737
Cohn Elementary School	4,299	22,089	21,377	5,011
Devall Middle School	43,503	67,413	58,686	52,230
Lukeville Upper Elementary School	67,477	86,477	81,538	72,416
Port Allen Elementary School	19,962	57,954	63,023	14,893
Port Allen High School	96,878	268,991	288,910	76,959
Port Allen Middle School	3,389	31,200	33,210	1,379
Vocational Skills Center	1,925	3,293	2,505	2,713
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL	\$ 366,899	\$ 1,038,353	\$ 1,057,825	\$ 347,427

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
SCHEDULE OF SCHOOL BOARD MEMBERS' COMPENSATION
JUNE 30, 2004

C. A. Altazan, Jr.	\$ 9,600
Cynthia M. Crochet	9,600
George A. Chustz	9,600
Cecile Gauthreaux	9,600
Ronald P. Leblanc	9,600
Jason Manola	9,600
Michael Maranto	9,600
Charles Morgan	9,600
Paul C. Pattan, Sr.	9,600
Atley D. Walker, Sr.	<u>9,600</u>
<u>Total</u>	<u>96,000</u>

DYER & VICKNAIR

(CERTIFIED PUBLIC ACCOUNTANTS)

GLYNN R. DYER, CPA (APC), (RETIRED)
ERIC J. VICKNAIR, CPA (APC)

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

West Baton Rouge Parish School Board
Port Allen, Louisiana

We have audited the financial statements of West Baton Rouge Parish Board, Port Allen, Louisiana as of and for the year ended June 30, 2004, and have issued our report thereon dated December 21, 2004. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

COMPLIANCE

As part of obtaining reasonable assurance about whether West Baton Rouge Parish School Board, Port Allen, Louisiana's financial statements are free of material misstatement, we performed tests on its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are to be reported under *Government Auditing Standards*.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit, we considered West Baton Rouge Parish School Board, Port Allen, Louisiana's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation to be material weaknesses.

(SEND ALL CORRESPONDENCE TO THE BATON ROUGE ADDRESS)

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This report is intended solely for the information and use of management, the State of Louisiana Legislative Auditor, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by any one other than these specified parties. By provisions of state law, this report is a public document and it has been distributed to appropriate public officials.

There were no comments related to noncompliance or to the internal control structure noted in the audit for the year ended June 30, 2004.

Baton Rouge, Louisiana
December 21, 2004

Dyer & Vicknair

DYER & VICKNAIR

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND
INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE
WITH OMB CIRCULAR A-133

West Baton Rouge Parish School Board
Port Allen, Louisiana

Compliance

We have audited the compliance of West Baton Rouge Parish School Board, Port Allen, Louisiana with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2004. West Baton Rouge Parish School Board, Port Allen, Louisiana's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of West Baton Rouge Parish School Board, Port Allen, Louisiana's management. Our responsibility is to express an opinion on West Baton Rouge Parish School Board, Port Allen, Louisiana's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about West Baton Rouge Parish School Board, Port Allen, Louisiana's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on West Baton Rouge Parish School Board, Port Allen, Louisiana's compliance with those requirements.

In our opinion, West Baton Rouge Parish School Board, Port Allen, Louisiana complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2004.

(SEND ALL CORRESPONDENCE TO THE BATON ROUGE ADDRESS)

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Internal Control Over Compliance

The management of West Baton Rouge Parish School Board, Port Allen, Louisiana is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered West Baton Rouge Parish School Board, Port Allen, Louisiana's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detect within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of management, the State of Louisiana Legislative Auditor, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by any one other than those specified parties. However, this report is a matter of public record and its distribution is not limited.

There were no comments related to compliance noted in the audit for the year ended June 30, 2003.

