

CADDO PARISH TAX ASSESSOR
SHREVEPORT, LOUISIANA
DECEMBER 31, 2010

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 5/11/11

CADDO PARISH TAX ASSESSOR

SHREVEPORT, LOUISIANA

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SHREVEPORT, LOUISIANA

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MANAGEMENT'S DISCUSSION AND ANALYSIS

CADDO PARISH TAX ASSESSOR

MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)

This section presents readers of the financial statements of the Caddo Parish Tax Assessor's Office with a narrative overview and analysis of its financial activities for the fiscal year ended December 31, 2010. It is intended to serve as an introduction to the basic financial statements of the Caddo Parish Tax Assessor, which statements consist of government-wide financial statements, fund financial statements, notes thereto, and other financial information.

Financial Highlights

The financial statements of the Assessor present the financial transactions of the Assessor's office. The Assessor assesses all real and movable property in the parish subject to ad valorem taxation. In accordance with Louisiana law, the Assessor bases real and movable property assessments on conditions existing on January 1 of the tax year. The Assessor completes an assessment listing by May 1 of the tax year and submits the list to the parish governing authority and the Louisiana Tax Commission, as prescribed by law. Once the assessment listing is approved, the Assessor submits the assessment roll to the parish tax collector who is responsible for collecting and distributing taxes to the various taxing bodies.

Total assets increased by \$332,399, or 13%. This is due to the Assessor's office having increased revenue for the current year and investing in certificates of deposit and other investments, as well as having increased liabilities, which deferred the usage of cash. Total liabilities increased by \$912,986. This was due to the implementation of GASB 45 and the recognition of a liability for other post-retirement employee benefits.

Revenues for the current year exceeded prior year's revenues by \$35,015, which is due to an increase in charges for services, property tax revenue, and interest income. Expenditures increased by \$167,409 from the prior year. This is due mainly to an increase in salaries expense, insurance expense and professional fees.

Capital assets had an increase of \$32,019, which is additional assets purchased during the year, and decreases in the amount of \$50,802. This was due to fixed assets with a book value of \$-0- being transferred to the Caddo Parish Commission for auction and depreciation expense of \$50,802.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities (on Pages 6 and 7) provide information about the activities of the Assessor as a whole. Fund financial statements start on Page 8. For governmental activities, these statements tell how these services were financed in the short-term as well as what remains for future spending. Fund financial statements also report the Assessor's operations in more detail than the government-wide statements by providing information about the Assessor's most significant funds. The Assessor is a component unit of the Parish of Caddo, Louisiana. The accompanying financial statements present information only on the funds maintained by the Assessor.

Reporting the Funds Maintained by the Assessor as a Whole

The Statement of Net Assets and the Statement of Activities

Our analysis of the funds maintained by the Assessor as a whole begins on Page 6. The Statement of Net Assets and the Statement of Activities report information about the funds maintained by the Assessor as a whole and about its activities. These statements include all assets and liabilities using the *accrual basis of accounting*, which is similar to the accounting used by most private-sector companies. Accrual of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Assessor's *net assets* and changes in them. The Assessor's net assets – the difference between assets and liabilities – is one way to measure the Assessor's financial health, or *financial position*. Over time, *increases or decreases* in the Assessor's net assets are one indicator of whether its financial health is improving or deteriorating.

In the Statement of Net Assets and the Statement of Activities, we record the funds maintained by the Assessor as governmental activities.

THE FUNDS MAINTAINED BY THE ASSESSOR AS A WHOLE

A comparative analysis of the funds maintained by the Assessor is presented below.

Table 1
Net Assets

	Government-Wide Activities <u>2010</u>	Government-Wide Activities <u>2009</u>
Cash and cash equivalents	503,685	590,714
Investments	2,148,092	1,709,943
Accrued interest receivable	2,464	-
Accounts receivable	35,719	38,122
Capital assets, net of accumulated depreciation	<u>103,864</u>	<u>122,646</u>
Total assets	2,793,824	2,461,425
Liabilities	<u>1,802,096</u>	<u>889,110</u>
Total liabilities	1,802,096	889,110
Net assets:		
Invested in capital assets, net of related debt	103,864	114,527
Unrestricted	<u>887,864</u>	<u>1,457,788</u>
Total net assets	<u>991,728</u>	<u>1,572,315</u>

Net assets of the funds maintained by the Assessor decreased by \$580,587 or 37%.

Table 2
Change in Net Assets

	Government-Wide Activities <u>2010</u>	Government-Wide Activities <u>2009</u>
Revenues		
Caddo Assessment District	3,254,818	3,162,268
State revenue sharing	106,982	109,053
Other	<u>173,120</u>	<u>228,584</u>
Total revenues	3,534,920	3,499,905
Expenses		
General governmental	<u>4,115,507</u>	<u>3,948,098</u>
(Decrease) in net assets	<u>(580,587)</u>	<u>(448,193)</u>

For the funds maintained by the Assessor, total revenues increased \$35,015 in 2010, from total revenues in 2009 of \$89,104. The increase was the result of an increase in property tax revenue, charge for services, and interest income.

