

**Jackson Parish Police Jury  
Jonesboro, Louisiana**

**Basic Financial Statements  
And Independent Auditors' Report  
As of and for the Year Ended December 31, 2011**

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date JUL 25 2012

**Jackson Parish Police Jury**

**TABLE OF CONTENTS**

	<b><u>Statement</u></b>	<b><u>Page</u></b>
<b>INDEPENDENT AUDITORS' REPORT</b>		1-2
<b>REQUIRED SUPPLEMENTAL INFORMATION</b>		3
<b>Management's Discussion and Analysis (MD&amp;A)</b>		4-11
<b>BASIC FINANCIAL STATEMENTS</b>		
<b>Government-wide Financial Statements (GWFS)</b>		12
Statement of Net Assets	A	13
Statement of Activities	B	14
<b>Fund Financial Statements (FFS)</b>		15
<b>Governmental Funds</b>		
Balance Sheet	C	16-17
Reconciliation of the Governmental Funds		
Balance Sheet to the Statement of Net Assets	D	19
Statement of Revenues, Expenditures, and Changes		
in Fund Balances	E	20-23
Reconciliation of the Governmental Funds		
Statement of Revenues, Expenditures, and Changes in Fund Balances		
to the Statement of Activities	F	24
<b>Notes to the Basic Financial Statements</b>		
Index		25
Notes		26-39
<b>REQUIRED SUPPLEMENTAL INFORMATION</b>		40
<b>BUDGETARY COMPARISON SCHEDULES</b>		41
General Fund	1-1	42
Road Fund	1-2	43
Solid Waste Fund	1-3	44
Library Fund	1-4	45
Sales Tax Fund	1-5	46
Asphalt Fund	1-6	47
<b>Notes to the Budgetary Comparison Schedules</b>		48-49

(Continued)

**Jackson Parish Police Jury**

**TABLE OF CONTENTS**

	<b><u>Exhibit</u></b>	<b><u>Page</u></b>
<b>SUPPLEMENTAL INFORMATION</b>		50
<b>COMBINING NON-MAJOR GOVERNMENTAL FUNDS - BY FUND TYPE</b>		51
Combining Balance Sheets - By Fund Type	2	52
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances - By Fund Type	3	53
<b>NON-MAJOR SPECIAL REVENUE FUNDS</b>		55
Combining Balance Sheet	4	56-57
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	5	58-59
<b>NON-MAJOR CAPITAL PROJECT FUNDS</b>		60
Combining Balance Sheet	6	61
Combining Statement of Revenues, Expenditures and Changes of Fund Balances	7	62
<b>GENERAL</b>		
Schedule of Compensation Paid Police Jurors		63
<b>OTHER REPORTS REQUIRED BY <u>GOVERNMENT AUDITING STANDARDS</u></b>		64
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <u>Government Auditing Standards</u>		65-66
Schedule of Findings and Questioned Costs		67-70
<b>OTHER INFORMATION</b>		71
Summary Schedule of Prior Audit Findings		72
Corrective Action Plan for Current Year Findings and Questioned Costs		73-77
Status of Prior Year Management Letter Items		78

(Concluded)

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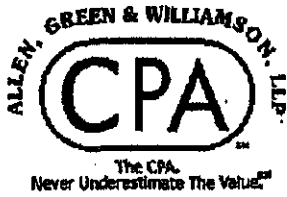
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## Independent Auditors' Report

Police Jurors  
Jackson Parish Police Jury  
Jonesboro, Louisiana

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Jackson Parish Police Jury, Jonesboro, Louisiana, as of and for the year ended December 31, 2011, which collectively comprise the basic financial statements of the Police Jury's primary government as listed in the table of contents. These financial statements are the responsibility of the Police Jury's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Police Jury's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

The financial statements do not include financial data of the Police Jury's legally separate component units. Accounting principles generally accepted in the United States of America require the financial data for those component units to be reported with the financial data of the Police Jury's primary government unless the Police Jury also issues financial statements for the financial reporting entity that include the financial data for its component units. The Police Jury has not issued such reporting entity financial statements.

In our opinion, because of the omission of the discretely presented component units, as discussed above, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the aggregate discretely presented component units of the Police Jury as of December 31, 2011, or the changes in financial position thereof for the year then ended. The effect of the omission of the discretely presented component units to the financial statements for the aggregate discretely presented component units is not reasonably determinable.

In our opinion, the primary government financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Police Jury as of December 31, 2011, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated June 28, 2012, on our consideration of the Police Jury's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Police Jury's basic financial statements of the primary government. The accompanying supplemental information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the primary government financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the primary government's financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplemental information, as listed in the table of contents, are fairly stated in all material respects in relation to the primary government's financial statements as a whole.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Police Jury's basic financial statements of the primary government. The information identified in the table of contents as Other Information is presented for the purposes of additional analysis and is not a required part of the primary government financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it.

*Allen, Green & Williamson, LLP*

ALLEN, GREEN & WILLIAMSON, LLP

Monroe, Louisiana  
June 28, 2012

**Jackson Parish Police Jury  
Jonesboro, Louisiana**

**REQUIRED SUPPLEMENTAL INFORMATION**

**Management's Discussion  
And Analysis (MD&A)**

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**Jackson Parish Police Jury  
Management's Discussion and Analysis (MD&A)  
December 31, 2011**

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Our discussion and analysis of Jackson Parish Police Jury's financial performance provides an overview of the Police Jury's financial activities for the year ended December 31, 2011.

**FINANCIAL HIGHLIGHTS** Our financial statements provide these insights into the results of this year's operations:

Total spending for all our programs was \$8,927,089 for the year. Most of the Police Jury's property and sales taxes were used to support the net cost (after deducting charges for services and restricted grants) of these four areas: other general government \$370,081, public safety \$788,414, public works \$4,876,321 and culture and recreation \$1,083,463.

Governmental activities reported a decrease in net assets of \$532,435 due largely to expenditures exceeding revenue. The major occurrence was the Jury's decision to eliminate the Library's ad valorem millage for 2011. Sales tax collections continue to decline.

**USING THIS ANNUAL REPORT** The Police Jury's annual report consist of a series of financial statements that show information for the Police Jury as a whole, and its funds. The Statement of Net Assets and the Statement of Activities provide information about the activities of the Police Jury as a whole and present a longer-term view of the Police Jury's finances. Our fund financial statements are included later in this report. For our governmental activities, these statements tell how we financed our services in the short-term as well as what remains for future spending. Fund statements also may give you some insights into the Police Jury's overall financial health. Fund financial statements also report the Police Jury's operations in more detail than the government-wide financial statements by providing information about the Police Jury's most significant funds - the General Fund, Road Fund, Solid Waste Fund, Library Fund, Sales Tax Fund, and Asphalt Fund.

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**Jackson Parish Police Jury  
Management's Discussion and Analysis (MD&A)  
December 31, 2011**

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**Required Supplemental Information**

**Management's Discussion & Analysis (MD&A)**

**Basic Financial Statements**

**Government-wide  
Financial Statements**



**Fund  
Financial Statements**

**Notes to the Basic Financial Statements**

**Required Supplemental Information**

**Budgetary Information for Major Funds**

**Supplemental Information**

**Nonmajor Funds Combining Statements  
Schedule of Compensation Paid Police Jurors**

**Other Report Required By Government Auditing Standards**

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**Jackson Parish Police Jury  
Management's Discussion and Analysis (MD&A)  
December 31, 2011**

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Our auditor has provided assurance in his independent auditors' report, located immediately preceding this Management's Discussion and Analysis, that the Basic Financial Statements, after considering the fact that certain component units are not included, are fairly stated. Varying degrees of assurance is being provided by the auditor regarding the Required Supplemental Information (RSI) and the Supplemental Information. A user of this report should read the independent auditors' report carefully to ascertain the level of assurance being provided for each part of this report. Separate financial statements may be obtained from the component units that are not included.

**Reporting the Police Jury as a Whole**

**The Statement of Net Assets and the Statement of Activities** Our analysis of the Police Jury as a whole begins on page 7. One of the most important questions asked about the Police Jury is, "Is the Police Jury as a whole better off or worse off financially as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities, which appear first in the Police Jury's financial statements, report information on the Police Jury as a whole and its activities in a way that helps you answer this question. We prepare these statements to include all assets and liabilities, using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Police Jury's net assets - the difference between assets and liabilities, as reported in the Statement of Net Assets as one way to measure the Police Jury's financial health, or financial position. Over time, increases or decreases in the Police Jury's net assets - as reported in the Statement of Activities - are one indicator of whether its financial health is improving or deteriorating. The relationship between revenues and expenses is the Police Jury's operating results. However, the Police Jury's goal is to provide services to our citizens, not to generate profits as commercial entities do. One must consider many other nonfinancial factors, such as the quality of health and welfare services provided to parish citizens and the condition of roads, bridges, and drainage systems to assess the overall health of the Police Jury.

The Statement of Net Assets and Statement of Activities report the following activity for the Police Jury:

**Governmental activities** - All of the Police Jury's services are reported here, including public works and health and welfare services. Property taxes, sales taxes, and state and federal grants finance most of these activities.

**Reporting the Police Jury's Most Significant Funds**

**Fund Financial Statements** The Police Jury's fund financial statements, which begin on page 15, provide detailed information about the most significant funds - not the Police Jury as a whole. Some funds are required to be established by State law and by bond covenants. However, the Police Jury establishes many other funds to help it control and manage money for particular purposes (like the solid waste fund). The Police Jury's governmental funds use the following accounting approach:

**Governmental funds** - All of the Police Jury's services are reported in governmental funds. Governmental fund reporting focuses on showing how money flows into and out of funds and the balances left at year-end that are available for spending. They are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Police Jury's operations and the services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Police Jury's programs. We describe the relationship (or

**Jackson Parish Police Jury**  
**Management's Discussion and Analysis (MD&A)**  
**December 31, 2011**

differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds in reconciliation on Statements D and F.

**THE POLICE JURY AS A WHOLE** The Police Jury's net assets were \$30,369,135 at December 31, 2011. Of this amount, \$2,195,782 was unrestricted. Restricted net assets are reported separately to show legal constraints from debt covenants and enabling legislation that limit the Police Jury's ability to use those net assets for day-to-day operations. Our analysis below of the primary government focuses on the net assets (Table 1) and change in net assets (Table 2) of the Police Jury's governmental activities.

**Table 1**  
**Net Assets**  
**December 31,**

	<u>2011</u>	<u>2010</u>	<u>Variance</u>	<u>Percentage of Change</u>
Current and other assets	\$15,570,059	\$17,051,882	\$ (1,481,823)	(8.7)
Capital assets	<u>15,727,830</u>	<u>15,696,475</u>	<u>31,355</u>	<u>0.2</u>
Total assets	<u>31,297,889</u>	<u>32,748,357</u>	<u>(1,450,468)</u>	<u>(4.4)</u>
Current and other liabilities	344,076	419,253	(75,177)	(17.9)
Long-term liabilities	<u>584,678</u>	<u>1,427,534</u>	<u>(842,856)</u>	<u>(59.0)</u>
Total liabilities	<u>928,754</u>	<u>1,846,787</u>	<u>(918,033)</u>	<u>(49.7)</u>
Net assets				
Invested in capital assets, net of debt	15,727,830	14,834,475	893,355	6.0
Restricted	12,445,523	11,082,344	1,363,179	12.3
Unrestricted	<u>2,195,782</u>	<u>4,984,751</u>	<u>(2,788,969)</u>	<u>(56.0)</u>
Total net assets	<u>\$30,369,135</u>	<u>\$30,901,570</u>	<u>\$ (532,435)</u>	<u>(1.7)</u>

The \$2,195,782 in unrestricted net assets of governmental activities represents the accumulated results of all past years' operations. It means that if we had to pay off all of our bills today including all of our noncapital liabilities (compensated absences for example), we would have \$2,195,782 left. Net assets decreased \$532,435 from the prior year. The changes in net assets are discussed later in this MD&A.

The results of this year's operations for the primary government as a whole are reported in the Statement of Activities. Table 2, on the next page, takes the information from that Statement and rearranges them slightly so you can see our total revenues for the year.

**Jackson Parish Police Jury**  
**Management's Discussion and Analysis (MD&A)**  
**December 31, 2011**

**Governmental Activities** As reported in the Statement of Activities, the cost of all of our governmental activities this year was \$8,927,089, the amount that our taxpayers ultimately financed for these activities through Police Jury taxes was only \$8,036,631 cause some of the cost was paid by other governments and organizations who subsidized certain programs with grants and contributions \$659,640; also charges for services totaled \$230,818.

**Table 2**  
**Changes in Net Assets**  
**December 31,**

	2011	2010	Variance	Percent of Change
<b>Revenues:</b>				
<b>Program revenues</b>				
Charges for services	\$ 230,818	\$ 191,840	\$ 38,978	20.3
Operating grants and contributions	461,169	769,269	(308,100)	(40.1)
Capital grants and contributions	198,471	153,331	45,140	29.4
<b>General Revenues</b>				
Ad valorem taxes	3,065,018	4,378,688	(1,313,670)	(30.0)
Sales taxes	2,191,329	2,887,869	(696,540)	(24.1)
Severance taxes	1,201,552	1,231,164	(29,612)	(2.4)
Interest and investment earnings	635,951	642,731	(6,780)	(1.1)
Miscellaneous	410,346	554,404	(144,058)	(26.0)
<b>Total revenues</b>	<b>8,394,654</b>	<b>10,809,296</b>	<b>(2,414,642)</b>	<b>(22.3)</b>
<b>Functions/Program Expenses:</b>				
<b>General government:</b>				
Legislative	127,221	127,724	(503)	(0.4)
Judicial	256,265	232,117	24,148	10.4
Elections	27,858	22,410	5,448	24.3
Finance and administrative	244,218	234,362	9,856	4.2
Other general government	496,616	496,526	90	0.0
Public safety	984,495	683,551	300,944	44.0
Public works	5,389,526	5,079,644	309,882	6.1
Health and welfare	260,548	613,434	(352,886)	(57.5)
Culture and recreation	1,116,829	824,217	292,612	35.5
Interest on long-term debt	23,513	44,500	(20,987)	(47.2)
<b>Total</b>	<b>8,927,089</b>	<b>8,358,485</b>	<b>568,604</b>	<b>6.8</b>
Increase (decrease) in net assets	(532,435)	2,450,811	(2,983,246)	(121.7)
Net Assets, beginning	30,901,570	28,450,759	2,450,811	8.6
Net Assets, ending	<b>\$ 30,369,135</b>	<b>\$ 30,901,570</b>	<b>\$ (532,435)</b>	<b>(1.7)</b>

**Jackson Parish Police Jury  
Management's Discussion and Analysis (MD&A)  
December 31, 2011**

In the table below, we have presented the cost of each of the Police Jury's six largest functions - Judicial, Other general government, Public safety, Public works, Health and welfare, and Culture and recreation, as well as each program's net cost (total cost less revenues generated by the activities). As discussed above, net cost shows the financial burden that was placed on the Police Jury's taxpayers by each of these functions. Providing this information allows our citizens to consider the cost of each function in comparison to the benefits they believe are provided by that function.