Baton Rouge, Louisiana
December 21, 2004

Dyer & Vicknair

West Baton Rouge Parish School Board
Port Allen, Louisiana

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended June 30, 2004

FEDERAL GRANTOR/ PASS THROUGH GRANTOR/ PROGRAM NAME OR CLUSTER TITLE	Federal CFDA Number	Pass Through Grantor Number	Expenditures
<u>United States Department of Agriculture</u>			
Passed through Louisiana Department of Agriculture & Forestry			
Food Distribution	10.550	N/A	\$ 86,143
Passed through Louisiana Department of Education			
Child Nutrition Cluster			
School Breakfast Program	10.553	SFS-04	291,693
National School Lunch Program	10.555	SFS-04	748,356
Summer Food Service Program for Children	10.559	SFSP-03-03	10,024
			<u>1,136,216</u>
<u>Total United States Department of Agriculture</u>			
<u>United States Department of Education</u>			
Passed through Louisiana Department of Education			
Adult Education - State Grant Program - Basic Grant	84.002A	0444-61.280344-61-C	22,503
Adult Education - State Grant Program - Supplemental	84.002A	0421-61	20,862
Vocational Education - Basic Grants - Carl Perkins	84.048	280302-61-C.280402-61	53,979
Special Education - Grants to States - (IDEA Part B)	84.027A	28-04-B1-61	617,374
Special Education - Preschool Grants	84.173A	28-04-P1-61	14,788
Title I, CSRP Cohort 3	84.332A	03-T16-61-C	166,779
Title I, Grants to Local Educational Agencies - Part A Basic	84.010A	03-T11-61, 04-T11-61	719,714
Title II, Part A, Teacher and Principal Training & Recruiting Fund	84.367A	04-50-61	278,126
Title IV, Safe and Drug-Free Schools and Communities - State Grants	81.186A	04-70-61	50,927
Title V, Innovative Program Strategies	84.298A	04-80-61	23,820
Reading First	84.357A	28-03-RF-61	16,729
Enhancing Education Through Technology	84.318X	280449-61	39,471
			<u>2,025,071</u>
<u>Total United States Department of Education</u>			
<u>United States Department of Health and Human Services</u>			
Passed through Louisiana Department of Health and Hospitals			
Pre GED/ Skills Options Program - TANF	93.558	280436 61	23,857
Starting Points Preschool Program - TANF	93.558	280438 61	36,073
			<u>59,930</u>
<u>Total United States Department of Health and Human Services</u>			
<u>Federal Communications Commission</u>			
Passed through Schools and Library Corporation Telecommunications Act of 1996	N/A	N/A	70,544
			<u>70,544</u>
<u>Total Expenditures</u>			
			<u>3,291,762</u>

THE NOTES TO THE FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2004

Note #1: BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the West Baton Rouge Parish School Board and is presented on the modified accrual basis of accounting. The information in the schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of the general purpose financial statements.

Note #2: FOOD DISTRIBUTION

Non-monetary assistance is reported in the schedule at the fair market value of the commodities received and disbursed. At June 30, 2004, the School Board had food commodities totaling \$13,171 in inventory.

**West Baton Rouge Parish School Board
Port Allen, Louisiana**

**Supplementary Schedules Required by
Louisiana Revised Statute 24:514(I)
For the Year Ended June 30, 2004**

The following nine (9) schedules are presented in compliance with Act 472 of the 1999 Regular Session of the Louisiana Legislature. These schedules present in summary form certain financial, statistical and performance data which are required to be included in the financial statements of all Louisiana public school boards, effective for annual financial statements issued on or after June 30, 2002.