CAPITAL ASSETS

During 2004, the Assessor adopted the provisions of Governmental Accounting Standards Board Statement No. 34 as pertaining to capital assets and depreciation. This resulted in a change in the format and content of the basic financial statements. At the end of 2009, the Assessor had invested \$1,035,404 in capital assets with a net book value of \$122,646. At the end of 2010, the Assessor had invested \$1,062,858 in capital assets with a net book value of \$103,864.

**Table 3
Capital Assets At Year End**

	Government-Wide Activities <u>2010</u>	Government-Wide Activities <u>2009</u>
Furniture, office equipment and GIS equipment	252,876	246,402
Computer equipment	<u>809,982</u>	<u>789,002</u>
	1,062,858	1,035,404
<u>Less-accumulated depreciation</u>	<u>(958,994)</u>	<u>(912,758)</u>
Capital assets, net	<u>103,864</u>	<u>122,646</u>
 Major additions included:		
Computer equipment	24,577	15,641
Furniture, office equipment and GIS equipment	<u>7,442</u>	<u>14,726</u>
Total	<u>32,019</u>	<u>30,367</u>

Expectations for Future Operations

The Assessor expects that the financial status will continue to be favorable in the future.

The Assessor will continue to replace computer equipment as necessary and is researching the purchase and implementation of a new software system.

Requests for Information

This financial report is designed to provide a general overview of the Caddo Parish Tax Assessor's finances for all those with an interest in the Assessor's financial operations. Questions concerning any of the information provided in this report, or requests for additional information, should be addressed to the Caddo Parish Tax Assessor, 501 Texas Street, Room 102, Shreveport, Louisiana 71101.

AUDITED FINANCIAL STATEMENTS

HEARD, McELROY, & VESTAL

LLP

CERTIFIED PUBLIC ACCOUNTANTS

333 TEXAS STREET, SUITE 1525
SHREVEPORT, LOUISIANA 71101
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April 26, 2011

Mr. Charles R. Henington, Jr.
Caddo Parish Tax Assessor
Shreveport, Louisiana

Independent Auditor's Report

We have audited the financial statements of the governmental activities and each major fund of the Caddo Parish Tax Assessor as of December 31, 2010, and for the year then ended, as listed in the table of contents. These financial statements are the responsibility of the Caddo Parish Tax Assessor management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Caddo Parish Tax Assessor as of December 31, 2010, and the respective changes in financial position thereof for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated April 26, 2011, on our consideration of the Assessor's internal control over financial reporting, and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The accompanying required supplemental information, consisting of management's discussion and analysis on Pages 1 through 3, and budgetary comparison information on Pages 23 and 24, is not a required part of the financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted

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principally of inquiries of management regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinion on it.

The accompanying other financial information, consisting of the schedule of employees' salaries paid by the Caddo Parish Tax Assessor on Pages 26 through 27, is presented for purposes of additional analysis and is not a required part of the financial statements of the Caddo Parish Tax Assessor. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as whole.

Heard, McElroy & Vestal, LLP

CADDO PARISH TAX ASSESSOR

STATEMENT OF NET ASSETS

DECEMBER 31, 2010

<u>ASSETS</u>	<u>Governmental Activities</u>
Cash and cash equivalents	503,685
Investments, at cost	2,148,092
Accrued interest receivable	2,464
Accounts receivable	35,719
Furniture, office equipment and GIS equipment, net of accumulated depreciation	26,457
Computer equipment, net of accumulated depreciation	<u>77,407</u>
Total assets	<u>2,793,824</u>
 <u>LIABILITIES AND NET ASSETS</u>	
<u>Liabilities:</u>	
Accounts payable and accrued expenses	6,932
Deferred revenue	66,181
Capital lease obligation payable-current portion	-
Long-term liabilities-net OPEB obligation	<u>1,728,983</u>
Total liabilities	1,802,096
 <u>Net assets:</u>	
Invested in capital assets, net of related debt	103,864
Unrestricted	<u>887,864</u>
Total net assets	<u>991,728</u>
Total liabilities and net assets	<u>2,793,824</u>

The accompanying notes are an integral part of these financial statements.

CADDO PARISH TAX ASSESSOR
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2010

	<u>Governmental Activities</u>
<u>Expenses:</u>	
Insurance	527,078
General office expense	62,362
Professional fees	126,215
Equipment maintenance	90,159
Mapping	114
Postage	31,199
Education and travel	51,539
Automobile	71,406
Office forms	7,160
Office supplies	15,049
Interest expense	60
Salaries	1,968,234
Retirement fund expense	256,761
Depreciation	50,802
OPEB obligation	<u>857,369</u>
Total expenses	4,115,507
 <u>Program revenue:</u>	
Charges for services	<u>149,654</u>
Net (expense)	(3,965,853)
 <u>General revenue:</u>	
Caddo Assessment District	3,254,818
State revenue sharing	106,982
Interest income	23,160
Miscellaneous	<u>306</u>
	<u>3,385,266</u>
 <u>Change in net assets</u>	 (580,587)
 <u>Net assets-beginning of year</u>	 <u>1,572,315</u>
 <u>Net assets-end of year</u>	 <u>991,728</u>

The accompanying notes are an integral part of these financial statements.