**Years Ended December 31,  
Governmental Activities**

	<b>Total Cost of Services 2011</b>	<b>Net Cost of Services 2011</b>	<b>Total Cost of Services 2010</b>	<b>Net Cost of Services 2010</b>
Judicial	\$ 256,265	\$ 234,994	\$ 234,362	\$ 234,362
Other general government	496,616	370,081	496,526	394,736
Public safety	984,495	788,414	683,551	459,708
Public works	5,389,526	4,876,321	5,079,644	4,627,946
Health and welfare	260,548	260,548	613,434	336,740
Culture and recreation	1,116,829	1,083,463	824,217	782,394
All others	422,810	422,810	426,751	408,159
<b>Totals</b>	<b>\$ 8,927,089</b>	<b>\$ 8,036,631</b>	<b>\$ 8,358,485</b>	<b>\$ 7,244,045</b>

**THE POLICE JURY'S FUNDS** As we noted earlier, the Police Jury uses funds to help it control and manage money for particular purposes. Looking at funds helps you consider whether the Police Jury is being accountable for the resources taxpayers and others provide to it but may also give you more insight into the Police Jury's overall financial health.

As the Police Jury completed this year, our governmental funds reported a combined fund balance of \$15,255,983 which is a decrease of \$1,409,743 from last year. The Police Jury's fund balance decrease was caused by cancellation of the library ad valorem tax and declining sales tax. Also the library's fund balance decreased because of cancellation of millage and increasing payroll.

Our General Fund is our principal operating fund. The fund balance in the General Fund increased \$386,102 to \$2,942,191. This increase was mainly due to increasing ad valorem and decrease from 2010 in jail related expenses.

The Road Fund is our road maintenance fund. The fund balance in the Road Fund remained relatively the same increasing \$181,331 to \$1,850,815. This minimal increase was due to increasing ad valorem taxes and budget management.

Our Solid Waste Fund is used to collect, dispose, and maintain garbage throughout Jackson Parish. The fund balance in the Solid Waste Fund increased \$140,422 to \$2,286,189. This increase was due mainly to sales tax revenue actually exceeded anticipated budget and the jury delayed anticipated construction of a model bin site.

Our Library Fund accounts for the Parish Library activities. The fund balance decreased \$845,434 to \$5,592,917. This decrease was due mainly to cancelled millage. No new capital projects were initiated in 2011.

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**Jackson Parish Police Jury  
Management's Discussion and Analysis (MD&A)  
December 31, 2011**

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Our Sales Tax Fund accounts for the construction of new roads. The fund balance in the Sales Tax Fund decreased \$480,413 to \$348,329. This decrease was due mainly to transfers to the 2011 road program reduced fund balance.

Our Asphalt Fund accounts for asphaltting parish roads. The fund balance in the Asphalt Fund increased \$69,867 to \$1,397,995. This increase was due an increase in ad valorem taxes.

Other Governmental Funds, which includes the Health Unit Fund, Landfill Closure Fund, Tourism Fund, the Beautification Council Fund, and Capital Funds, decreased \$861,618 to \$807,547. This decrease was due mainly to cost increases due to state cutbacks. The major event in the decrease was the transfer of \$294,000 from the Landfill Closure to the Solid Waste Fund as approved by DEQ for the purchase in 2010 of the horizontal grinder. The Health Unit Fund presents a crucial situation for the Police Jury in the immediate future. The Health Unit's only revenue is from interest earned on cash / investments. The cash balance continues to decline. Because of the reduction of state budgeted funds, the Police Jury picked up the additional cost of hiring a CAN that was necessary for the operation of the Health Unit. At the current rate, funds will be depleted in 2013 or 2014 without an additional tax / funding source.

***Budgetary Highlights*** Over the course of the year, the Police Jury revises its budget as it attempts to deal with unexpected changes in revenues and expenditures. (A schedule showing the Police Jury's original and final budget amounts compared with amounts actually paid and received for the General Fund and major special revenue funds with legally adopted budgets is provided later in this report).

The actual amounts available for appropriations for the General Fund were \$328,634 more than the amount budgeted. This was due mainly to property and severance taxes exceeded projections. Actual charges to appropriations were \$207,405 less than budgeted mainly due to a decrease in governmental building expenses and cost associated with housing of prisoners.

The amounts available for appropriations for the General Fund final budget were \$1,513,669 more than the original budget. This was due mainly to increasing taxes, grants, and many of the anticipated revenue cuts projected in 2010 for the 2011 budget did not occur. Of primary concern was the collection of declining severance taxes.

The charges to appropriations for the General Fund final budget were \$702,087 more than the original budget. This was due mainly to projects approved by the Jury, transfers to the Road Project and grants awarded after the initial budget.

#### **CAPITAL ASSET AND DEBT ADMINISTRATION**

***Capital Assets*** At December 31, 2011, the Police Jury had \$15,727,830 invested in a broad range of capital assets, including land, buildings, furniture and equipment and infrastructure assets such as roads and bridges. This amount represents a net increase (including additions, deductions, and depreciation) of just over \$31,355 or 0.2%, from last year.

**Jackson Parish Police Jury  
Management's Discussion and Analysis (MD&A)  
December 31, 2011**

	<b>Capital Assets at Year-end</b>	
	<b>Governmental Activities</b>	
	<b>2011</b>	<b>2010</b>
Land	\$ 353,162	\$ 333,182
Construction in progress	300,628	39,155
Buildings & Improvements	4,004,654	4,062,243
Vehicles	562,371	581,943
Equipment/Machinery/Furniture	2,090,954	2,242,368
Infrastructure/Roads	8,416,061	8,437,584
Total net fixed assets	<u>\$ 15,727,830</u>	<u>\$ 15,696,475</u>

The infrastructure road classification consists of additions in 2011. The \$1,389,430 in Note 5 for Capital Assets is for re-surfacing roads. See Note 5 for further information regarding Capital Assets of the Police Jury at December 31, 2011.

**Debt** At the end of this year, the Police Jury had \$0 in bonds outstanding versus \$862,000 last year, a decrease of 100%. Those bonds consisted of:

**Outstanding Debt, at Year-end**

	<b>Governmental Activities</b>	
	<b>2011</b>	<b>2010</b>
	General obligation bonds (backed by the Police Jury)	<u>\$0</u>

The state limits the amount of general obligation debt that parishes can issue to 10% of the assessed value of all taxable property within the parish. The Police Jury's net outstanding bonded debt of \$0 is significantly below the statutorily-imposed limit.

Other obligations include accrued vacation pay and landfill closure liability. We present more detailed information about our long-term liabilities in Note 9 of Notes to the Basic Financial Statements.

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES** The Jackson Parish Police Jury has adopted a budget for 2012 based on historical data. Revenue from ad valorem taxes is expected to remain constant for the year. Sales tax collections continue on a downward trend that was predicted during the development of the 2012 budget. Severance taxes have taken a decline from 2011 and 2012 collections. This will require constant monitoring of programs and appropriations to groups and boards that the parish funds.

**CONTACTING THE POLICE JURY'S FINANCIAL MANAGEMENT** Our financial report is designed to provide our citizens, taxpayers, parents, students, and investors and creditors with a general overview of the Police Jury's finances and to show the Police Jury's accountability for the money it receives. If you have questions about this report or wish to request additional financial information, contact Kenneth Pardue, Secretary-Treasurer, at the Jackson Parish Police Jury, 500 E. Main Street, Room 301, Jonesboro, Louisiana 71251, telephone number (318) 259-2361.

**Jackson Parish Police Jury**

**BASIC FINANCIAL STATEMENTS**

**Government-wide  
Financial Statements (GWFS)**

JACKSON PARISH POLICE JURY

STATEMENT OF NET ASSETS

December 31, 2011

Statement A

	<b>GOVERNMENTAL ACTIVITIES</b>
<b>ASSETS:</b>	
Cash and cash equivalents	\$ 11,857,620
Receivables	3,557,489
Prepaid items	154,950
Capital assets:	
Land and construction in progress	653,790
Capital assets, net of depreciation	<u>15,074,040</u>
<b>TOTAL ASSETS</b>	<u><b>31,297,889</b></u>
<b>LIABILITIES</b>	
Accounts, salaries and other payables	326,385
Security deposits	17,691
Long-term liabilities	
Due within one year	117,988
Due in more than one year	<u>466,710</u>
<b>Total Liabilities</b>	<u><b>928,754</b></u>
<b>NET ASSETS</b>	
Investment in capital assets, net of related debt	15,727,830
Restricted for:	
Road Maintenance (Road, Sales Tax and Asphalt Funds)	3,597,139
Waste Management	2,286,189
Library	5,592,917
Health Unit	100,254
Tourism	41,412
Landfill Closure	538,395
Industrial District	262,535
Grant Funds	17,513
Grand Jury and Witness Fees	8,486
Debt Service	683
Unrestricted	<u>2,195,782</u>
<b>TOTAL NET ASSETS</b>	<u><b>\$ 30,369,135</b></u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**JACKSON PARISH POLICE JURY**

**STATEMENT OF ACTIVITIES**  
For the Year Ended December 31, 2011

**Statement B**

FUNCTIONS/PROGRAMS	PROGRAM REVENUES				PRIMARY
	EXPENSES	CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	GOVERNMENT
					GOVERNMENTAL ACTIVITIES
					NET (EXPENSE) REVENUE AND CHANGES IN NET ASSETS
<i>Primary Government: Governmental Activities:</i>					
General government:					
Legislative	\$ 127,221	\$ 0	\$ 0	\$ 0	\$ (127,221)
Judicial	256,265	21,271			(234,994)
Elections	27,858				(27,858)
Finance and administrative	244,218				(244,218)
Other general government	498,616	30,090	96,445		(370,081)
Public safety	984,495		100,642	95,439	(788,414)
Public works	5,389,526	154,705	255,468	103,032	(4,876,321)
Health and welfare	260,548				(260,548)
Culture and recreation	1,116,829	24,752	8,614		(1,083,463)
Interest on long-term debt	23,513				(23,513)
<b>Total Governmental Activities</b>	<b>8,927,089</b>	<b>230,818</b>	<b>461,169</b>	<b>198,471</b>	<b>(8,036,631)</b>
General revenues:					
Taxes:					
Property taxes, levied for general purposes				\$	3,065,018
Sales taxes, levied for general purposes					2,191,329
State revenue sharing					92,635
Severance tax					1,201,552
Miscellaneous taxes					142,863
Licenses and permits					23,538
Interest and investment earnings					635,951
Miscellaneous					151,310
<b>Total general revenues</b>					<b>7,504,196</b>
<b>Changes in net assets</b>					<b>(532,435)</b>
<b>Net assets - beginning</b>					<b>30,901,570</b>
<b>Net assets - ending</b>				<b>\$</b>	<b>30,369,135</b>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**BASIC FINANCIAL STATEMENTS**

**Fund Financial Statements (FFS)**

**JACKSON PARISH POLICE JURY**

**GOVERNMENTAL FUNDS**

**Balance Sheet  
December 31, 2011**

	<b>GENERAL</b>	<b>ROAD FUND</b>	<b>SOLID WASTE</b>	<b>LIBRARY</b>
<b>ASSETS:</b>				
Cash and cash equivalents	\$ 1,642,333	\$ 837,066	\$ 2,224,054	\$ 5,600,107
Receivables	1,286,552	1,048,379	216,081	0
Interfund receivables	70,426	0	0	0
Prepaid items	7,259	33,880	42,010	71,655
<b>TOTAL ASSETS</b>	<b>3,006,570</b>	<b>1,919,325</b>	<b>2,482,125</b>	<b>5,671,762</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts, salaries and other payables	61,814	23,123	159,304	75,312
Interfund payables	0	30,261	36,632	3,533
Security deposits	2,585	15,128	0	0
<b>Total Liabilities</b>	<b>64,379</b>	<b>68,510</b>	<b>195,936</b>	<b>78,845</b>
<b>Fund Balances</b>				
Nonspendable - prepaid items	7,259	33,880	42,010	71,655
Committed	915,528	0	0	0
Restricted	288,534	1,816,935	2,244,179	5,521,262
Unassigned	1,730,870	0	0	0
<b>Total fund balances</b>	<b>2,942,191</b>	<b>1,850,815</b>	<b>2,286,189</b>	<b>5,592,917</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 3,006,570</b>	<b>\$ 1,919,325</b>	<b>\$ 2,482,125</b>	<b>\$ 5,671,762</b>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

Statement C

SALES TAX	ASPHALT FUND	OTHER GOVERNMENTAL	TOTAL
\$ 206,691	538,125	\$ 809,344	\$ 11,857,620
141,738	884,582	177	3,557,489
0	0	0	70,426
0	0	146	154,950
<u>348,329</u>	<u>1,402,707</u>	<u>809,667</u>	<u>15,640,485</u>
0	4,712	2,120	326,385
0	0	0	70,426
0	0	0	17,691
<u>0</u>	<u>4,712</u>	<u>2,120</u>	<u>414,502</u>
0	0	146	154,950
0	0	126,803	1,042,331
348,329	1,397,995	680,598	12,297,832
0	0	0	1,730,870
<u>348,329</u>	<u>1,397,995</u>	<u>807,547</u>	<u>15,225,983</u>
<u>\$ 348,329</u>	<u>\$ 1,402,707</u>	<u>\$ 809,667</u>	<u>\$ 15,640,485</u>

**Jackson Parish Police Jury**



**JACKSON PARISH POLICE JURY**

**Reconciliation of the Governmental Funds  
Balance Sheet to the Statement of Net Assets  
December 31, 2011**

**Statement D**

Total fund balances - governmental funds \$ 15,225,983

The cost of capital assets (land, buildings, furniture and equipment and infrastructure ) purchased or constructed is reported as an expenditure in governmental funds. The Statement of Net Assets includes those capital assets among the assets of the Police Jury as a whole. The cost of those capital assets is allocated over their estimated useful lives (as depreciation expense) to the various programs reported as governmental activities in the Statement of Activities. Because depreciation expense does not affect financial resources, it is not reported in governmental funds.

Costs of capital assets	27,641,362	
Depreciation expense to date	<u>(11,913,532)</u>	15,727,830

Long-term liabilities applicable to the Police Jury's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. All liabilities - both current and long term - are reported in the Statement of Net Assets.