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2004

SECTION 1: SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued	Unqualified	
Internal control over financial reporting:		
Material weakness(es) identified?	___ Yes	___X___ No
Reportable condition(s) identified that are not considered to be material weakness?	___ Yes	___X___ None Reported
Noncompliance material to financial statements noted?	___ Yes	___X___ No

Federal awards

Internal control over major programs:		
Material weakness(es) identified?	___ Yes	___X___ No
Reportable condition(s) identified that are not considered to be material weakness(es)?	___ Yes	___X___ None Reported

Type of auditors' report issued on compliance for major programs.	Unqualified	
Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133?	___ Yes	___X___ None

WEST BATON ROUGE PARISH SCHOOL BOARD
PORT ALLEN, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2004
(Continued)

Identification of major programs:

<u>CFDA No.(s)</u>	<u>Name of Federal Program or Cluster</u>
84.010A	Title I, Grants to Local Educational Agencies
84.027A	Special Education – Grants to States (IDEA Part B)

Dollar threshold used to distinguish between type A and type B programs:

\$ 500,000

Auditor qualified as low-risk auditee?

X Yes ___ No

SECTION II: FINANCIAL STATEMENT FINDINGS

No matters were required to be reported.

SECTION III: FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were required to be reported.

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INDEPENDENT AUDITORS' REPORT ON APPLYING AGREED-UPON PROCEDURES

West Baton Rouge Parish School Board
Port Allen, Louisiana

We have performed the procedures included in the *Louisiana Governmental Audit Guide* and enumerated below, which were agreed to by the management of West Baton Rouge Parish School Board, Port Allen, Louisiana, and the Legislative Auditor, State of Louisiana, solely to assist users in evaluating management's assertions about the performance and statistical data accompanying the annual financial statements of West Baton Rouge Parish School Board and to determine whether the specified schedules are free of obvious errors and omissions as provided by a Board of Elementary and Secondary Education (BESE) Bulletin. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of *Government Auditing Standards*. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings related to the accompanying schedules of supplemental information and are as follows:

General Fund Instruction and Support Expenditures and Certain Local Revenue Sources (Schedule 1)

1. We selected a random sample of 25 transactions and reviewed supporting documentation to determine if the sampled expenditures/revenues are classified correctly and are reported in the proper amounts for each of the following amounts reported on the schedule:

- Total General Fund Instructional Expenditures,
- Total General Fund Equipment Expenditures,
- Total Local Taxation Revenue,
- Total Local Earnings on Investment in Real Property,
- Total State Revenue in Lieu of Taxes,
- Nonpublic Textbook Revenue, and
- Nonpublic Transportation Revenue.

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2. We found no differences as a result of the procedures.

Education Levels of Public School Staff (Schedule 2)

3. We reconciled the total number of full-time classroom teachers per the schedule "Experience of Public Principals and Full-time Classroom Teachers" (Schedule 4) to the combined total number of full-time classroom teachers per this schedule and to school board supporting payroll records as of October 1, 2003.

4. We reconciled the combined total of principals and assistant principals per the schedule "Experience of Public Principals and Full-time Classroom Teachers" (Schedule 4) to the combined total of principals and assistant principals per this schedule.

5. We obtained a list of full-time teachers, principals, and assistant principals by classification as of October 1, 2003 and as reported on the schedule. We traced a random sample of 25 teachers to the individual's personnel file and determined if the individual's education level was properly classified on the schedule.

6. We found no differences as a result of the procedures.

Number and Type of Public Schools (Schedule 3)

7. We obtained a list of schools by type as reported on the schedule. We compared the list to the schools and grade levels as reported on the National School Lunch Program (CFDA 10.555) application.

8. We found no differences as a result of the procedures.

Experience of Public Principals and Full-time Classroom Teachers (Schedule 4)

9. We obtained a list of full-time teachers, principals, and assistant principals by classification as of October 1, 2003 and as reported on the schedule and traced the same sample used in procedure 5 to the individual's personnel file and determined if the individual's experience was properly classified on the schedule.

10. We found no differences as a result of the procedures.

Public Staff Data (Schedule 5)

11. We obtained a list of all classroom teachers including their base salary, extra compensation and ROTC or rehired retiree status as well as full-time equivalent as reported on the schedule and traced a random sample of 25 teachers to the individual's personnel file and determined if the individual's salary, extra compensation, and full-time equivalents were properly included on the schedule.