CADDO PARISH TAX ASSESSOR

BALANCE SHEET-ALL FUND TYPES

DECEMBER 31, 2010

<u>ASSETS</u>	<u>Governmental Fund Type</u> <u>Salary and Expense Fund</u>
Cash and cash equivalents-Note 3	503,685
Investments, at cost-Note 4	2,148,092
Accrued interest receivable	2,464
Accounts receivable	<u>35,719</u>
Total assets	<u>2,689,960</u>
 <u>LIABILITIES AND FUND EQUITY</u>	
<u>Liabilities:</u>	
Accounts payable and accrued expenses	6,932
Deferred revenue-Note 9	<u>66,181</u>
Total liabilities	73,113
 <u>Fund equity:</u>	
Fund balance-unreserved and undesignated	<u>2,616,847</u>
Total liabilities and fund equity	<u>2,689,960</u>

The accompanying notes are an integral part of these financial statements.

CADDO PARISH TAX ASSESSOR

RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET TO THE

GOVERNMENT-WIDE FINANCIAL STATEMENT OF NET ASSETS

DECEMBER 31, 2010

Total fund balance for the governmental fund	2,616,847
Cost of capital assets, less accumulated depreciation	103,864
Long-term liabilities-net OPEB obligation	<u>(1,728,983)</u>
Total net assets of the governmental activities	<u>991,728</u>

The accompanying notes are an integral part of these financial statements.

CADDO PARISH TAX ASSESSOR

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-

GOVERNMENTAL FUND TYPE FOR THE YEAR ENDED DECEMBER 31, 2010

	<u>Governmental Fund Type</u> <u>Salary and Expense Fund</u>
<u>Revenues:</u>	
Caddo Assessment District-Note 2	3,254,818
State revenue sharing-Note 9	106,982
Charges for services	149,654
Interest income	23,160
Miscellaneous	<u>306</u>
Total revenues	3,534,920
<u>Expenditures:</u>	
Insurance	527,078
General office expense	62,362
Professional fees	126,215
Equipment maintenance and purchases	122,178
Mapping	114
Postage	31,199
Education and travel	51,539
Automobile	71,406
Office forms	7,160
Office supplies	15,049
Salaries-assessor	134,060
Salaries-deputies	1,757,981
Salaries-other	76,193
Retirement fund expense-Note 6	256,761
OPEB obligation	857,369
Debt service:	
Principal	8,119
Interest	<u>61</u>
Total expenditures	<u>4,104,844</u>
<u>Excess of expenditures over revenues</u>	(569,924)
<u>Beginning fund balance</u>	<u>1,457,788</u>
<u>Ending fund balance</u>	<u>887,864</u>

The accompanying notes are an integral part of these financial statements.

CADDO PARISH TAX ASSESSOR
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUND TO THE
CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2010

Net change in fund balance-governmental fund	(569,924)
Debt service-principal payments	8,119
Equipment purchases	32,020
Depreciation expense	<u>(50,802)</u>
Change in net assets of governmental activities	<u>(580,587)</u>

The accompanying notes are an integral part of these financial statements.

CADDO PARISH TAX ASSESSOR
STATEMENT OF FIDUCIARY NET ASSETS
DECEMBER 31, 2010

<u>ASSETS</u>	
Investment in deferred compensation-Note 11	<u>625,375</u>
<u>NET ASSETS</u>	
Net assets	<u>625,375</u>

The accompanying notes are an integral part of these financial statements.

CADDO PARISH TAX ASSESSOR
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2010

Balance beginning of year		558,436
<u>Increases:</u>		
Contributions	77,537	
Gains on investments	<u>40,110</u>	117,647
<u>Decreases:</u>		
Withdrawals	47,584	
Administrative fees	<u>3,124</u>	<u>50,708</u>
Balance end of year		<u>625,375</u>

The accompanying notes are an integral part of these financial statements.

CADDO PARISH TAX ASSESSOR

NOTES TO FINANCIAL STATEMENTS

AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2010

Introduction

As provided by Article VII, Section 24 of the Louisiana Constitution of 1974, the Assessor is elected by the voters of the parish and serves a four-year term. The Assessor assesses all real and movable property in the parish subject to ad valorem taxation. The Assessor is authorized to appoint as many deputies as may be necessary for the efficient operation of the office and provide assistance to the taxpayers of the parish. The deputies are authorized to perform all functions of the office, but the Assessor is officially and pecuniarily responsible for the actions of the deputies.