Balances at December 31, 2011 are:

Long-term liabilities		
Compensated absences payable	(162,678)	
Estimated liability for landfill closure	<u>(422,000)</u>	<u>(584,678)</u>

Net Assets \$ 30,369,135

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**JACKSON PARISH POLICE JURY**

**GOVERNMENTAL FUNDS  
Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended December 31, 2011**

	<u>GENERAL</u>	<u>ROAD FUND</u>	<u>SOLID WASTE</u>	<u>LIBRARY</u>
<b>REVENUES</b>				
<b>Local sources:</b>				
<b>Taxes:</b>				
Ad valorem	\$ 1,012,388	\$ 1,087,555	\$ 0	\$ 20,805
Sales and use	0	0	1,314,798	0
Other taxes, penalties and interest	139,488	0	0	0
Licenses and permits	23,538	0	0	0
<b>Intergovernmental revenues:</b>				
<b>State funds:</b>				
Severance taxes	1,201,552	0	0	0
Parish transportation funds	0	255,468	0	0
State revenue sharing (net)	22,023	23,403	0	26,873
State aid grants	108,713	28,966	0	1,900
Federal revenue	257,879	0	0	0
Fees, charges, and commissions for services	39,918	0	154,705	0
Fines and forfeitures	11,443	0	0	24,752
Miscellaneous revenues	128,018	4,804	72,248	17,368
Use of money and property	88,804	78,480	101,716	256,884
<b>Total Revenues</b>	<b>3,033,762</b>	<b>1,478,656</b>	<b>1,643,467</b>	<b>348,582</b>
<b>EXPENDITURES</b>				
<b>Current:</b>				
<b>General government:</b>				
Legislative	121,011	0	0	0
Judicial	245,027	0	0	0
Elections	28,769	0	0	0
Finance and administrative	231,658	0	0	0
Other general government	430,741	0	0	0
Public safety	953,673	0	0	0
Public works	0	1,205,386	1,413,652	0
Health and welfare	140,451	0	0	0
Culture and recreation	28,343	0	0	1,054,684
Capital outlay	119,750	1,422,312	383,393	139,352
<b>Debt service:</b>				
Principal retirement	0	0	0	0
Interest and bank charges	0	0	0	0
<b>Total Expenditures</b>	<b>2,298,423</b>	<b>2,627,698</b>	<b>1,797,045</b>	<b>1,194,016</b>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<b>\$ 735,339</b>	<b>\$ (1,149,042)</b>	<b>\$ (153,578)</b>	<b>\$ (845,434)</b>

Statement E

SALES TAX	ASPHALT FUND	OTHER GOVERNMENTAL	TOTAL
\$ 0	\$ 944,270	\$ 0	\$ 3,086,018
876,531	0	0	2,191,329
0	0	3,377	142,863
0	0	0	23,538
0	0	0	1,201,562
0	0	0	255,468
0	20,336	0	92,635
0	0	393	139,972
0	0	6,321	264,200
0	0	0	194,623
0	0	0	36,195
0	0	5,500	227,938
13,498	39,269	57,320	636,951
<u>890,029</u>	<u>1,003,875</u>	<u>72,911</u>	<u>8,471,282</u>
0	0	0	121,011
0	0	0	245,027
0	0	0	26,769
0	0	0	231,658
0	0	40,888	471,429
0	0	0	953,673
10,442	742,872	194,819	3,566,971
0	0	79,597	220,048
0	0	7,015	1,091,022
0	0	0	2,064,807
0	0	862,000	862,000
0	0	26,610	26,610
<u>10,442</u>	<u>742,872</u>	<u>1,210,529</u>	<u>9,881,025</u>
<u>\$ 879,587</u>	<u>\$ 261,003</u>	<u>\$ (1,137,618)</u>	<u>\$ (1,409,743)</u>

(Continued)

**JACKSON PARISH POLICE JURY**

**GOVERNMENTAL FUNDS**  
**Statement of Revenues, Expenditures,**  
**and Changes in Fund Balances**  
**For the Year Ended December 31, 2011**

	<u>GENERAL</u>	<u>ROAD FUND</u>	<u>SOLID WASTE</u>	<u>LIBRARY</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	\$ 0	\$ 1,330,373	\$ 294,000	\$ 0
Transfers out	(349,237)	0	0	0
<b>Total Other Financing Sources (Uses)</b>	<u>(349,237)</u>	<u>1,330,373</u>	<u>294,000</u>	<u>0</u>
<b>Net Change in Fund Balances</b>	386,102	181,331	140,422	(845,434)
<b>FUND BALANCES - BEGINNING</b>	<u>2,558,089</u>	<u>1,689,484</u>	<u>2,146,767</u>	<u>6,438,351</u>
<b>FUND BALANCES - ENDING</b>	<u>\$ 2,942,191</u>	<u>\$ 1,850,815</u>	<u>\$ 2,286,189</u>	<u>\$ 5,592,917</u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

Statement E

SALES TAX	ASPHALT FUND	OTHER GOVERNMENTAL	TOTAL
\$ 0	\$ 0	\$ 570,000	\$ 2,194,373
(1,360,000)	(191,136)	(294,000)	(2,194,373)
(1,360,000)	(191,136)	276,000	0
(480,413)	69,867	(861,618)	(1,409,743)
828,742	1,328,128	1,669,165	16,636,726
<u>\$ 348,329</u>	<u>\$ 1,397,995</u>	<u>\$ 807,547</u>	<u>\$ 15,225,983</u>

(Concluded)

**JACKSON PARISH POLICE JURY**

**Reconciliation of the Governmental Funds  
Statement of Revenues, Expenditures, and Changes in Fund Balances  
to the Statement of Activities  
For the Year Ended December 31, 2011**

		Statement F
Total net change in fund balances - governmental funds		\$ (1,409,743)
 Amounts reported for governmental activities in the Statement of Activities are different because:		
Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeds depreciation expense in the period:		
Capital outlay	2,177,197	
Depreciation expense	<u>(2,069,214)</u>	107,983
 In the Statement of Activities, scrapping of capital assets are reported as a gain or lost net of book value. Whereas in the governmental funds, there is no recognition because there is no inflow/outflow of current financial resources:		
Cost of assets scrapped	(375,380)	
Accumulated depreciation	<u>298,752</u>	(76,628)
Net loss		
 Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets.		
		862,000
 In the Statement of Activities, certain operating expenses-compensated absences (vacations and sick leave) - are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid). This year, vacation and sick time earned \$137,112 exceeded the amounts used (\$117,968) by \$19,144.		
		(19,144)
 Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the Statement of Activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.		
		<u>3,097</u>
 Change in net assets of governmental activities.		 <u>\$ (532,435)</u>

THE NOTES TO THE BASIC FINANCIAL STATEMENTS ARE AN INTEGRAL PART OF THIS STATEMENT.

**Jackson Parish Police Jury**  
**Notes to the Basic Financial Statements**  
**December 31, 2011**

	<u>Page</u>
<b>INDEX</b>	
NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES .....	26
A. REPORTING ENTITY .....	26
B. FUNDS.....	27
Governmental funds .....	27
C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING.....	28
Government-Wide Financial Statements (GWFS).....	28
Fund Financial Statements (FFS) .....	28
Revenues .....	29
Expenditures.....	29
Other Financing Sources (Uses) .....	29
D. ENCUMBRANCES .....	29
E. CASH AND CASH EQUIVALENTS .....	29
F. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES .....	30
G. ELIMINATION AND RECLASSIFICATIONS.....	30
H. PREPAID ITEMS .....	30
I. CAPITAL ASSETS.....	30
J. COMPENSATED ABSENCES.....	30
K. LIABILITIES .....	31
L. RESTRICTED NET ASSETS.....	31
M. FUND BALANCES OF FUND FINANCIAL STATEMENTS.....	32
N. INTERFUND TRANSACTIONS .....	32
O. SALES TAXES.....	32
P. USE OF ESTIMATES .....	32
NOTE 2 - LEVIED TAXES .....	33
NOTE 3 - CASH DEPOSITS .....	34
NOTE 4 - RECEIVABLES .....	34
NOTE 5 - CAPITAL ASSETS .....	35
NOTE 6 - RETIREMENT SYSTEMS .....	36
NOTE 7 - ACCOUNTS, SALARIES AND OTHER PAYABLES .....	36
NOTE 8 - COMPENSATED ABSENCES .....	36
NOTE 9 - LONG-TERM LIABILITIES .....	37
NOTE 10 - LEASES.....	37
NOTE 11 - SOLID WASTE LANDFILL COSTS .....	37
NOTE 12 - INTERFUND ASSETS/LIABILITIES.....	38
NOTE 13 - INTERFUND TRANSFERS .....	38
NOTE 14 - LITIGATION AND CLAIMS .....	38
NOTE 15 - RISK MANAGEMENT .....	39
NOTE 16 - CHANGE IN PRESENTATION.....	39
NOTE 17 - FUND BALANCE CLASSIFICATIONS DETAILS.....	39
NOTE 18 - SUBSEQUENT EVENTS.....	39

**Jackson Parish Police Jury**  
**Notes to the Basic Financial Statements**  
**December 31, 2011**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** The Jackson Parish Police Jury (the Police Jury) is the governing authority for Jackson Parish and is a political subdivision of the state of Louisiana. The Police Jury is governed by seven jurors representing the various districts within the parish. The jurors serve four-year terms which expire in January 2012.

Louisiana Revised Statute 33:1236 gives the Police Jury various powers in regulating and directing the affairs of the parish and its inhabitants. The more notable of those are the powers to make regulations for their own government, to regulate the construction and maintenance of roads and bridges, to regulate the construction and maintenance of drainage systems, to regulate the sale of alcoholic beverages, and to provide for the health and welfare of the poor, disadvantaged, and unemployed in the parish. Funding to accomplish these tasks is provided by ad valorem taxes, sales taxes, beer and alcoholic beverage permits, state revenue sharing, and various other state and federal grants.

In accomplishing its objectives, the Police Jury also has the authority to create special districts (component units) within the parish. The districts perform specialized functions, such as fire protection, library facilities, and health care facilities.

**A. REPORTING ENTITY** As the governing authority of the parish, for reporting purposes, the Jackson Parish Police Jury is the financial reporting entity for Jackson Parish. The financial reporting entity consists of (a) the primary government (Police Jury), (b) organizations for which the primary government is financially accountable and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 establishes criteria for determining the governmental reporting entity and component units that should be considered part of the Jackson Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

1. Appointing a voting majority of an organization's governing body, and:
  - a. The ability of the Police Jury to impose its will on that organization and/or
  - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the Police Jury.
2. Organizations for which the Police Jury does not appoint a voting majority but are fiscally dependent on the Police Jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

**Jackson Parish Police Jury  
Notes to the Basic Financial Statements  
December 31, 2011**

Based on the previous criteria, the Police Jury has determined that the following component units are part of the reporting entity:

<u>Component Unit</u>	<u>Method of Inclusion</u>	<u>Fiscal Year End</u>	<u>Criteria Used</u>
Included within the reporting entity:			
Jackson Parish Library	Blended	December 31, 2011	1a
Jackson Parish Hospital Service District #1	Not included	September 30, 2011	1a
Jackson Parish Recreation District	Not included	December 31, 2011	1a
Ward 2 Fire Protection District	Not included	December 31, 2011	1a
Ward 3 Fire Protection District	Not included	December 31, 2011	1a
Ward 4 Fire Protection District	Not included	December 31, 2011	1a
Quitman Fire Protection District No. 1	Not included	December 31, 2011	1a
Jonesboro Fire Protection District No. 1	Not included	June 30, 2011	1a
Jackson Parish Ambulance Service District	Not included	December 31, 2011	1a
Jackson Parish Watershed District	Not included	December 31, 2011	1a

The Police Jury has chosen to include the library in the basic financial statements as a blended component unit. The other component units are not included. The financial statements only present data of the primary government; however, the data of the component units is necessary in order for the Police Jury to report in conformity with GAAP. Separate financial statements may be obtained from the respective governments.

Considered in the determination of component units of the reporting entity were the Jackson Parish School Board, the District Attorney and Judges for the Sixth Judicial District, and the various municipalities in the parish. It was determined that these governmental entities are not component units of the Jackson Parish Police Jury reporting entity because they have separately elected governing bodies, are legally separate, and are fiscally independent of the Jackson Parish Police Jury.

**B. FUNDS** The accounts of the Police Jury are organized and operated on the basis of funds. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

The governmental funds are divided into separate "fund types." Governmental funds are used to account for government's general activities, where the focus of attention is on the providing of services to the public as opposed to proprietary funds where the focus of attention is on the recovering the cost of providing services to the public or other agencies through service charges or user fees. The Police Jury's current operations require the use of governmental funds. The fund types used by the Police Jury are described as follows:

**Governmental funds**

**General Fund** - The general fund is the general operating fund of the Police Jury. It accounts for all activities except those required to be accounted for in other funds.

**Road Fund** - The road fund accounts for maintenance of parish highways, streets and bridges. Funding is provided by a parish-wide ad valorem tax, state revenue sharing funds, state aid grants, operating transfers from the general fund, interest earned on investments, and miscellaneous revenues.

**Jackson Parish Police Jury  
Notes to the Basic Financial Statements  
December 31, 2011**

**Solid Waste Fund** - The solid waste fund accounts for the construction, maintenance and operation of the solid waste system. Funding is provided by a parish-wide sales tax, interest on investments, and other miscellaneous revenues.

**Library Fund** - The library fund accounts for maintenance and operation of the parish library. Funding is provided by a parish-wide ad valorem tax, state revenue sharing funds, State Library of Louisiana funds, interest earned on investments, and fine and program revenues.

**Sales Tax Fund** - The sales tax fund accounts for servicing debt issued for the purpose of blacktopping and sealing of parish roads. Financing is provided by a parish-wide sales tax and interest earned on investments.

**Asphalt Fund** - The asphalt fund accounts for asphaltting parish roads. Financing is provided by a parish-wide ad valorem tax, state revenue sharing funds, and interest earned on investments.

**C. MEASUREMENT FOCUS AND BASIS OF ACCOUNTING**

**Government-Wide Financial Statements (GWFS)** The Statement of Net Assets and the Statement of Activities displays information about the reporting government as a whole. The Statement of Net Assets and the Statement of Activities was prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets, and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33 "Accounting and Financial Reporting for Nonexchange Transactions." Fiduciary funds are not included in the government-wide financial statements.

**Program revenues** Program revenues included in the Statement of Activities derive directly from the program itself or from parties outside the Police Jury's taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the Police Jury's general revenues.