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12. We recalculated the average salaries and full-time equivalents reported in the schedule.

13. We found no differences as a result of the procedures.

Class Size Characteristics (Schedule 6)

14. We obtained a list of classes by school, school type, and class size as reported on the schedule and reconciled school type classifications to Schedule C data, as obtained in procedure 5. We then traced a random sample of 10 classes to the October 1, 2003 roll books for those classes and determined if the class was properly classified on the schedule.

15. We found no differences as a result of the procedures.

Louisiana Educational Assessment Program (LEAP) for the 21st Century (Schedule 7)

16. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule.

17. We found no differences as a result of the procedures.

The Graduation Exit Exam for the 21st Century (Schedule 8)

18. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule.

19. We found no differences as a result of the procedures.

The Iowa Tests (Schedule 9)

20. We obtained test scores as provided by the testing authority and reconciled scores as reported by the testing authority to scores reported in the schedule.

21. We found no differences as a result of the procedures.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the user of management of West Baton Rouge Parish School Board, Port Allen, Louisiana, the Louisiana Department of Education, the Louisiana Legislature, and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor or as a public document.

Baton Rouge, Louisiana
December 21, 2004

Dyer & Vicknair

PERFORMANCE AND STATISTICAL DATA

WEST BATON ROUGE PARISH SCHOOL BOARD
Port Allen, Louisiana

General Fund Instructional and Support Expenditures
and Certain Local Revenue Sources
For the Year Ended June 30, 2004

General Fund Instructional and Equipment Expenditures

General Fund Instructional Expenditures:

Teacher and Student Interaction Activities:

Classroom Teacher Salaries	\$ 8,565,589	
Other Instructional Staff Activities	923,537	
Employee Benefits	2,691,731	
Purchased Professional and Technical Services	199,600	
Instructional Materials and Supplies	738,970	
Instructional Equipment	47,196	
Total Teacher and Student Interaction Activities		\$ 13,166,623

Other Instructional Activities		137,219
--------------------------------	--	---------

Pupil Support Activities	776,154	
Less: Equipment for Pupil Support Activities	-	
Net Pupil Support Activities		776,154

Instructional Staff Services	1,055,196	
Less: Equipment for Instructional Staff Services	-	
Net Instructional Staff Services		1,055,196

Total General Fund Instructional Expenditures		<u>15,135,192</u>
---	--	-------------------

Total General Fund Equipment Expenditures		<u>47,196</u>
---	--	---------------

Certain Local Revenue Sources

Local Taxation Revenue:

Constitutional Ad Valorem Taxes	851,962
Renewable Ad Valorem Taxes	2,911,035
Debt Service Ad Valorem Taxes	1,552,551
Up to 1% of Collections by the Sheriff on Taxes Other than School Taxes	147,370
Sales and Use Taxes	6,753,004
Total Local Taxation Revenue	<u>12,215,922</u>

Local Earnings on Investment in Real Property:

Earnings from 16th Section Property	69,045
Earnings from Other Real Property	-
Total Local Earnings on Investment in Real Property	<u>69,045</u>

State Revenue in Lieu of Taxes:

Revenue Sharing - Constitutional Tax	45,613
Revenue Sharing - Other Taxes	63,692
Revenue Sharing - Excess Portion	-
Other Revenue in Lieu of Taxes	-
Total State Revenue in Lieu of Taxes	<u>109,305</u>

Nonpublic Textbook Revenue	<u>14,167</u>
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Nonpublic Transportation Revenue	<u>82,363</u>
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WEST BATON ROUGE PARISH SCHOOL BOARD
Port Allen, Louisiana