The Assessor's office is located in the Caddo Parish Courthouse in Shreveport, Louisiana. The Assessor employs 66 employees, including 47 deputies. In accordance with Louisiana law, the Assessor bases real and movable property assessments on conditions existing on January 1 of the tax year. The Assessor completes an assessment listing by May 1 of the tax year and submits the list to the parish governing authority and the Louisiana Tax Commission, as prescribed by law. Once the assessment listing is approved, the Assessor submits the assessment roll to the parish tax collector who is responsible for collecting and distributing taxes to the various taxing bodies.

At December 31, 2010, there are 135,078 real property and movable property assessments totaling \$1,355,521,600 and \$468,739,980, respectively. This represents a decrease of 207 assessments with an increase totaling \$81,377,750 in value over the prior year. The decrease in the number of assessments is due to assessments being placed on adjudicated rolls for nonpayment of taxes. The increase in value is due to new businesses opening, new buildings, and oil and gas property increasing.

1. Summary of Significant Accounting Policies

Basis of Presentation

The accompanying financial statements of the Caddo Parish Tax Assessor have been prepared in conformity with governmental accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing government accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, issued in June 1999.

The financial statements include:

- A Management Discussion and Analysis (MD&A) section providing an analysis of the Assessor's overall financial position and results of operations.
- Government-Wide Financial Statements
- Fund Financial Statements

1. **Summary of Significant Accounting Policies** (Continued)

Government-Wide and Fund Financial Statements

The government-wide financial statements (GWFS) (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes, intergovernmental revenues, and other nonexchange transactions, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of net assets presents information on all of the Assessor's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Assessor is improving or deteriorating.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Depreciation expense is identified by function and is included in the direct expense of each function. Program revenues include 1) fees, fines, and charges to customers who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate fund financial statements (FFS) are provided for governmental funds. Major individual governmental funds are reported as separate columns in the FFS.

Fund Accounting

The Assessor uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions relating to certain government functions or activities.

Governmental Funds

Governmental funds account for all or most of the Assessor's general activities. These funds focus on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may be used. Current liabilities are assigned to the fund from which they will be paid. The difference between a governmental fund's assets and liabilities is reported as fund balance. In general, fund balance represents the accumulated expendable resources which may be used to finance future period programs or operations of the Assessor. The following are the Assessor's governmental funds:

1. Salary and Expense Fund as provided by Louisiana Revised Statute 47:1906, is the principal fund of the Assessor and accounts for the operation of the Assessor's office. Compensation received from the various taxing bodies prescribed by formula in Louisiana Revised Statutes 47:1907-08 is accounted for in this fund. General operating expenditures are paid from this fund.
2. The Pension Trust Fund, which is a fiduciary fund type, accounts for assets held which are for employees who defer a portion of their compensation. Fiduciary funds are custodial funds (assets equal liabilities and net assets); therefore, they do not involve measurement of operations. There are two deferred compensation plans available to the employees. One is administered by the National Association of Counties, and the other is administered by Security Benefit Group of Companies. All assets of the plan are reported at fair market value. Plan assets remain the property of the Assessor until paid or made available to participants.

1. **Summary of Significant Accounting Policies** (Continued)

Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The Salary and Expense Fund is accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The operating statement of the Salary and Expense Fund presents increases and decreases in net current assets. The modified accrual basis of accounting is used by the Salary and Expense Fund. The Salary and Expense Fund uses the following practices in recording revenues and expenditures:

Revenues

Revenues are recognized when they become measurable and available as net current assets.

Expenditures

Expenditures are recognized when the related fund liability is incurred.

Budgets and Budgetary Accounting

The Caddo Parish Tax Assessor follows these procedures in establishing the budgetary data reflected in these financial statements:

1. The Caddo Parish Tax Assessor prepares a proposed budget and holds a public hearing no later than fifteen days prior to the beginning of each fiscal year.
2. The budget is adopted at the public hearing.
3. All budgetary appropriations lapse at the end of each fiscal year.

Cash and Cash Equivalents and Investments

Cash includes amounts in demand deposits, interest-bearing demand deposits, and money market accounts. Cash equivalents include amounts in time deposits and those investments with original maturities of 90 days or less. Under state law, the Assessor may deposit funds in demand deposits, interest-bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Under state law, the Assessor may invest in United States bonds, treasury notes, or certificates. These are classified as investments if their original maturities exceed 90 days; however, if the original maturities are 90 days or less, they are classified as cash equivalents. Investments are stated at cost, except for investments in the deferred compensation agency fund, which are reported at market.

Capital Assets

The Assessor has adopted the provisions of Governmental Accounting Standards Board Statement No. 34 as pertaining to capital assets and depreciation.

Capital assets are capitalized at historical cost. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The Assessor maintains a threshold level of \$300 or more for capitalizing capital assets.