**Allocation of indirect expenses** The Police Jury reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Depreciation expense is specifically identified by function and is included in the direct expense of each function. Interest on general long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

**Fund Financial Statements (FFS)**

**Governmental Funds** The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers all revenues available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred, except for unmatured principal and interest on long-term debt which is recognized when due, and certain compensated absences and claims

**Jackson Parish Police Jury**  
**Notes to the Basic Financial Statements**  
**December 31, 2011**

and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources.

With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. The governmental funds use the following practices in recording revenues and expenditures:

**Revenues** Ad valorem taxes and the related state revenue sharing are recorded in the year the taxes are due and payable. Ad valorem taxes are assessed on a calendar-year basis and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana Revised Statute 47:1993 requires that the tax roll be filed on or before November 15 of each year. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December of the current year and January and February of the ensuing year.

Sales taxes are susceptible to accrual.

Federal and state grants are recognized when the Police Jury is entitled to the funds.

Fines, forfeitures, and court costs are recognized in the year they are received by the parish tax collector.

Interest income on time deposits is recognized when the time deposits have matured and the interest is available.

Substantially all other revenues are recognized when they become available to the Police Jury.

Based on the above criteria, ad valorem taxes, sales taxes, federal and state grants, and fines, forfeitures, and court costs have been treated as susceptible to accrual.

**Expenditures** Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for principal and interest on long-term obligations, which are recognized when due.

**Other Financing Sources (Uses)** Sale of fixed assets, increases in capital lease purchases, and transfers between funds that are not expected to be repaid are accounted for as other financing sources (uses) and are recognized when the underlying events occur.

**D. ENCUMBRANCES** Outstanding encumbrances' lapse at year-end. Authorization for the eventual expenditure will be included in the following year's budget appropriations. Encumbrance accounting is employed in governmental funds.

Encumbrance accounting (e.g., purchase orders, contracts) is recognized within the accounting records for budgetary control purposes.

**E. CASH AND CASH EQUIVALENTS** Cash includes amounts in demand deposits and interest-bearing demand deposits, and time deposit accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the Police Jury may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

**Jackson Parish Police Jury**  
**Notes to the Basic Financial Statements**  
**December 31, 2011**

**F. SHORT-TERM INTERFUND RECEIVABLES/PAYABLES** During the course of operations, numerous transactions occur between individual funds for services rendered. These receivables and payables are classified as interfund receivables/payables on the balance sheet. Short-term interfund loans are also classified as interfund receivables/payables.

**G. ELIMINATION AND RECLASSIFICATIONS** In the process of aggregating data for the statement of net assets and the statement of activities some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

**H. PREPAID ITEMS** Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

**I. CAPITAL ASSETS** Capital assets are recorded at either historical cost or estimated historical cost and depreciated over their estimated useful lives (excluding salvage value) for items of \$5,000 or more. Donated capital assets are recorded at their estimated fair value at the date of donation. General and infrastructure assets (e.g. roads, bridges, and other assets that are immovable and of value only to the government) are capitalized and valued at historical cost or estimated historical cost. The Police Jury elected not to retroactively report major general infrastructure assets. Interest during construction was not capitalized on capital assets. Estimated useful life is management's estimate of how long the asset is expected to meet service demands. Vehicles and trailers are assigned a salvage value of 10% of historical costs. Straight line depreciation is used based on the following estimated useful lives:

Buildings	40 years
Portable buildings	10 to 20 years
Office equipment	6 or 10 years
Furniture and fixtures	6 or 10 years
Construction equipment	4 to 10 years
Vehicles	4 or 9 years
Books, periodicals and law books	10 years
Infrastructure:	
Airport hangars	40 years
Road surface	25 years
Bridges	40 to 50 years
Intangibles - software	4 to 10 years

**J. COMPENSATED ABSENCES** All full-time employees of the Police Jury earn annual leave at rates varying from ten to twenty-one days per year, depending on length of service. Employees may accumulate and carry forward no more than twenty days of annual leave. All full-time permanent employees earn five to twenty-one days of sick leave each year. Sick leave can be accumulated without limitation. Upon retirement, unused sick leave of up to 25 days is paid to employees. Employees that are separated from service prior to retirement are paid a maximum of 20 days of unused sick leave.

Full-time employees of the Jackson Parish Library earn from ten to 20 days of annual leave, depending on their length of service with the library. Part-time employees working 20 hours or more per week earn one-half of full-time employee leave each year. Vacation leave can be accumulated up to 25 days. All 12-month employees earn 12 days of sick leave each year. Sick leave can be accumulated up to 60 days. Sick leave lapses upon termination of employment.

**Jackson Parish Police Jury  
Notes to the Basic Financial Statements  
December 31, 2011**

The cost of leave privileges, computed in accordance with the previous codification, is recognized as current-year expenditure within the various funds when leave is actually taken or when employees are paid for accrued vacation leave upon retirement.

The Police Jury's recognition and measurement criteria for compensated absences are as follows:

GASB Statement No. 16 provides that vacation leave and other compensated absences with similar characteristics should be accrued as liability as the benefits are earned by the employees if both of the following conditions are met:

The employees' right to receive compensation is attributable to services already rendered.

It is probable that the employer will compensate the employees for the benefits through paid time off or some other means, such as cash payments at termination or retirement.

GASB Statement No. 16 provides that a liability for sick leave should be accrued using one of the following termination approaches:

An accrual for earned sick leave should be made only to the extent it is probable that the benefits will result in termination payments, rather than be taken as absences due to illness or other contingencies, such as medical appointments and funerals.

Alternatively, a governmental entity should estimate its accrued sick leave liability based on the sick leave accumulated at the balance sheet date by those employees who currently are eligible to receive termination payments as well as other employees who are expected to become eligible in the future to receive such payments.

**K. LIABILITIES** For government-wide reporting, the costs associated with the bonds are recognized over the life of the bond. As permitted by GASB Statement No. 34 the amortization of the costs of bonds will be amortized prospectively from the date of adoption of GASB Statement No. 34.

For fund financial reporting, bond premiums and discounts, as well as issuance costs, are recognized in the period the bonds are issued. Bond proceeds are reported as other financing source net of the applicable premium or discount. Issuance costs, even if withheld from the actual net proceeds received, are reported as debt service expenditures.

**L. RESTRICTED NET ASSETS** For the government-wide statement of net assets, net assets are reported as restricted when constraints placed on net asset use are either:

Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments;

Imposed by law through constitutional provisions or enabling legislation. All restricted net assets are restricted by enabling legislation.

It is the Police Jury's policy to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

**Jackson Parish Police Jury**  
**Notes to the Basic Financial Statements**  
**December 31, 2011**

**M. FUND BALANCES OF FUND FINANCIAL STATEMENTS** The Police Jury adopted GASB 54 *Fund Balance Reporting and Governmental Fund Type Definitions* for the year ended December 31, 2011. GASB 54 requires the fund balance amounts to be reported within the fund balance categories as follows:

**Non-spendable:** Fund balance that is not in spendable form or legally or contractually required to be maintained intact. This category includes items that are not easily converted to cash such as inventories and prepaid items.

**Restricted:** Fund balance that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

**Committed:** Fund balance that can only be used for specific purposes determined by the Police Jury's highest level of decision making authority. Committed amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action it employed to previously commit the funds. Committed fund balance is the result of either a policy of the Jury or motions were passed at a Jury meeting committing the funds. The motions passed are usually the result of budget revisions.

**Assigned:** Fund balance that is constrained by the Police Jury's intent to be used for specific purposes, but are neither restricted nor committed. Intent should be expressed by the Jury or Finance Committee.

**Unassigned:** Fund balance that is the residual classification for the general fund.

The Police Jury reduces committed amounts, followed by assigned amounts and then unassigned amounts when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

**N. INTERFUND TRANSACTIONS** Quasi-external transactions are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

**O. SALES TAXES** The Police Jury has a 4/10% sales and use tax, which was passed by the voters on April 20, 1996, for a period of ten years. The net proceeds of the tax (after necessary costs of collection) are to be used to black top or seal parish roads and streets. The Policy Jury has a 6/10% sales and use tax, which was passed by the voters on April 20, 1996 for a period of 10 years. The net proceeds of the tax (after necessary costs of collection) are to be used for waste management. Both of these sales taxes were renewed in 2005 for a period of 10 years.

**P. USE OF ESTIMATES** The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**Jackson Parish Police Jury  
Notes to the Basic Financial Statements  
December 31, 2011**

**NOTE 2 - LEVIED TAXES** The Police Jury levies taxes on real and business personal property located within Jackson Parish's boundaries. Property taxes are levied by the Police Jury on property values assessed by the Jackson Parish Tax Assessor and approved by the State of Louisiana Tax Commission.

The Jackson Parish sheriff's office bills and collects property taxes for the Police Jury. Collections are remitted to the Police Jury monthly.

Property Tax Calendar

Millage rates adopted	August 23, 2011 (Revised)
Levy date	June 13, 2011
Tax bills mailed	On or about November 1, 2011
Due date	December 31, 2011
Lien date	January 1, 2012
Tax sale - 2011 delinquent property	May 18, 2012

Assessed values are established by the Jackson Parish Tax Assessor each year on a uniform basis at the following ratios of assessed value to fair market value.

10% land	15% machinery
10% residential improvements	15% commercial improvements
15% industrial improvements	25% public service properties, excluding land

A revaluation of all property is required after 1978 to be completed no less than every four years. The last revaluation was completed for in January, 2008. Total assessed value was \$254,041,840 in calendar year 2011. Louisiana state law exempts the first \$75,000 of assessed value of a taxpayer's primary residence from parish property taxes. This homestead exemption was \$19,432,690 of the assessed value in calendar year 2011.

State law requires the sheriff to collect property taxes in the calendar year in which the assessment is made. Property taxes become delinquent January 1 of the following year. If taxes are not paid by the due date, taxes bear interest at the rate of 1.25% per month until the taxes are paid. After notice is given to the delinquent taxpayers, the sheriff is required by the *Constitution of the State of Louisiana* to sell the least quantity of property necessary to settle the taxes and interest owed.

All property taxes are recorded in the general fund, road, library, asphalt, and tourism funds. Revenues in such funds are recognized in the accounting period in which they become measurable and available. Property taxes are considered measurable in the calendar year of the tax levy. Estimated uncollectible taxes are those taxes based on past experience which will not be collected in the subsequent year and are primarily due to subsequent adjustments to the tax roll. Available means due, or past due, and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter to pay liabilities of the current period. The remaining property taxes receivable are considered available because they are substantially collected within 60 days subsequent to year-end.

The tax roll is prepared by the parish tax assessor in November of each year; therefore, the amount of 2011 property taxes to be collected occurs in December and January and February of the next year. Historically, virtually all ad valorem taxes receivable were collected since they are secured by property; therefore, there is no allowance for uncollectible taxes.

**Jackson Parish Police Jury**  
**Notes to the Basic Financial Statements**  
**December 31, 2011**

The following is a summary of authorized and levied ad valorem taxes for the year ended December 31, 2011:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration Date</u>
<b>Parish-wide taxes:</b>			
General fund	5.30	4.31	-
Road maintenance	5.06	4.63	2019
Asphalt fund	4.40	4.02	2019
Library tax	8.94	0.00	2018
Forest protection	8 cents/acre	8 cents/acre	-

The difference between authorized and levied millages is the result of reassessments of taxable property in the parish as required by Article 7, Section 18 of the Louisiana Constitution of 1974.

**NOTE 3 - CASH DEPOSITS**

Interest Rate Risk: Police Jury's policy does not address interest rate risk.

Credit Risk: The Police Jury invests in certificates of deposit which do not have credit ratings. The Police Jury's policy does not address credit rate risk.

Custodial Credit Risk-Deposits: In the case of deposits, this is the risk that in the event of a bank failure, the government's deposits may not be returned to it. As of December 31, 2011 the Police Jury had a bank balance of \$11,949,962, in which \$11,449,962 was exposed to custodial credit risk because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the Police Jury's name. Even though the pledged securities are considered uncollateralized under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Police Jury that the fiscal agent has failed to pay deposited funds upon request.

At December 31, 2011, the Police Jury had cash and cash equivalents (book balances) as follows:

Demand deposits (cash and cash equivalents per Statement A)	<u>\$11,857,620</u>
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**NOTE 4 - RECEIVABLES** The following is a summary of receivables at December 31, 2011:

	<u>General Fund</u>	<u>Road Fund</u>	<u>Solid Waste Fund</u>	<u>Sales Tax Fund</u>	<u>Asphalt Fund</u>	<u>Other Governmental</u>	<u>Total</u>
<b>Taxes:</b>							
Ad Valorem	\$ 926,953	\$ 995,775	\$ -	\$ -	\$ 864,582	\$ -	\$ 2,787,310
Sales Tax	-	-	212,607	141,738	-	-	354,345
<b>Governmental Revenues:</b>							
State	358,621	52,604	-	-	-	-	411,225
Other local	978	-	3,454	-	-	177	4,609
<b>Total</b>	<u>\$ 1,286,552</u>	<u>\$ 1,048,379</u>	<u>\$ 216,061</u>	<u>\$ 141,738</u>	<u>\$ 864,582</u>	<u>\$ 177</u>	<u>\$ 3,557,489</u>

**Jackson Parish Police Jury**  
**Notes to the Basic Financial Statements**  
**December 31, 2011**

Historically, virtually all ad valorem taxes receivable were collected since they are secured by property; therefore, no allowance for doubtful accounts has been established for ad valorem taxes. The balance of accounts receivable is expected to be collected in full; no allowance for doubtful accounts has been established.

**NOTE 5 - CAPITAL ASSETS** The following schedule presents changes in capital assets for the Police Jury:

	<u>Balance Beginning</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance Ending</u>
<b>Governmental activities</b>				
<b>Not subject to depreciation:</b>				
Land	\$ 333,182	\$ 19,980	\$ -	\$ 353,162
Construction in progress	39,155	361,183	99,710	300,628
Total nondepreciable capital assets	<u>372,337</u>	<u>381,163</u>	<u>99,710</u>	<u>653,790</u>
<b>Subject to depreciation:</b>				
Buildings & Improvements	6,055,066	109,472	-	6,164,538
Vehicles	1,940,724	130,291	93,810	1,977,205
Equipment/Machinery/Furniture	3,626,138	266,551	281,570	3,611,119
Infrastructure/Roads	13,845,280	1,389,430	-	15,234,710
Total depreciable capital assets	<u>25,467,208</u>	<u>1,895,744</u>	<u>375,380</u>	<u>26,987,572</u>
<b>Less accumulated depreciation:</b>				
Buildings & Improvements	2,008,725	151,159	-	2,159,884
Vehicles	1,340,018	137,940	63,124	1,414,834
Equipment/Machinery/Furniture	1,386,631	369,162	235,628	1,520,165
Infrastructure/Roads	5,407,696	1,410,953	-	6,818,649
Total	<u>10,143,070</u>	<u>2,069,214</u>	<u>298,752</u>	<u>11,913,532</u>
<b>Total depreciable capital assets, net</b>	<u>15,324,138</u>	<u>(173,470)</u>	<u>76,628</u>	<u>15,074,040</u>
<b>Governmental activities</b>				
Capital assets, net	<u>\$15,696,475</u>	<u>\$ 207,693</u>	<u>\$ 176,338</u>	<u>\$15,727,830</u>

Capital outlay of \$2,064,807 as stated on Statement E equals current year additions of \$2,276,907 less \$99,710 reclassified from construction in progress to buildings and improvements and also, \$112,390 which was the books and periodicals purchased by the Library.