Education Levels of Public School Staff
 As of October 1, 2003

Category	Full-time Classroom Teachers				Principals and Assistant Principals			
	Certificated		Uncertificated		Certificated		Uncertificated	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Less than a Bachelor's Degree	2	0.9%	0	0.0%	0	0.0%	0	0.0%
Bachelor's Degree	170	72.6%	20	95.2%	0	0.0%	0	0.0%
Master's Degree	50	21.4%	1	4.8%	10	50.0%	0	0.0%
Masters Degree + 30	9	3.8%	0	0.0%	9	45.0%	0	0.0%
Specialist in Education	1	0.4%	0	0.0%	1	5.0%	0	0.0%
Ph.D. or Ed.D.	2	0.9%	0	0.0%	0	0.0%	0	0.0%
Total	234	100.0%	21	100.0%	20	100.0%	0	0.0%

Schedule 3

WEST BATON ROUGE PARISH SCHOOL BOARD
Port Allen, Louisiana

Number and Type of Public Schools
For the Year Ended June 30, 2004

Type	Number
Elementary	4
Middle/Jr. High	3
Secondary	2
Combination	2
Total	11

WEST BATON ROUGE PARISH SCHOOL BOARD
Port Allen, Louisiana

Experience of Public Principals and Full-time Classroom Teachers
 As of October 1, 2003

	0 - 1 Yr.	2 - 3 Yrs.	4 - 10 Yrs.	11 - 14 Yrs.	15 - 19 Yrs.	20 - 24 Yrs.	25+ Yrs.	Total
Assistant Principals				2	1		5	8
Principals			1	3	2		6	12
Classroom Teachers	38	40	63	28	29	16	41	255
Total	38	40	64	33	32	16	52	275

WEST BATON ROUGE PARISH SCHOOL BOARD
Port Allen, Louisiana

Public School Staff Data
 For the Year Ended June 30, 2004

	All Classroom Teachers	Classroom Teachers Excluding ROTC and Rehired Retirees
Average Classroom Teachers' Salary Including Extra Compensation	\$ 34,007	\$ 33,989
Average Classroom Teachers' Salary Excluding Extra Compensation	\$ 33,511	\$ 33,492
Number of Teacher Full-time Equivalent (FTEs) used in Computation of Average Salaries	254.33	253.33

WEST BATON ROUGE PARISH SCHOOL BOARD
Port Allen, Louisiana

Class Size Characteristics
 As of October 1, 2003

School Type	Class Size Ranges											
	1 - 20			21 - 26			27 - 33			34 +		
	Percent	Number		Percent	Number		Percent	Number		Percent	Number	
Elementary	85.7%	54		14.3%	9		0.0%	0		0.0%	0	
Elementary Activity Classes	31.7%	20		19.0%	12		27.0%	17		22.2%	14	
Middle/Jr. High	52.3%	145		30.0%	83		17.7%	49		0.0%	0	
Middle/Jr. High Activity Classes	34.1%	15		11.4%	5		18.2%	8		36.4%	16	
High	43.9%	134		33.8%	103		22.3%	68		0.0%	0	
High Activity Classes	77.0%	57		6.8%	5		9.5%	7		6.8%	5	
Combination	52.4%	66		46.8%	59		0.8%	1		0.0%	0	
Combination Activity Classes	6.3%	1		50.0%	8		6.3%	1		37.5%	6	

WEST BATON ROUGE PARISH SCHOOL BOARD
Port Allen, Louisiana

Louisiana Educational Assessment Program (LEAP) for the 21st Century
 For the Year Ended June 30, 2004

District Achievement Level Results	English Language Arts						Mathematics							
	2004		2003		2002		2004		2003		2002			
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent		
Grade 4														
Advanced	5	2.0%	1	0.4%	5	1.8%	4	1.6%	2	0.9%	2	0.9%	2	0.7%
Mastery	28	11.2%	26	11.2%	42	15.2%	19	7.6%	31	13.3%	30	13.3%	30	10.8%
Basic	103	41.4%	111	47.6%	122	44.0%	84	33.7%	95	40.8%	114	41.2%	114	41.2%
Approaching Basic	68	27.3%	68	29.2%	93	33.6%	71	28.5%	69	29.6%	89	32.1%	89	32.1%
Unsatisfactory	45	18.1%	27	11.6%	15	5.4%	71	28.6%	36	15.4%	42	15.2%	42	15.2%
Total	249	100.0%	233	100.0%	277	100.0%	249	100.0%	233	100.0%	277	100.0%	277	100.0%