The purchase or acquisition of capital assets are recorded in the Statement of Net Assets and Statement of Revenues, Expenditures, and Changes in Fund Balance. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public purposes, no salvage value is taken into consideration for depreciation purposes. All capital assets, other than land, are depreciated using the straight-line method over the following useful lives.

1. **Summary of Significant Accounting Policies** (Continued)

<u>Description</u>	<u>Estimated Lives</u>
Furniture and fixtures	7 - 10 years
Computer and office equipment	5 - 7 years

Vacation and Sick Leave

The Assessor has a written formal policy relating to vacation and sick leave, based on length of service. The policy does not provide for the accumulation of vacation leave. The policy provides for accumulation of sick leave that may be used for major illnesses. It does not provide for compensation for this sick leave upon termination.

Risk Management

The Assessor is subject to normal business and liability risk, including risk of loss of assets. These risks are managed through the purchase of insurance policies.

2. **Levied Taxes**

The Caddo Assessment District levies a tax on the assessed valuation of all taxable property appearing on the previous year's tax roll. The millage to be assessed is determined and certified by the legislative auditor by dividing the net tax roll as of January 1 of the year of implementation into the salary and expense account and salary and personal expense allowance of the Assessor for the current year. The millage adopted remains in effect in subsequent years unless changed as provided by law.

However, the total amount of ad valorem taxes received by the district is never less than that received by the district in the initial year. Taxes are due December 31.

The total taxes assessed by the Caddo Assessment District were \$3,318,879 for the year ended December 31, 2010. For 2010, total taxes of \$3,299,293 were collected, of which \$3,245,647 relates to assessed taxes for 2010, \$53,646 relates to taxes assessed for other periods, and \$20,178 were refunded to taxpayers. Approximately 98% of the taxes assessed were collected for 2010 and the Assessor believes that the remaining 2%, \$73,232, will never be collected mainly as a result of bankruptcies and protested taxes.

The following is a summary of authorized and levied ad valorem taxes:

	<u>Authorized Millage</u>	<u>Levied Millage</u>
Caddo Assessment District	2.37	2.37

The following are the principal taxpayers for the parish:

<u>Taxpayer</u>	<u>Type of Business</u>	<u>2010 Assessed Valuation</u>	<u>Percentage of Total Assessed Valuation</u>
SWEP/CO/AEP	Utility	59,114,720	3.24%
CenterPoint Energy	Utility	24,819,880	1.36%
Bell South	Utility	24,696,500	1.35%
Universal Oil Products	Refinery	17,163,230	.94%

2. Levied Taxes (Continued)

<u>Taxpayer</u>	<u>Type of Business</u>	2010 <u>Assessed Valuation</u>	Percentage of Total <u>Assessed Valuation</u>
Sam's Town	Casino	13,003,010	.71%
Gulf Crossing Pipeline	Utility	12,649,000	.69%
Calumet	Refinery	11,353,350	.62%
General Motors	Manufacturer	11,053,300	.61%
Wal-Mart	Retail	10,691,190	.59%
Regions Bank	Banking	9,901,570	.54%
		<u>194,445,750</u>	<u>10.65%</u>

3. Cash and Cash Equivalents

At December 31, 2010, the Assessor has cash and cash equivalents as follows:

	<u>Salary and Expense Fund</u>
Commercial interest checking	<u>503,685</u>
Total cash and cash equivalents	<u>503,685</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal or exceed the amount on deposit with the fiscal agent. These accounts were held at two separate institutions, each securing \$250,000 by federal deposit insurance. In addition, the market value of securities pledged on these accounts was \$4,497,659 as of December 31, 2010. This value also secures a portion of the investments shown in Note 4.

4. Investments

The investments of all funds consisted of certificates of deposit and the LAMP Fund and a schedule is presented below:

	<u>Rate of Interest</u>	<u>Salary and Expense Fund</u>
Home Federal Savings & Loan	0.85%	133,122
Home Federal Savings & Loan	0.75%	133,899
Home Federal Savings & Loan	0.75%	133,951
Home Federal Savings & Loan	1.10%	136,102
Home Federal Savings & Loan	1.10%	136,102
Home Federal Savings & Loan	1.10%	136,147
Home Federal Savings & Loan	1.00%	136,149
Home Federal Savings & Loan	1.00%	136,131
Business First Bank	1.00%	250,504
LAMP Investments	Various	<u>815,985</u>
		<u>2,148,092</u>

4. **Investments** (Continued)

The investments are in the name of the Assessor and are held at the financial institutions. The certificates of deposit are either fully insured or collateralized by securities held in the Assessor's name. The market value of securities pledged on these accounts was \$4,497,659 as of December 31, 2010. This value also secures a portion of the cash balance shown in Note 3.

The Louisiana Asset Management Pool, Inc. (LAMP) issues separate audited financial statements that can be obtained by accessing their website at www.lamppool.com or by calling (504) 525-5267.