Depreciation expense was charged to governmental activities for the Police Jury as follows:

Legislative	\$ 6,210
Judicial	11,238
Elections	1,089
Finance & administrative	11,319
Other general government	23,716
Public safety- The Jail	30,112
Public works	1,811,824
Health & welfare	40,244
Culture & recreation	133,462
Total	<u>\$ 2,069,214</u>

**Jackson Parish Police Jury**  
**Notes to the Basic Financial Statements**  
**December 31, 2011**

**NOTE 6 - RETIREMENT SYSTEMS** Substantially all employees of the Police Jury are members of the Parochial Employees Retirement System of Louisiana (System), a cost-sharing, multiple-employer defined benefit pension plan administered by a separate board of trustees. The System is composed of two district plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the Police Jury are members of Plan A.

All permanent employees working at least twenty-eight hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least ten years of creditable service, at or after age 55 with at least 25 years of creditable service, or at any age with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3% of their final average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only before January 1, 1980, the benefit is equal to 1% of final average salary plus \$24 for each year of supplemental-plan-only service earned before January 1, 1980, plus 3% of final-average salary for each year of service credited after the revision date. Final average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above, and do not withdraw their employee contributions, may retire at the ages specified above and receive the benefits accrued to their date of termination. The System also provides death and disability benefits. Benefits are established or amended by state statute.

Under Plan A, members are required by state statute to contribute 9.50% of their annual covered salary and the Police Jury is required to contribute at an actuarially determined rate. The current rate is 15.75% of annual covered payroll. Contributions to the system also include one-fourth of 1% (except Orleans and East Baton Rouge Parishes) of the taxes shown to be collectible by the tax rolls of each parish. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the Police Jury are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Police Jury's contributions to the System under Plan A for the years ending December 31, 2011, 2010, and 2009, were \$244,675, \$233,375, and \$180,483, respectively, equal to the required contribution for each year.

The System issues an annual publicly available report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Parochial Employees' Retirement System of Louisiana, Post Office Box 14619, Baton Rouge, Louisiana 70898-4619, or by calling (225) 928-1361.

**NOTE 7 - ACCOUNTS, SALARIES AND OTHER PAYABLES**

	General Fund	Road Fund	Solid Waste	Library Fund	Asphalt Fund	Other Governmental	Total
Vendors	\$ 55,497	\$ 18,457	\$ 129,498	\$ 69,652	\$ 88	\$ 1,209	\$ 274,401
Salaries	6,317	4,666	12,819	-	4,624	911	29,337
Retainage	-	-	16,987	5,660	-	-	22,647
	<u>\$ 61,814</u>	<u>\$ 23,123</u>	<u>\$ 159,304</u>	<u>\$ 75,312</u>	<u>\$ 4,712</u>	<u>\$ 2,120</u>	<u>\$ 326,385</u>

**NOTE 8 - COMPENSATED ABSENCES** Employees of the Police Jury had accumulated and vested \$162,678 of employee leave benefits at December 31, 2011, computed in accordance with GASB Codification, Section C60. This amount has been recorded as a long-term obligation.

**Jackson Parish Police Jury**  
**Notes to the Basic Financial Statements**  
**December 31, 2011**

**NOTE 9 - LONG-TERM LIABILITIES** The following is a summary of the long-term liabilities transactions and balances for the year ended December 31, 2011:

	Beginning Balance	Additions	Deletions	Ending Balance	Amounts Due Within One year
Governmental activities:					
Bonds payable:					
Certificate of indebtedness	\$ 862,000	\$ -	\$ 862,000	\$ -	\$ -
Other liabilities:					
Compensated absences	143,534	137,112	117,968	162,678	117,968
Estimated liability for landfill closure	422,000	-	-	422,000	-
<b>Total Long-term liabilities</b>	<b>\$ 1,427,534</b>	<b>\$ 137,112</b>	<b>\$ 979,968</b>	<b>\$ 584,678</b>	<b>\$ 117,968</b>

The Certificates of Indebtedness were paid by Debt Service Fund. Compensated absences are liquidated by the General Fund, Road Fund, Solid Waste Fund, and Library Fund.

The Police Jury paid off all its bonded debt as of December 31, 2011.

**NOTE 10 - LEASES** The Jackson Parish Police Jury had four operating leases at December 31, 2011, for equipment. The equipment is used by the Road Department and the monthly lease payments are paid out of the Road Fund. The following are the operating lease for fiscal year ended December 31, 2011:

<u>Asset</u>	<u>Contract Date</u>	<u>Term</u>	<u>Monthly Rental</u>	<u>Minimum Rental Payment for December 31, 2011</u>
Caterpillar Motor Grader	September 26, 2008	48 months	\$ 2,400	\$ 28,800
Caterpillar Truck-type Tractor	September 26, 2008	48 months	1,897	22,762
Caterpillar Motor Grader	September 26, 2008	48 months	2,400	28,800
Caterpillar 315DL Excavator	April 5, 2010	60 months	2,634	31,608

The future minimum rental payments are as follows:

	Minimum Rental Payment
2012	\$ 85,187
2013	31,613
2014	31,613
2015	7,903
<b>Total</b>	<b>\$ 156,316</b>

**NOTE 11 - SOLID WASTE LANDFILL COSTS** State and federal laws and regulations require the Jackson Parish Police Jury to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for 30 years after closure.

**Jackson Parish Police Jury  
Notes to the Basic Financial Statements  
December 31, 2011**

The Jackson Parish Landfill is a Type III facility that accepts only construction and demolition debris. The Jackson Parish Landfill has an estimated final closing during 2023. However, the current permit expires during 2019.

The estimated liability for landfill closure and post closure care costs has a balance of \$422,000 as of December 31, 2011, which is based on 80% usage of the landfill. The recognition of the liability for closure and post closure cost is based on landfill capacity used to date.

The estimated total cost of the landfill closure and post closure care is \$422,000. This is based on the amount that would be paid if all equipment, facilities, and services required to close, monitor, and maintain the landfill were acquired as of December 31, 2011. However, the actual cost of closure and post closure care may be higher due to inflation, changes in technology, or changes in landfill laws and regulations.

The Jackson Parish Police Jury has established a special revenue fund to account for the contributions to finance closure costs and post closure care. The Jackson Parish Police Jury had fully funded the estimated closure costs as of December 31, 2011.

**NOTE 12 - INTERFUND ASSETS/LIABILITIES** The composition on interfund balances as of December 31, 2011, is as follows:

<u>Receivable Fund</u>	<u>Amount</u>	<u>Payable Fund</u>	<u>Amount</u>
General fund	\$ 70,426	Road fund	\$ 30,261
		Solid Waste fund	36,632
		Library fund	3,533
<b>Totals</b>	<u><u>\$ 70,426</u></u>		<u><u>\$ 70,426</u></u>

The purpose of the interfund assets/liabilities was to cover expenditures paid by the general fund on behalf of other funds that were not reimbursed before year-end.

**NOTE 13 - INTERFUND TRANSFERS** Operating transfers for the year ended December 31, 2011, were as follows:

<u>Fund</u>	<u>Transfers In</u>	<u>Transfers Out</u>
General fund	\$ -	\$ 349,237
Road fund	1,330,373	-
Solid waste fund	294,000	-
Sales tax fund	-	1,360,000
Asphalt	-	191,136
Other governmental	570,000	294,000
<b>Totals</b>	<u><u>\$ 2,194,373</u></u>	<u><u>\$ 2,194,373</u></u>

The purpose of the interfund transfers were to assist in covering operating expenses, to fund the current year road program and make a debt service payment for the road fund.

**NOTE 14 - LITIGATION AND CLAIMS**

**Litigation** - The Police Jury is involved in various litigations. The attorney's evaluation is that the resulting outcome would not have a material effect on the financial statements.

**Jackson Parish Police Jury**  
**Notes to the Basic Financial Statements**  
**December 31, 2011**

**Grant Disallowances** - The Police Jury participates in a number of state and federally assisted grant programs. The programs are subject to compliance audits under the single audit approach. Such audits could lead to requests for reimbursement by the grantor agency for expenditures disallowed under terms of the grant.

**Construction Commitments** - The Police Jury had several construction projects remaining at December 31, 2011. The first was the Hwy 542 Bin Site which has a construction contract of \$176,585, and \$6,713 was remaining at December 31, 2011. The second was the Chatham Library which has a construction contract of \$218,600, and \$207,670 was remaining at December 31, 2011. The third was the renovations to the Library Main Branch which has a construction contract of \$217,032, and \$160,432 was remaining at December 31, 2011.

**NOTE 15 - RISK MANAGEMENT** The Police Jury is at risk for property damage, liability and theft which are covered by insurance policies.

**NOTE 16 - CHANGE IN PRESENTATION** For fiscal year ended December 31, 2010, the General fund, Road fund, Solid Waste fund, Library fund, and Sales Tax fund were reported as major funds; however, for fiscal year ended December 31, 2011, those same funds as well as the Asphalt fund are reported as major funds.

**NOTE 17 - FUND BALANCE CLASSIFICATION DETAILS**

	General	Road Fund	Solid Waste	Library	Sales Tax	Asphalt Fund	Other Governmental	Total
<b>Nonspendable:</b>								
Prepaid expense	\$ 7,259	\$ 33,880	\$ 42,010	\$ 71,655	\$ -	\$ -	\$ 146	\$ 154,950
<b>Restricted:</b>								
Road maintenance	-	1,816,935	-	-	348,329	1,397,995	-	3,563,259
Solid waste	-	-	2,244,179	-	-	-	-	2,244,179
Library	-	-	-	5,521,262	-	-	-	5,521,262
Debt service	-	-	-	-	-	-	683	683
Health unit	-	-	-	-	-	-	100,108	100,108
Landfill closure	-	-	-	-	-	-	538,395	538,395
Tourism	-	-	-	-	-	-	41,412	41,412
Court and witness fees	8,486	-	-	-	-	-	-	8,486
Industrial district	262,535	-	-	-	-	-	-	262,535
Grant funds	17,513	-	-	-	-	-	-	17,513
<b>Committed:</b>								
Contingencies	915,528	-	-	-	-	-	-	915,528
Facility improvements	-	-	-	-	-	-	113,963	113,963
Beautification council	-	-	-	-	-	-	12,840	12,840
<b>Unassigned</b>	<b>1,730,870</b>	-	-	-	-	-	-	<b>1,730,870</b>
<b>Total</b>	<b>\$2,942,191</b>	<b>\$1,850,815</b>	<b>\$2,286,189</b>	<b>\$5,592,917</b>	<b>\$348,329</b>	<b>\$1,397,995</b>	<b>\$ 807,547</b>	<b>\$15,225,983</b>

**NOTE 18 - SUBSEQUENT EVENTS** In January 2012, the Library approved the demolition contract of \$97,500 to demolish the Old Chatham High School for the future library branch. In February 2012, the Police Jury approved the purchase of a lot adjacent to the courthouse of \$90,000. In March 2012, the Jury approved the purchase of a heavy duty tractor truck for \$97,345 to be paid with solid waste funds and a truck with knuckle boom loader for \$137,922 to be paid with road funds as well as the 2012 Road Project contract in the amount of \$948,976.

**REQUIRED SUPPLEMENTAL INFORMATION**

**Budgetary Comparison Schedules**

**Jackson Parish Police Jury**

**Budgetary Comparison Schedules**

**General Fund and Major Special Revenue Funds with Legally Adopted Annual Budgets**

**GENERAL FUND** - The general fund accounts for all activities of the Police Jury except those that are accounted for in other funds.

**ROAD FUND** - The road fund accounts for maintenance of parish highways, streets and bridges. Funding is provided by a parish-wide ad valorem tax, state revenue sharing funds, parish transportation funds, state aid grants, operating transfers from the general fund, interest earned on investments and miscellaneous revenues.

**SOLID WASTE** - The solid waste fund accounts for the construction, maintenance and operation of solid waste system. Funding is provided by a parish-wide sales tax, interest on investments, and other miscellaneous revenues.

**LIBRARY FUND** - The library fund accounts for maintenance and operation of the parish library. Funding is provided by a parish-wide ad valorem tax, state revenue sharing funds, State Library of Louisiana funds, interest earned on investments, and fine and program revenues.

**SALES TAX FUND** - The road sales tax fund accounts for servicing debt issued for the purpose of blacktopping and sealing of parish roads. Financing is provided by a parish-wide sales tax and interest earned on investments.

**ASPHALT FUND** - The asphalt fund accounts for asphaltting parish roads. Financing is provided by a parish-wide ad valorem tax, state revenue sharing funds, and interest earned on investments.