District Achievement Level Results	Science						Social Studies							
	2004		2003		2002		2004		2003		2002			
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent		
Grade 8														
Advanced	4	1.6%	3	1.1%	3	1.1%	5	2.0%	0	0.0%	0	0.0%	0	0.0%
Mastery	51	20.2%	65	24.4%	56	20.3%	29	11.5%	29	10.9%	21	7.6%	21	7.6%
Basic	103	40.9%	109	41.0%	97	35.1%	143	56.7%	149	56.0%	151	54.9%	151	54.9%
Approaching Basic	58	23.0%	57	21.4%	82	29.7%	47	18.7%	60	22.6%	66	24.0%	66	24.0%
Unsatisfactory	36	14.3%	32	12.1%	38	13.8%	28	11.1%	28	10.5%	37	13.5%	37	13.5%
Total	252	100.0%	266	100.0%	276	100.0%	252	100.0%	266	100.0%	275	100.0%	275	100.0%

WEST BATON ROUGE PARISH SCHOOL BOARD
Port Allen, Louisiana

The Graduation Exit Exam for the 21st Century
 For the Year Ended June 30, 2004

District Achievement Level Results	English Language Arts						Mathematics						
	2004		2003		2002		2004		2003		2002		
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
Grade 10													
Advanced	0	0.0%	0	0.0%	1	0.4%	18	9.6%	17	7.4%	11	3.9%	
Mastery	35	18.8%	26	11.4%	35	13.6%	43	23.0%	46	20.0%	37	13.0%	
Basic	85	45.7%	96	41.9%	99	38.5%	75	40.1%	85	37.0%	103	36.3%	
Approaching Basic	43	23.1%	52	22.7%	78	30.4%	23	12.3%	33	14.3%	46	16.2%	
Unsatisfactory	23	12.4%	55	24.0%	44	17.1%	28	15.0%	49	21.3%	87	30.6%	
Total	186	100.0%	229	100.0%	257	100.0%	187	100.0%	230	100.0%	284	100.0%	

District Achievement Level Results	Science						Social Studies					
	2004		2003		2002		2004		2003		2002	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Grade 11												
Advanced	4	2.1%	1	0.4%	7	3.0%	0	0.0%	0	0.0%	4	1.7%
Mastery	33	17.6%	25	10.5%	16	6.9%	22	11.7%	18	7.5%	17	7.4%
Basic	74	39.4%	89	37.6%	86	37.2%	102	54.3%	122	51.0%	94	41.0%
Approaching Basic	38	20.2%	75	31.6%	62	26.8%	33	17.6%	55	23.0%	65	28.4%
Unsatisfactory	39	20.7%	47	19.8%	60	26.0%	31	16.4%	44	18.4%	49	21.4%
Total	188	100.0%	237	100.0%	231	100.0%	188	100.0%	239	100.0%	229	100.0%

WEST BATON ROUGE PARISH SCHOOL BOARD
Port Allen, Louisiana

The IOWA Tests
 For the Year Ended June 30, 2004

	Composite		
	2004	2003	2002

Test of Basic Skills (ITBS)

Grade 3	52%	47%	46%
Grade 5	51%	54%	50%
Grade 6	47%	43%	49%
Grade 7	48%	48%	51%

Tests of Educational Development (ITED)

Grade 9	45%	45%	47%
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Scores are reported by National Percentile Rank. A student's National Percentile Rank shows the student's relative position or rank as compared to a large, representative sample of students in the same grade from the entire nation. A student with a score of 72 indicates that the student scored the same or better than 72 percent of the students in the norm group.