5. **Changes in Capital Assets**

A summary of changes in capital assets and depreciation activity for the year ended December 31, 2010 is as follows:

	<u>Furniture, Office Equipment and GIS Equipment</u>	<u>Computer Equipment</u>	<u>Total</u>
Balance January 1, 2010	246,402	789,002	1,035,404
Additions	7,443	24,577	32,020
Deletions	<u>(969)</u>	<u>(3,597)</u>	<u>(4,566)</u>
Balance December 31, 2010	252,876	809,982	1,062,858
<u>Less-accumulated depreciation</u>	<u>(226,419)</u>	<u>(732,575)</u>	<u>(958,994)</u>
Capital assets, net	<u>26,457</u>	<u>77,407</u>	<u>103,864</u>

6. **Pension Plan**

Substantially all employees of the Caddo Parish Tax Assessor's office are members of the Louisiana Assessors Retirement System, a multiple-employer, public employee retirement system (PERS), controlled and administered by a separate board of trustees.

All full-time employees are required to participate in the System. Employees who retire at or after age 55 with at least 12 years of credited service or at any age with at least 30 years of credited service are entitled to a retirement benefit, payable monthly for life, equal to 3 1/3 per cent of their final-average salary for each year of credited service, not to exceed 100 per cent of their final-average salary.

For employees that were employed prior to October 1, 2006, final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. For employees hired on or after October 1, 2006, the final average salary is the employee's average salary over the 60 consecutive or joined months that produces the highest average. Employees who terminate with at least 12 years of service and do not withdraw their employee contributions may retire at or after age 55 and receive the benefit accrued to their date of termination. The System also provides death and disability benefits. Benefits are established by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana Assessors' Retirement System, P. O. Box 14699, Baton Rouge, Louisiana 70898-4699, or by calling (800) 925-4446.

6. **Pension Plan** (Continued)

Contributions to the System include one-fourth of one per cent of the taxes shown to be collectible by the tax rolls of each parish including the homestead exemption plus revenue sharing funds appropriated by the legislature. State statute requires plan members to contribute 8% of their annual covered salaries to the System. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Caddo Parish Tax Assessor's contributions to the System for the years ending December 31, 2010 and 2009 were \$256,761 and \$255,508, respectively, equal to the required contributions for each year.

7. **Other Postemployment Benefits**

Plan Description. The Caddo Parish Tax Assessor contributes to a single-employer defined benefit healthcare plan ("the Retiree Health Plan"). The plan provides lifetime healthcare insurance for eligible retirees and their spouses through the Assessor's group health insurance plan, which covers both active and retired members. Benefit provisions are established by the Caddo Parish Tax Assessor.

Effective with the Year ending December 31, 2010, the Caddo Parish Tax Assessor implemented Government Accounting Standards Board Statement Number 45, *Accounting and Financial Reporting by Employers for Post employment Benefits Other than Pensions* (GASB 45). This statement has been implemented prospectively. Using this method, the beginning OPEB liability is set at zero and the actuarially determined OPEB liability relative to past service (prior to January 1, 2010) will be amortized and recognized as an expense over thirty years.

Funding Policy. The Assessor pays 100% of retirees' medical and life insurance premiums and 50% of the retirees' dependent medical coverage. The eligibility requirement is that the former employee must have met the requirements of the retirement system. These requirements are at least twelve years of coverage service and at least fifty-five years of age or thirty years of service. The number of participants currently eligible to receive benefits is sixteen. For the year ended December 31, 2010, the Assessor contributed \$113,899 to the plan.

Annual OPEB Cost and Net OPEB Obligation. The Assessor's annual other post employment benefit (OPEB) costs (expense) is calculated based on the annual required contribution of the employer (ARC). The Assessor's Annual Required Contribution (ARC) is an amount actuarially determined in accordance with GASB 45. The Annual Required Contribution (ARC) is the sum of the Normal Cost plus the contribution to amortize the Actuarial Accrued Liability (AAL). A 4% discount rate and amortization period of 30 years (the maximum amortization period allowed by GASB 45) have been used for the post-employment benefits.

Annual required contribution	971,268
Interest of prior year net OPEB obligation	-
Adjustment to annual required contribution	-
Annual OPEB Cost	971,268
Contributions made	<u>(113,899)</u>
Increase in net OPEB obligation	857,369
Net OPEB obligation at beginning of year	<u>871,614</u>
Net OPEB obligation at end of year	<u>1,728,983</u>

7. Other Postemployment Benefits (Continued)

The Assessor's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and net OPEB obligation for the year 2010 and 2009 was \$971,268 and \$971,268, 12% and 10%, and \$1,728,983 and \$871,614, respectively.

Funded Status and Funding Progress. As of December 31, 2010, the actuarial accrued liability for benefits was \$9,524,836, all of which was unfunded. The covered payroll (annual payroll of active employees covered by the plan was) was \$1,632,100, and ratio of unfunded actuarial accrued liability to the covered payroll was 584%. The date of the most recent actuarial valuation performed was January 1, 2009.