JACKSON PARISH POLICE JURY

GENERAL FUND  
Budgetary Comparison Schedule  
For the Year Ended December 31, 2011

Exhibit 1-1

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH
	ORIGINAL	FINAL	AMOUNTS (BUDGETARY BASIS)	FINAL BUDGET POSITIVE (NEGATIVE)
BUDGETARY FUND BALANCES, BEGINNING	\$ 1,483,320	\$ 2,566,089	\$ 2,558,089	\$ 0
Resources (inflows)				
Local sources:				
Taxes:				
Ad valorem	810,000	960,000	1,012,388	52,388
Other taxes, penalties and interest	115,000	134,100	139,486	5,386
Licenses and permits	27,000	22,000	23,638	1,538
Intergovernmental revenues:				
State funds:				
Severance taxes	1,250,000	1,125,000	1,201,552	76,552
State revenue sharing (net)	20,000	20,000	22,023	2,023
State aid grants	63,000	113,000	108,713	(4,287)
Federal revenue	69,600	263,600	257,879	(5,721)
Fees, charges, and commissions for services	35,000	47,600	39,918	(7,682)
Fines and forfeitures	0	0	11,443	11,443
Miscellaneous revenues	40,600	50,800	128,018	77,218
Use of money and property	69,900	64,900	88,804	23,904
Transfers from other funds	57,500	197,500	293,372	95,872
Amounts available for appropriations	4,040,920	5,554,589	5,883,223	328,634
Charges to appropriations (outflows)				
General government:				
Legislative	130,100	130,100	121,011	9,089
Judicial	241,200	247,000	245,027	1,973
Elections	35,500	35,500	26,769	8,731
Finance and administrative	288,150	288,150	231,658	56,492
Other general government	575,600	630,600	430,741	199,859
Public safety	658,250	848,800	705,415	143,385
Health and welfare	127,550	323,550	388,709	(65,159)
Culture and recreation	30,000	30,000	29,343	657
Capital outlay	0	108,000	119,750	(11,750)
Transfers to other funds	360,000	508,737	642,609	(135,872)
Total charges to appropriations	2,446,350	3,148,437	2,941,032	207,405
BUDGETARY FUND BALANCES, ENDING	\$ 1,594,570	\$ 2,406,152	\$ 2,942,191	\$ 536,039

**JACKSON PARISH POLICE JURY**  
**ROAD FUND**  
**Budgetary Comparison Schedule**  
**For the Year Ended December 31, 2011**

Exhibit 1-2

	<u>BUDGETED AMOUNTS</u>		<u>ACTUAL</u>	<u>VARIANCE WITH</u>
	<u>ORIGINAL</u>	<u>FINAL</u>	<u>AMOUNTS</u>	<u>FINAL BUDGET</u>
			<u>(BUDGETARY BASIS)</u>	<u>POSITIVE</u>
				<u>(NEGATIVE)</u>
BUDGETARY FUND BALANCES, BEGINNING	\$ 302,912	\$ 1,669,484	\$ 1,669,484	\$ 0
Resources (inflows)				
Local sources:				
Taxes:				
Ad valorem	900,000	1,030,000	1,087,555	57,555
Intergovernmental revenues:				
State funds:				
Parish transportation funds	240,000	200,000	255,468	55,468
State revenue sharing (net)	22,000	22,000	23,403	1,403
State aid grant	0	36,000	28,966	(7,034)
Miscellaneous revenues	0	0	4,804	4,804
Use of money and property	42,500	65,000	78,460	13,460
Transfers from other funds	1,000,000	1,560,434	1,330,373	(230,061)
Amounts available for appropriations	<u>2,507,412</u>	<u>4,582,918</u>	<u>4,478,513</u>	<u>(104,405)</u>
Charges to appropriations (outflows)				
Public works	1,260,000	1,350,000	1,205,386	144,614
Capital outlay	1,030,000	1,680,000	1,422,312	257,688
Transfers to other funds	0	230,061	0	230,061
Total charges to appropriations	<u>2,290,000</u>	<u>3,260,061</u>	<u>2,627,698</u>	<u>632,363</u>
BUDGETARY FUND BALANCES, ENDING	<u>\$ 217,412</u>	<u>\$ 1,322,857</u>	<u>\$ 1,850,815</u>	<u>\$ 527,958</u>

**JACKSON PARISH POLICE JURY**  
**SOLID WASTE FUND**  
**Budgetary Comparison Schedule**  
**For the Year Ended December 31, 2011**

Exhibit 1-3

	<b>BUDGETED AMOUNTS</b>		<b>ACTUAL</b>	<b>VARIANCE WITH</b>
	<b>ORIGINAL</b>	<b>FINAL</b>	<b>AMOUNTS</b>	<b>FINAL BUDGET</b>
			<b>(BUDGETARY BASIS)</b>	<b>POSITIVE</b> <b>(NEGATIVE)</b>
<b>BUDGETARY FUND BALANCES, BEGINNING</b>	\$ 1,699,791	\$ 2,145,767	\$ 2,145,767	\$ 0
<b>Resources (inflows)</b>				
<b>Local sources:</b>				
<b>Taxes:</b>				
Sales tax	1,500,000	1,200,000	1,314,798	114,798
<b>Fees, charges, and commissions for services</b>	120,000	138,500	154,705	16,205
Miscellaneous revenues	38,800	67,100	72,248	5,148
Use of money and property	75,000	80,000	101,716	21,716
Transfer from other funds	0	294,000	294,000	0
<b>Amounts available for appropriations</b>	<b>3,433,591</b>	<b>3,925,367</b>	<b>4,083,234</b>	<b>157,867</b>
<b>Charges to appropriations (outflows)</b>				
Public works	1,668,500	1,702,500	1,413,652	288,848
Capital outlay	650,000	435,000	383,393	51,607
Transfers to other funds	50,000	0	0	0
<b>Total charges to appropriations</b>	<b>2,368,500</b>	<b>2,137,500</b>	<b>1,797,045</b>	<b>340,455</b>
<b>BUDGETARY FUND BALANCES, ENDING</b>	<b>\$ 1,065,091</b>	<b>\$ 1,787,867</b>	<b>\$ 2,286,189</b>	<b>\$ 498,322</b>

JACKSON PARISH POLICE JURY

LIBRARY FUND  
 Budgetary Comparison Schedule  
 For the Year Ended December 31, 2011

Exhibit 1-4

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH
	ORIGINAL	FINAL	(BUDGETARY BASIS)	FINAL BUDGET POSITIVE (NEGATIVE)
BUDGETARY FUND BALANCES, BEGINNING	\$ 4,090,000	\$ 6,438,351	\$ 6,438,351	\$ 0
Resources (inflows)				
Local sources:				
Taxes:				
Ad valorem	1,764,936	0	20,805	20,805
Intergovernmental revenues:				
State funds:				
State revenue sharing (net)	0	0	26,873	26,873
State aid grants	16,800	16,800	1,900	(14,900)
Miscellaneous revenues	26,100	26,100	42,120	16,020
Use of money and property	105,000	105,000	256,884	151,884
Amounts available for appropriations	6,002,836	6,586,251	6,786,933	200,682
Charges to appropriations (outflows)				
Culture and recreation	1,319,166	1,319,166	1,054,664	264,502
Capital outlay	675,000	675,000	139,352	535,648
Total charges to appropriations	1,994,166	1,994,166	1,194,016	800,150
BUDGETARY FUND BALANCES, ENDING	\$ 4,008,670	\$ 4,592,085	\$ 5,592,917	\$ 1,000,832

JACKSON PARISH POLICE JURY

SALES TAX FUND  
 Budgetary Comparison Schedule  
 For the Year Ended December 31, 2011

Exhibit 1-5

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH
	ORIGINAL	FINAL	AMOUNTS (BUDGETARY BASIS)	FINAL BUDGET POSITIVE (NEGATIVE)
BUDGETARY FUND BALANCES, BEGINNING	\$ 505,940	\$ 673,119	\$ 828,742	\$ 155,623
Resources (inflows)				
Local sources:				
Taxes:				
Sales tax	950,000	850,000	876,531	26,531
Use of money and property	15,000	15,000	13,498	(1,502)
Amounts available for appropriations	<u>1,470,940</u>	<u>1,538,119</u>	<u>1,718,771</u>	<u>180,652</u>
Charges to appropriations (outflows)				
Public works	16,000	16,000	10,442	5,558
Transfers to other funds	1,360,000	1,360,000	1,360,000	0
Total charges to appropriations	<u>1,376,000</u>	<u>1,376,000</u>	<u>1,370,442</u>	<u>5,658</u>
BUDGETARY FUND BALANCES, ENDING	<u>\$ 94,940</u>	<u>\$ 162,119</u>	<u>\$ 348,329</u>	<u>\$ 186,210</u>

**JACKSON PARISH POLICE JURY**  
**ASPHALT FUND**  
**Budgetary Comparison Schedule**  
**For the Year Ended December 31, 2011**

Exhibit 1-6

	<u>BUDGETED AMOUNTS</u>		<u>ACTUAL</u>	<u>VARIANCE WITH</u>
	<u>ORIGINAL</u>	<u>FINAL</u>	<u>AMOUNTS</u>	<u>FINAL BUDGET</u>
			<u>(BUDGETARY BASIS)</u>	<u>POSITIVE</u>
				<u>(NEGATIVE)</u>
BUDGETARY FUND BALANCES, BEGINNING	\$ 514,413	\$ 1,328,128	\$ 1,328,128	\$ 0
<b>Resources (inflows)</b>				
<b>Local sources:</b>				
Taxes:				
Ad valorem	780,000	895,000	944,270	49,270
<b>Intergovernmental revenues:</b>				
State funds:				
State revenue sharing (net)	19,000	19,000	20,336	1,336
Use of money and property	30,000	35,000	39,269	4,269
<b>Amounts available for appropriations</b>	<u>1,343,413</u>	<u>2,277,128</u>	<u>2,332,003</u>	<u>54,875</u>
<b>Charges to appropriations (outflows)</b>				
Public works	867,500	880,500	742,872	137,628
Transfers to other funds	0	191,136	191,136	0
<b>Total charges to appropriations</b>	<u>867,500</u>	<u>1,071,636</u>	<u>934,008</u>	<u>137,628</u>
BUDGETARY FUND BALANCES, ENDING	<u>\$ 475,913</u>	<u>\$ 1,205,492</u>	<u>\$ 1,397,995</u>	<u>\$ 192,503</u>

## Jackson Parish Police Jury

### Notes to Budgetary Comparison Schedules For the Year Ended December 31, 2011

#### A. BUDGETS

**General Budget Policies** Preliminary budgets for the ensuing year are prepared by the secretary-treasurer prior to December 31 of each year. The availability of the proposed budgets for public inspection and the date of the public hearing on the proposed budgets are then advertised in the official journal. During its regular December meeting, the Police Jury holds a public hearing on the proposed budgets in order to receive comments from residents of the parish. Changes are made to the proposed budgets based on the public hearing and the desires of the Police Jury as a whole. The budgets are then adopted during the Police Jury's regular December meeting, and a notice of the adoption is then published in the official journal.

The secretary-treasurer presents necessary budget amendments to the Police Jury during the year when, in his judgment, actual operations are differing materially from those anticipated in the original budget. During a regular meeting, the Police Jury reviews the proposed amendments, makes changes as it deems necessary, and formally adopts the amendments. The adoption of the amendments is included in Police Jury minutes published in the official journal.

The Police Jury exercises budgetary control at the functional level. Within functions the secretary-treasurer has the discretion to make changes as he deems necessary for proper control. Unexpended appropriations lapse at year end and must be reappropriated in the next year's budget to be expended. Formal budgetary integration is employed as a management control device.

For the year ended December 31, 2011, cash basis budgets were adopted for the general fund and all special revenue funds, except the criminal court special revenue fund, which is exempt from the requirements Louisiana Revised Statutes 30:1301-1314 (Local Government Budget Act).

**Encumbrances** Encumbrance accounting is not recognized within the accounting records for budgetary control purposes. Authorization for the eventual expenditure will be included in the following year's budget appropriations.

**Budget Basis of Accounting** All governmental funds' budgets are prepared on the cash basis of accounting. Budgeted amounts are as originally adopted or as amended by the Board. Legally, the Board must adopt a balanced budget; that is, total budgeted revenues and other financing sources including fund balance must equal or exceed total budgeted expenditures and other financing uses. State statutes require the Board to amend its budgets when revenues plus projected revenues within a fund are expected to be less than budgeted revenues by 5% or more and/or expenditures within a fund are expected to exceed budgeted expenditures by 5% or more.

**Jackson Parish Police Jury**

**Notes to Budgetary Comparison Schedules  
For the Year Ended December 31, 2011**

**B. BUDGET TO GAAP RECONCILIATION - EXPLANATION OF DIFFERENCES BETWEEN  
BUDGETARY INFLOWS AND OUTFLOWS AND GAAP REVENUES AND EXPENDITURES**

	<u>General</u>	<u>Road</u>	<u>Solid Waste</u>	<u>Library</u>	<u>Sales Tax</u>	<u>Asphalt</u>
<u>Sources/Inflows of resources:</u>						
Actual amounts (budgetary basis) "available for appropriation" from the Budgetary Comparison Schedule	\$ 5,883,223	\$ 4,478,513	\$ 4,083,234	\$ 6,786,933	\$ 1,718,771	\$ 2,332,003
The fund balance at the beginning of the year is a budgetary resource but is not a current-year revenue for financial reporting purposes	(2,556,089)	(1,669,484)	(2,145,767)	(6,438,351)	(828,742)	(1,328,128)
Transfers of tax collections from other funds classified as tax revenue for budgetary purposes and as a reduction of tax revenue for financial reporting	<u>(293,372)</u>	<u>(1,330,373)</u>	<u>(294,000)</u>	-	-	-
Total revenues as reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds	<u>3,033,762</u>	<u>1,478,656</u>	<u>1,643,467</u>	<u>348,582</u>	<u>890,029</u>	<u>1,003,875</u>
<u>Uses/Outflows of resources:</u>						
Actual amounts (budgetary basis) "Total charges to appropriations" from the Budgetary Comparison Schedule	2,941,032	2,627,698	1,797,045	1,194,016	1,370,442	934,008
Transfers to other funds classified as expenditures for budgetary purposes and as an operating transfer for financial reporting	<u>(642,609)</u>	-	-	-	<u>(1,360,000)</u>	<u>(191,136)</u>
Total expenditures as reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	<u>\$ 2,298,423</u>	<u>\$ 2,627,698</u>	<u>\$ 1,797,045</u>	<u>\$ 1,194,016</u>	<u>\$ 10,442</u>	<u>\$ 742,872</u>

**Jackson Parish Police Jury**

**SUPPLEMENTAL INFORMATION**

**Jackson Parish Police Jury**

**COMBINING  
NONMAJOR GOVERNMENTAL FUNDS -  
BY FUND TYPE**

**JACKSON PARISH POLICE JURY**  
**NONMAJOR GOVERNMENTAL FUNDS**  
**Combining Balance Sheet - By Fund Type**  
**December 31, 2011**

Exhibit 2

	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	TOTAL
<b>ASSETS</b>				
Cash and cash equivalents	\$ 694,698	\$ 683	\$ 113,963	\$ 809,344
Receivables	177	0	0	177
Prepaid items	146	0	0	146
<b>TOTAL ASSETS</b>	<b>695,021</b>	<b>683</b>	<b>113,963</b>	<b>809,667</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts, salaries and other payables	2,120	0	0	2,120
<b>Total Liabilities</b>	<b>2,120</b>	<b>0</b>	<b>0</b>	<b>2,120</b>
<b>Fund Balances:</b>				
Nonspendable - prepaid items	146	0	0	146
Committed	12,840	0	113,963	126,803
Restricted	679,915	683	0	680,598
<b>Total Fund Balances</b>	<b>692,901</b>	<b>683</b>	<b>113,963</b>	<b>807,547</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 695,021</b>	<b>\$ 683</b>	<b>\$ 113,963</b>	<b>\$ 809,667</b>