The projection of future benefits for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funding status of the plan and annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multi-trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions. The actuarial calculations are based on the types of benefits provided under the terms of the substantive plan (the plan as understood by the Assessor's Office and its employee plan members) at the time of the valuation and on the pattern of sharing costs between the Assessor and its plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the Assessor's Office and plan members in the future. Consistent with the long term perspective of actuarial calculations, the actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial liabilities and the actuarial value of assets.

Actuarial Cost Method The ARC is determined using the Unit Credit Cost Method. This method determines, in a systematic way, the incidence of plan sponsor contributions required to provide plan benefits. It also determines how actuarial gains and losses are recognized in OPEB costs. These gains and losses result from the difference between the actual experience under the plan and what was anticipated by the actuarial assumptions.

The cost of the Plan is derived by making certain specific assumptions as to rates of interest, mortality, turnover, etc. which are assumed to hold for many years into the future. Since actual experience may differ somewhat from the long term assumptions, the costs determined by the valuation must be regarded as estimates of the true costs of the Plan.

8. Leases

The Caddo Parish Tax Assessor has six operating lease agreements for automobiles and office equipment. The leases range in terms from 36 to 60 months. During 2010, total payments under these leases were \$38,084.

The following is a schedule of future minimum rental payments required under the operating leases as of December 31, 2010:

8. **Leases** (Continued)

2011	34,524
2012	28,364
2013	17,429
2014	3,776
2015	-
	<u>84,093</u>

9. **Deferred Revenue**

The balance of deferred revenue is state revenue sharing funds received prior to year end which were attributable to the year ended December 31, 2011.

10. **Litigation**

At the balance sheet date, there was pending litigation against the Assessor which involved suits seeking either refunds of taxes for prior years or reassessment of property values. As the Tax Assessor only assesses property and does not collect taxes, there should be no monetary loss to the Assessor because of this litigation.

11. **Deferred Compensation**

The Tax Assessor offers employees a deferred compensation plan created in accordance with Section 457 of the Internal Revenue Code of 1986. The assets of the plan are held in trust as described in IRC Section 457(g) for the exclusive benefit of the participants and their beneficiaries. The custodian thereof for the exclusive benefit of the participants holds the custodial account for the beneficiaries of this plan, and the assets may not be diverted to any other use. The administrators are agents of the employer for purposes of providing direction to the custodian of the custodial account from time to time for the investment of the funds held in the account, transfer of assets to or from the account, and all other matters. In accordance with provisions of GASB Statement No. 32, plan balances and activities are reflected in separate statements of fiduciary net assets and changes in fiduciary net assets in the Tax Assessor's financial statements.

REQUIRED SUPPLEMENTAL INFORMATION (UNAUDITED)

CADDO PARISH TAX ASSESSOR

BUDGETARY COMPARISON SCHEDULE

FOR THE YEAR ENDED DECEMBER 31, 2010

(Unaudited)

	<u>Governmental Fund Type</u> <u>Salary and Expense Fund</u>		<u>Variance</u>
	<u>Actual</u>	<u>Budget</u>	<u>Favorable</u> <u>(Unfavorable)</u>
<u>Revenues:</u>			
Caddo Assessment District	3,254,818	3,237,140	17,678
State revenue sharing	106,982	110,500	(3,518)
Interest income	23,160	60,000	(36,840)
Other revenues	<u>149,960</u>	<u>104,300</u>	<u>45,660</u>
Total revenues	3,534,920	3,511,940	22,980
<u>Prior year surplus</u>	1,457,788	1,457,788	-
<u>Expenditures:</u>			
Insurance	527,078	648,600	121,522
General office expense	62,362	76,976	14,614
Professional fees	126,215	405,800	279,585
Equipment maintenance and purchases	122,178	339,372	217,194
Mapping	114	600	486
Postage	31,199	52,485	21,286
Education and travel	51,539	80,200	28,661
Automobile	71,406	90,860	19,454
Office forms	7,160	44,295	37,135
Office supplies	15,049	61,188	46,139
Salaries	1,968,234	2,467,000	498,766
Retirement fund expense	256,761	360,000	103,239
Debt service	8,180	-	(8,180)
OPEB obligation	<u>857,369</u>	<u>-</u>	<u>(857,369)</u>
Total expenditures	<u>4,104,844</u>	<u>4,627,376</u>	<u>522,532</u>
<u>Fund balance:</u>			
December 31, 2010	<u>887,864</u>	<u>342,352</u>	<u>545,512</u>

See notes to budgetary comparison schedule.