**JACKSON PARISH POLICE JURY**

**NONMAJOR GOVERNMENTAL FUNDS  
Combining Statement of Revenues, Expenditures,  
and Changes In Fund Balances - By Fund Type  
For the Year Ended December 31, 2011**

Exhibit 3

	<u>SPECIAL REVENUE</u>	<u>DEBT SERVICE</u>	<u>CAPITAL PROJECTS</u>	<u>TOTAL</u>
<b>REVENUES</b>				
Local sources:				
Taxes:				
Other taxes, penalties and interest	\$ 3,377	\$ 0	\$ 0	\$ 3,377
Intergovernmental revenues:				
State funds:				
State aid grants	393	0	0	393
Federal revenue	6,321	0	0	6,321
Miscellaneous revenue	5,500	0	0	5,500
Use of money and property	34,831	15,648	6,841	57,320
<b>Total Revenues</b>	<b>50,422</b>	<b>15,648</b>	<b>6,841</b>	<b>72,911</b>
<b>EXPENDITURES</b>				
Current:				
General government:				
Other general government	4,700	0	35,988	40,688
Public works	0	0	194,619	194,619
Health and welfare	79,597	0	0	79,597
Culture and recreation	7,015	0	0	7,015
Debt service:				
Principal retirement	0	862,000	0	862,000
Interest and bank charges	0	26,610	0	26,610
<b>Total Expenditures</b>	<b>91,312</b>	<b>888,610</b>	<b>230,607</b>	<b>1,210,529</b>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<b>(40,890)</b>	<b>(872,962)</b>	<b>(223,766)</b>	<b>(1,137,618)</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	2,500	360,000	207,500	570,000
Transfers out	(294,000)	0	0	(294,000)
<b>Total Other Financing Sources (Uses)</b>	<b>(291,500)</b>	<b>360,000</b>	<b>207,500</b>	<b>276,000</b>
<b>Net Change in Fund Balances</b>	<b>(332,390)</b>	<b>(612,962)</b>	<b>(16,266)</b>	<b>(861,618)</b>
<b>FUND BALANCES - BEGINNING</b>	<b>1,025,291</b>	<b>513,645</b>	<b>130,229</b>	<b>1,669,165</b>
<b>FUND BALANCES - ENDING</b>	<b>\$ 692,901</b>	<b>\$ 683</b>	<b>\$ 113,963</b>	<b>\$ 807,547</b>

**Jackson Parish Police Jury**



**Jackson Parish Police Jury**

**NONMAJOR SPECIAL REVENUE FUNDS**

**HEALTH UNIT** The health unit fund accounts for a portion of the maintenance and operation of the parish health unit. Financing is provided by a parish-wide ad valorem tax, state revenue funds, and interest earned on investments.

**LANDFILL CLOSURE** The landfill closure fund accounts for estimated closure cost and post-closure care expenses of the parish landfill site. Financing is provided by contributions and interest on investments.

**TOURISM** The tourism fund accounts for promoting tourism in the parish. Financing is provided by a hotel/motel tax and interest earned on investments.

**BEAUTIFICATION COUNCIL** The beautification council accounts for beautification projects to areas of the Parish.

**JACKSON PARISH POLICE JURY**

**NONMAJOR SPECIAL REVENUE FUNDS**

**Combining Balance Sheet**

**December 31, 2011**

	<b>HEALTH UNIT</b>	<b>LANDFILL CLOSURE</b>	<b>TOURISM</b>
<b>ASSETS:</b>			
Cash and cash equivalents	\$ 102,228	\$ 538,395	\$ 41,235
Receivables	0	0	177
Prepaid items	146	0	0
<b>TOTAL ASSETS</b>	<b>102,374</b>	<b>538,395</b>	<b>41,412</b>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>Liabilities:</b>			
Accounts, salaries and other payables	2,120	0	0
<b>Total Liabilities</b>	<b>2,120</b>	<b>0</b>	<b>0</b>
<b>Fund balances:</b>			
Nonspendable - prepaid items	146	0	0
Committed	0	0	0
Restricted	100,108	538,395	41,412
<b>Total fund balance</b>	<b>100,254</b>	<b>538,395</b>	<b>41,412</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 102,374</b>	<b>\$ 538,395</b>	<b>\$ 41,412</b>

Exhibit 4

BEAUTIFICATION	
COUNCIL	TOTAL
\$ 12,840	\$ 694,698
0	177
0	146
<u>12,840</u>	<u>695,021</u>
0	2,120
0	2,120
0	146
12,840	12,840
0	679,915
<u>12,840</u>	<u>692,901</u>
<u>\$ 12,840</u>	<u>\$ 695,021</u>

**JACKSON PARISH POLICE JURY**

**NONMAJOR SPECIAL REVENUE FUNDS**  
**Combining Statement of Revenues, Expenditures,**  
**and Changes in Fund Balances**  
**For the Year Ended December 31, 2011**

	<u>HEALTH UNIT</u>	<u>LANDFILL CLOSURE</u>	<u>TOURISM</u>
<b>REVENUES</b>			
Local sources:			
Taxes:			
Other taxes, penalties and interest	\$ 0	\$ 0	\$ 3,377
Intergovernmental revenues:			
State funds:			
State aid grants	0	0	393
Federal revenue	0	0	6,321
Miscellaneous revenue	0	0	5,500
Use of money and property	6,416	28,123	1,668
<b>Total Revenues</b>	<b>6,416</b>	<b>28,123</b>	<b>17,259</b>
<b>EXPENDITURES</b>			
Current:			
General government:			
Other general government	0	0	0
Health and welfare	79,597	0	0
Culture and recreation	0	0	7,015
<b>Total Expenditures</b>	<b>79,597</b>	<b>0</b>	<b>7,015</b>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<b>(73,181)</b>	<b>28,123</b>	<b>10,244</b>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers in	0	0	0
Transfers out	0	(294,000)	0
<b>Total Other Financing Sources (Uses)</b>	<b>0</b>	<b>(294,000)</b>	<b>0</b>
<b>Net Change In Fund Balances</b>	<b>(73,181)</b>	<b>(267,877)</b>	<b>10,244</b>
<b>FUND BALANCES - BEGINNING</b>	<b>173,435</b>	<b>808,272</b>	<b>31,168</b>
<b>FUND BALANCES - ENDING</b>	<b>\$ 100,254</b>	<b>\$ 538,395</b>	<b>\$ 41,412</b>

**Exhibit 5**

<b>BEAUTIFICATION COUNCIL</b>	<b>TOTAL</b>
\$ 0	\$ 3,377
0	393
0	6,321
0	5,500
<u>624</u>	<u>34,831</u>
<u>624</u>	<u>50,422</u>
4,700	4,700
0	79,597
0	7,015
<u>4,700</u>	<u>91,312</u>
<u>(4,076)</u>	<u>(40,890)</u>
2,500	2,500
0	(294,000)
<u>2,500</u>	<u>(291,500)</u>
(1,576)	(332,390)
<u>14,416</u>	<u>1,025,291</u>
<u>\$ 12,840</u>	<u>\$ 692,901</u>

**Jackson Parish Police Jury**

**NONMAJOR CAPITAL PROJECT FUNDS**

**CAPTIAL FUND** This fund accounts for capital improvements as well as significant repairs and maintenance throughout Jackson Parish.

**LCDBG** The fund accounts for capital improvements that are funded by the Louisiana Community Development Block Grant (LCDBG) within Jackson Parish.

**GATE CITY SEWER DISTRICT** The fund accounts for capital improvements for Gate City Sewer District.

**JACKSON PARISH POLICE JURY**

**NONMAJOR CAPITAL PROJECT FUNDS**

**Combining Balance Sheet**

**December 31, 2011**

Exhibit 6

	<u>CAPITAL FUND</u>	<u>LCDBG</u>	<u>GATE CITY SEWER DISTRICT</u>	<u>TOTAL</u>
<b>ASSETS:</b>				
Cash and cash equivalents	\$ 107,057	\$ 10	\$ 6,896	\$ 113,963
<b>TOTAL ASSETS</b>	<u>107,057</u>	<u>10</u>	<u>6,896</u>	<u>113,963</u>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts, salaries and other payables	0	0	0	0
<b>Total Liabilities</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Fund balances:</b>				
Committed	107,057	10	6,896	113,963
<b>Total fund balance</b>	<u>107,057</u>	<u>10</u>	<u>6,896</u>	<u>113,963</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 107,057</u>	<u>\$ 10</u>	<u>\$ 6,896</u>	<u>\$ 113,963</u>

**JACKSON PARISH POLICE JURY**

**NONMAJOR CAPITAL PROJECT FUNDS  
Combining Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
For the Year Ended December 31, 2011**

Exhibit 7

	CAPITAL FUND	LCDBG	GATE CITY SEWER DISTRICT	TOTAL
<b>REVENUES</b>				
Use of money and property	\$ 6,545	\$ 0	\$ 296	\$ 6,841
<b>Total Revenues</b>	<b>6,545</b>	<b>0</b>	<b>296</b>	<b>6,841</b>
<b>EXPENDITURES</b>				
Current:				
General government:				
Other general government	35,988	0	0	35,988
Public works	193,719	0	900	194,619
<b>Total Expenditures</b>	<b>229,707</b>	<b>0</b>	<b>900</b>	<b>230,607</b>
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENDITURES</b>	<b>(223,162)</b>	<b>0</b>	<b>(604)</b>	<b>(223,766)</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	200,000	0	7,500	207,500
<b>Total Other Financing Sources (Uses)</b>	<b>200,000</b>	<b>0</b>	<b>7,500</b>	<b>207,500</b>
<b>Net Change in Fund Balances</b>	<b>(23,162)</b>	<b>0</b>	<b>6,896</b>	<b>(16,266)</b>
<b>FUND BALANCES - BEGINNING</b>	<b>130,219</b>	<b>10</b>	<b>0</b>	<b>130,229</b>
<b>FUND BALANCES - ENDING</b>	<b>\$ 107,057</b>	<b>\$ 10</b>	<b>\$ 6,896</b>	<b>\$ 113,963</b>

**Jackson Parish Police Jury**

**Schedule of Compensation Paid Police Jurors  
As of and For the Year Ended December 31, 2011**

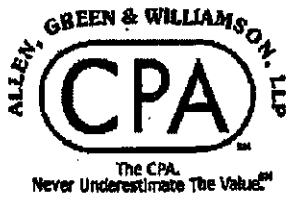
**COMPENSATION PAID POLICE JURORS** The schedule of compensation paid to police jurors is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the Jackson Parish Police Jury members is included in the general administrative expenditures of the general fund. Members of the governing board receive compensation pursuant to Louisiana Revised Statute 33:1233.

Eddie M. Langston, President	\$ 16,200
Troy L. Smith	14,400
Maxie F. Monroe	14,400
Kent Hightower	14,400
Thomas Goss	14,400
Ray Duck, Vice-President	14,400
Nathaniel Zeno, Jr.	<u>14,400</u>
Total	<u>\$102,600</u>

**Jackson Parish Police Jury**

**OTHER REPORTS REQUIRED BY  
GOVERNMENT AUDITING STANDARDS**

The report following this page is a report on compliance and on internal control over financial reporting based on an audit of financial statements performed in accordance with Government Auditing Standards, issued by the Comptroller General of the United States of America. The section of the report on compliance is based solely on the audit of the financial statements and presents, where applicable, compliance matters that would be material to the financial statements. The section of the report on internal control over financial reporting is, likewise, based solely on the audit of the financial statements and includes, where appropriate, any significant deficiencies and/or material weaknesses.



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Ernest L. Allen, CPA  
(Retired) 1963 - 2008

## Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

Police Jurors  
Jackson Parish Police Jury  
Jonesboro, Louisiana

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Jackson Parish Police Jury, as of and for the year ended December 31, 2011, which collectively comprise the Police Jury's basic financial statements, and have issued our report thereon dated June 28, 2012. We issued an adverse opinion on the aggregate discretely presented component units and an unqualified opinion on the governmental activities, each major fund, and the aggregate remaining fund information. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Internal Control over Financial Reporting

Management of the Police Jury is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the Police Jury's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Police Jury's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Police Jury's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over financial reporting described in the accompanying Schedule of Findings and Questioned Costs as items 11-F1, 11-F2, and 11-F3 that we consider to be significant deficiencies in internal control over financial reporting. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Police Jury's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under Government Auditing Standards and which is described in the accompanying Schedule of Findings and Questioned Costs as item 11-F1.

The Police Jury's response to the findings identified in our audit is described in the accompanying Corrective Action Plan for Current Year Audit Findings and Questioned Costs. We did not audit the Police Jury's responses and, accordingly, we express no opinion on those responses.

This report is intended solely for the information and use of the Police Jury, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Although the intended use of these reports may be limited, under Louisiana Revised Statute 24:513 this report is distributed by the Office of the Louisiana Legislative Auditor as a public document.

*Allen, Green & Williamson, LLP*

ALLEN, GREEN & WILLIAMSON, LLP

Monroe, Louisiana

June 28, 2012

**Jackson Parish Police Jury  
Schedule of Findings and Questioned Costs  
December 31, 2011**

**PART I - Summary of the Auditors' Results**

**Financial Statement Audit**

- i. The type of audit report issued was an adverse opinion on the aggregate discretely presented component units and an unqualified opinion on the governmental activities, each major fund, and the aggregate remaining fund information.
- ii. There were three items noted required to be disclosed by Government Auditing Standards issued by the Comptroller General of the United States of America.
- iii. There was one instance of noncompliance that was considered material, as defined by the Government Auditing Standards, to the basic financial statements.

**Jackson Parish Police Jury  
Schedule of Findings and Questioned Costs  
December 31, 2011**

**PART II - Findings related to the financial statements which are required to be reported in accordance with Government Auditing Standards generally accepted in the United States of America:**

**Reference # and title:**                **11-F1**                **Parish Road Listing**

**Entity-wide or program/department specific:** This finding is specific to the Road Department.

**Criteria or specific requirement:** Revised Statute 48:753 states "each parish and municipal governing authority shall make a determination of whether a road, or portion thereof, within their respective road systems, meets the definition of a public road for the purpose of the parish transportation system". The statute also defines a public road as "any road, or portion thereof, dedicated as a public road and/or accepted for maintenance by a parish or municipal governing authority, or constructed or maintained for an uninterrupted period of three years, by a parish or municipal governing authority, provided such road, or portion thereof, serves a public purpose that is in the best interest of the parish or municipality and their respective road systems".

**Condition found:** In 2006, the road superintendent identified forty-two roads which he believed might not serve a public interest. He stated "These roads are either dead end, serve only one residence, or do not serve as emergency routes. Also, there are no rights of ways on the road. These roads do not follow a road alignment for future transportation routes nor do they go to a public facility such as a drainage pump station or public building". We randomly selected and inspected ten of the forty-two roads in 2006. After completing this inspection, we also believed that these roads might not serve a public interest.

During 2007, the Police Jury passed a resolution to hire a third party to perform a property ownership survey of who owns property through which the roads in question pass. No action was taken to follow through with the intent of the resolution by the Police Jury.

During 2008, the Police Jury hired a third party to perform a property ownership survey of who owns property through which the roads in question pass. However, this survey was not completed until 2009. Therefore, the Police Jury had not held any public meetings to address the roads in question.

In 2009, the property ownership survey was completed and a report given to the Police Jury regarding the roads in question. As of December 31, 2011, the Police Jury had not held any public meetings to address the roads in question.

**Possible asserted effect (cause and effect):**

**Cause:** The auditor was unable to determine the cause.

**Effect:** The parish may have roads on its parish road listing that do not serve a public purpose.

**Recommendations to prevent future occurrences:** The Police Jury should hold a public hearing for the forty-two roads to see if they do serve a public purpose and there should be a documented reason showing the public purpose served by each road if the Jury chooses to keep these roads on the parish road listing.

**Jackson Parish Police Jury  
Schedule of Findings and Questioned Costs  
December 31, 2011**

**Reference # and title:**            **11-F2**            **Capital Assets**

**Entity-wide or program/department specific:** This finding is entity wide

**Criteria or specific requirement:** Good internal controls over capital assets require procedures to be implemented, to ensure additions and deletions are properly recorded on the capital asset listing, per the Police Jury's approved capitalization policy. The capital assets on the listing should be inspected annually, to determine that the capitalized assets are still in existence and being utilized. All capital assets should be properly tagged, to determine that the asset is property of the Police Jury and to provide an audit trail for annual inspections.

**Condition found:** While testing expenditures for capital assets through the general ledger, it was noted that five assets, which were heat pumps, were not added to the capital asset listing.

**Possible asserted effect (cause and effect):**

**Cause:** The auditor was unable to determine the cause.

**Effect:** The capital assets are not being recorded correctly.

**Recommendations to prevent future occurrences:** The Police Jury should implement a system to ensure that all capital assets over the capitalization threshold are being accounted for on the depreciation schedule.

**Reference # and title:**            **11-F3**            **Library Financial Management**

**Entity-wide or program/department specific:** This finding is specific to the Library

**Criteria or specific requirement:** Good internal controls over cash require that bank reconciliations are reconciled in a timely manner and reviewed, receipts are adequately documented and deposited timely, time records are certified by the employee and are approved by the supervisor, time records agree to amount paid, and leave request are approved and maintained when leave is taken. These forms should be approved and maintained by the Library. Also good internal controls require that the travel policy adopted by the Library Board to be followed for all travel expenses.

**Condition found:** In testing, the following was noted:

- There were 5 instances noted in which vacation and/or sick leave taken could not be traced to an approved leave slip/request form. Per the Library management, the forms are returned back to the employees once their leave is approved. Additionally, it was noted that leave information is not provided to the Payroll Department when payroll is processed.
- Of the 25 cash receipts for the Library, 3 were not deposited timely. There were some deposits made up to 10 days after the cash was received.
- There were 20 payroll disbursements randomly selected for testing, in which 2 of the payroll disbursements tested were for the Library. Of the 2 tested for the Library, 1 disbursement had an exception, in which the hours on the time card did not match to the hours paid per the employees pay check.
- There were 9 bank reconciliations randomly selected for testing, in which 2 of the reconciliations

**Jackson Parish Police Jury  
Schedule of Findings and Questioned Costs  
December 31, 2011**

tested were for the Library. Of the 2 tested for the Library, 1 reconciliation was signed off as being reviewed.

**Possible asserted effect (cause and effect):**

**Cause:** The auditor was unable to determine the cause.

**Effect:** Internal controls over the Library are weakened.

**Recommendations to prevent future occurrences:** The Library should implement a system of better internal controls to ensure that deposits are made timely, all reconciliations are approved, that time records are reviewed and approved, and support is kept for compensated absences and travel.

**Jackson Parish Police Jury**

**OTHER INFORMATION**

**Jackson Parish Police Jury  
Summary Schedule of Prior Audit Findings  
December 31, 2011**

**Reference # and title:**           **10-F1**           **Parish Road Listing**

**Origination Date:** This finding originated fiscal year ended December 31, 2006.

**Entity-wide or program/department specific:** This finding is specific to the Road Department.

**Condition found:** In 2006, the road superintendent identified forty-two roads which he believed might not serve a public interest. He stated "These roads are either dead end, serve only one residence, or do not serve as emergency routes. Also, there are no rights of ways on the road. These roads do not follow a road alignment for future transportation routes nor do they go to a public facility such as a drainage pump station or public building". We randomly selected and inspected ten of the forty-two roads in 2006. After completing this inspection, we also believed that these roads might not serve a public interest.

During 2007, the Police Jury passed a resolution to hire a third party to perform a property ownership survey of who owns property through which the roads in question pass. No action was taken to follow through with the intent of the resolution by the Police Jury.

During 2008, the Police Jury hired a third party to perform a property ownership survey of who owns property through which the roads in question pass. However, this survey was not completed until 2009. Therefore, the Police Jury had not held any public meetings to address the roads in question.

In 2009, the property ownership survey was completed and a report given to the Police Jury regarding the roads in question. As of December 31, 2010, the Police Jury had not held any public meetings to address the roads in question.

**Corrective action planned:** See current year finding 11-F1.

**Jackson Parish Police Jury  
Corrective Action Plan for Current Year Audit Findings and Questioned Costs  
December 31, 2011**

**Reference # and title:**            **11-F1**            **Parish Road Listing**

**Entity-wide or program/department specific:** This finding is specific to the Road Department.

**Condition:** Revised Statute 48:753 states “each parish and municipal governing authority shall make a determination of whether a road, or portion thereof, within their respective road systems, meets the definition of a public road for the purpose of the parish transportation system”. The statute also defines a public road as “any road, or portion thereof, dedicated as a public road and/or accepted for maintenance by a parish or municipal governing authority, or constructed or maintained for an uninterrupted period of three years, by a parish or municipal governing authority, provided such road, or portion thereof, serves a public purpose that is in the best interest of the parish or municipality and their respective road systems”.

In 2006, the road superintendent identified forty-two roads which he believed might not serve a public interest. He stated “These roads are either dead end, serve only one residence, or do not serve as emergency routes. Also, there are no rights of ways on the road. These roads do not follow a road alignment for future transportation routes nor do they go to a public facility such as a drainage pump station or public building”. We randomly selected and inspected ten of the forty-two roads in 2006. After completing this inspection, we also believed that these roads might not serve a public interest.

During 2007, the Police Jury passed a resolution to hire a third party to perform a property ownership survey of who owns property through which the roads in question pass. No action was taken to follow through with the intent of the resolution by the Police Jury.

During 2008, the Police Jury hired a third party to perform a property ownership survey of who owns property through which the roads in question pass. However, this survey was not completed until 2009. Therefore, the Police Jury had not held any public meetings to address the roads in question.

In 2009, the property ownership survey was completed and a report given to the Police Jury regarding the roads in question. As of December 31, 2011, the Police Jury had not held any public meetings to address the roads in question.

**Corrective action planned:** Todd Culpepper, President of the Jury will begin a series of public hearings no later than the end of September 2012. The public will be required to provide reasons on how the roads in question previously identified as not serving the public do in fact serve the general public. On April 9, 2012, the Jury formally removed a portion of Navaho Road from the parish road system. This road was not listed on the 2006 list, but was determined not to serve the public and was removed.

**Person responsible for corrective action:**

Mr. Todd Culpepper, President  
Jackson Parish Police Jury  
500 East Main Street  
Jonesboro, LA 71251

Telephone: (318) 259-2361  
Fax: (318) 259-5660

**Anticipated completion date:** Because of the large number of roads, multiple public hearings will be required. It is estimated that a realistic completion date is December 31, 2013.

**Jackson Parish Police Jury  
Corrective Action Plan for Current Year Audit Findings and Questioned Costs  
December 31, 2011**

**Reference # and title:**            **11-F2**            **Capital Assets**

**Entity-wide or program/department specific:** This finding is entity wide.

**Condition:** Good internal controls over capital assets require procedures to be implemented, to ensure additions and deletions are properly recorded on the capital asset listing, per the Police Jury's approved capitalization policy. The capital assets on the listing should be inspected annually, to determine that the capitalized assets are still in existence and being utilized. All capital assets should be properly tagged, to determine that the asset is property of the Police Jury and to provide an audit trail for annual inspections.

While testing expenditures for capital assets through the general ledger, it was noted that five assets, which were heat pumps, were not added to the capital asset listing.

**Corrective action planned:** The purchase of the five heat pumps was originally treated as repairs/renovations to supplement the current HVAC system. Upon being informed of the error by our audit staff, the items in question were immediately added to the Parish's list of fixed assets.

**Person responsible for corrective action:**

Mr. Todd Culpepper, President  
Jackson Parish Police Jury  
500 East Main Street  
Jonesboro, LA 71251

Telephone: (318) 259-2361  
Fax: (318) 259-5660

**Anticipated completion date:** Completed.

**Reference # and title:**            **11-F3**            **Library Financial Management**

**Entity-wide or program/department specific:** This finding is specific to the Library

**Condition:** Good internal controls over cash require that bank reconciliations are reconciled in a timely manner and reviewed, receipts are adequately documented and deposited timely, time records are certified by the employee and are approved by the supervisor, time records agree to amount paid, and leave request are approved and maintained when leave is taken. These forms should be approved and maintained by the Library. Also good internal controls require that the travel policy adopted by the Library Board to be followed for all travel expenses.

In testing, the following was noted:

- There were 5 instances noted in which vacation and/or sick leave taken could not be traced to an approved leave slip/request form. Per the Library management, the forms are returned back to the employees once their leave is approved. Additionally, it was noted that leave information is not provided to the Payroll Department when payroll is processed.
- Of the 25 cash receipts for the Library, 3 were not deposited timely. There were some deposits made up to 10 days after the cash was received.

**Jackson Parish Police Jury**  
**Corrective Action Plan for Current Year Audit Findings and Questioned Costs**  
**December 31, 2011**

- There were 20 payroll disbursements randomly selected for testing, in which 2 of the payroll disbursements tested were for the Library. Of the 2 tested for the Library, 1 disbursement had an exception, in which the hours on the time card did not match to the hours paid per the employees pay check.
- There were 9 bank reconciliations randomly selected for testing, in which 2 of the reconciliations tested were for the Library. Of the 2 tested for the Library, 1 reconciliation was signed off as being reviewed.

**Corrective action planned:** See pages 76 and 77.

**Person responsible for corrective action:**

Mrs. Crystal Gates, Library Director  
Jackson Parish Police Jury  
500 East Main Street  
Jonesboro, LA 71251

Telephone: (318) 259-2361  
Fax: (318) 259-5660

**Anticipated completion date:** Immediately.



# Jackson Parish Library

614 South Polk Avenue  
JONESBORO, LOUISIANA 71251

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June 25, 2012

Ms. Amy Tynes  
Allen, Green & Williamson

Re: 2011 Audit 11-F3 Library Financial Management

Dear Ms. Tynes:

Following our telephone conversation this afternoon, I have amended the library's responses.

The library currently uses one form for leave requests. Once approved, leave requests are maintained by the library with the employee receiving a copy. In addition, a copy of all leave forms, time sheets and a leave summary are now sent to the Jury office.

In February 2011, a deposit was made on the 18<sup>th</sup>, then the library was closed Monday and the deposit was held until the last day of the month, the 28<sup>th</sup>, at the Business Manager's discretion. The first March deposit was for March 1-4 because a deposit had just been made on the 28<sup>th</sup> of February. The April 8<sup>th</sup> deposit for March 31-April 8 included a weekend, was during the first of the month and included part of "fine free week." Traditionally patrons bring in \$20 bills for small fines at the first of a month; therefore, the Business Manager used her discretion to hold the deposit (with small funds being collected the first several days). Before May of 2011, it was the library's understanding that deposits needed to be made on the last day of each month. The Business Manager now understands that the end of the month deposit is not necessary, and that timely deposits every three business days is necessary.

The library did not hold a deposit in December of 2011. I enclose a copy of the daily revenue report showing that a deposit was made on December 2, 6, 9, 13, 16, 20 and 23 (when we closed for the holidays).

The Business Manager has taken steps to ensure that deposits are made every three business days. As the current Business Manager is resigning, both she and I have made certain that her temporary replacement is aware of the procedure regarding timely deposits.

Employees were not previously required to total their hours in a consistent manner. Employees are now required to tally their hours and sign their timesheets weekly. Supervisors also sign approving the time sheets.

Ms. Amy Tynes

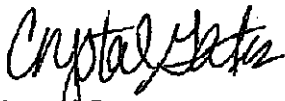
2

June 25, 2012

All bank reconciliations are reviewed upon receipt. I now sign the reconciliations to show that I have reviewed them.

The anticipated completion date to address the findings: immediate.

Sincerely,

A handwritten signature in cursive script that reads "Crystal Gates".

Crystal Gates  
Library Director

**Jackson Parish Police Jury  
Status of Prior Year Management Letter Items  
December 31, 2011**

**10-M1                      Economic Development Incentive Credit Program**

**Comment:** While reading the 2010 minutes of the Police Jury, it was noted that a credit was given to a business to be applied to the cost of solid waste commercial collection to encourage the business to locate within the Parish. The cost was to be reimbursed to the Solid Waste Fund from the Capital Outlay Fund.

**Management action taken:** The Jackson Parish Police Jury did not offer incentive in fiscal year ended December 31, 2011.

**10-M2                      Excessive Fund Balance in the Library Fund**

**Comment:** The Library Fund receives approximately 84 percent of its revenue or \$1.7 million from ad valorem taxes. The Library had an increase in fund balance of \$1.26 million for fiscal year ended December 31, 2011 causing an ending fund balance totaling \$6.4 million. Currently, the Library does not have a plan in place to substantially reduce the excess in fund balance in order for taxpayers to be benefited as well as have not considered adjusting millages levied to reduce the change in fund balance.

**Management action taken:** The Jackson Parish Police Jury is closely monitoring the fund balance of the Jackson Parish Library. The Jury reviewed the fund balance and adjusted the millage rates.