CADDO PARISH TAX ASSESSOR

NOTES TO BUDGETARY COMPARISON SCHEDULE

FOR THE YEAR ENDED DECEMBER 31, 2010

(Unaudited)

1. Budget
Refer to Note 1 of the financial statements for details regarding the budget process. The budget presented on Page 24 is the original budget with no amendments to the budget during the year.
2. Excess of Expenditures over Budget
Actual expenditures exceeded budgeted expenditures as follows:

<u>Fund</u>	<u>Budget</u>	<u>Actual</u>	<u>Negative Variance</u>
Salary and Expense Fund:			
Debt service	-	8,180	(8,180)
OPEB obligation	-	857,369	(857,369)

The unfavorable variance in debt service was the capital lease obligation due to the purchase of the computer system in 2005. The Assessor does not include this expenditure in the operating budget.

The unfavorable variance in OPEB obligation was due to the implementation of Government Accounting Standards Board Statement Number 45. See Note 7 to the financial statements. The Assessor does not include this expenditure in the operating budget.

CADDO PARISH TAX ASSESSOR

EMPLOYEE HEALTH CARE PLAN

DECEMBER 31, 2010

(Unaudited)

Schedule of Funding Progress

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liability (AAL)</u>	<u>Unfunded Actuarial Accrued Liability (UAAL)</u>	<u>Funded Ratio</u>	<u>Covered Payroll</u>	<u>UAAL as a Percentage of Covered Payroll</u>
January 1, 2009	-	9,524,836	9,524,836	0%	1,632,100	584%

OTHER FINANCIAL INFORMATION

CADDO PARISH TAX ASSESSOR

EMPLOYEES' SALARIES PAID BY THE CADDO PARISH TAX ASSESSOR

FOR THE YEAR ENDED DECEMBER 31, 2010

<u>NAME</u>	<u>NO. YEARS SERVICE</u>		<u>POSITION HELD</u>	<u>SALARY</u>
<u>ASSESSOR</u>				
Charles R. Henington, Jr.	24 yrs.	8 mos.	Assessor	134,060
<u>DEPUTIES</u>				
Fannie M. Allen	11 yrs.	9 mos.	Abstract Specialist I	29,600
Larry W. Arnold	32 yrs.	10 mos.	Senior Systems Analyst/Programmer	69,744
Alice G. Bagley	33 yrs.	2 mos.	Senior Data Assistant	33,564
Linda B. Botelho	11 yrs.	5 mos.	Abstract Specialist I	28,500
Mary L. Brummer	29 yrs.	4 mos.	Administrative Officer/Payroll	49,640
René S. Burk	31 yrs.	9 mos.	Accounts Payable/Insurance Specl.	46,460
Margaret J. Burns	9 yrs.	8 mos.	Supervisor	38,420
Mary Ann Carmer	23 yrs.	10 mos.	Data Assistant II	33,800
Bobbie Sue Constable	3 yrs.		Abstract Specialist I	26,200
Lisa Fox Dupee'	3 yrs.		Field Auditor II	33,940
Theresa N. Edwards	34 yrs.	1 mo.	Abstract Specialist I	4,920
Megan Fleming Armstrong	3 yrs.	7 mos.	GIS Technician I	26,380
Brett K. Frazier	4 yrs.	9 mos.	Field Data Collector I	38,260
Julius Bryan Gandy	2 yrs.	8 mos.	Field Data Collector I	28,720
Sandra C. Gilliam	32 yrs.	7 mos.	Real Estate Assistant II	30,216
Leslie Y. Glover	31 yrs.	4 mos.	Real Estate Evaluator I	32,236
Kristin H. Gonzalez	1 yr.	4 mos.	Real Estate Evaluator I	29,500
Mattie W. Goodwin	27 yrs.	10 mos.	Office Assistant	25,585
Jarrold C. Hammonds	4 yrs.	2 mos.	Field Auditor I	30,560
Laura L. Hedgepeth	2 yrs.	11 mos.	Field Auditor I	29,000
Clarinda Gay Henderson	30 yrs.	10 mos.	Supervisor	41,000
Margaret Ann Hiers	1 yr.	6 mos.	Abstract Specialist I	29,500
Etta Mae Johnson	16 yrs.	11 mos.	Real Estate Evaluator II	33,064
Gregory F. Johnson	26 yrs.	3 mos.	Department Director	47,740
Anthony Q. Jones	19 yrs.		Field Data Collector II	36,700
Cynthia Jane Keith	4 yrs.	10 mos.	Field Auditor I	35,180
David F. Kelly	4 yrs.	8 mos.	Field Auditor II	35,840
Frances Lawrence	17 yrs.	3 mos.	Real Estate Evaluator I	34,760
James R. Lewis	13 yrs.	8 mos.	Supervisor	37,540
Justin Layton Long	2 yrs.	10 mos.	Field Data Collector I	31,980
Beverly I. McConnell	31 yrs.	5 mos.	Data Assistant I	32,360
Vicki W. McConnell	25 yrs.	7 mos.	Receptionist	42,680
Julia Dorry McDonald	28 yrs.	10 mos.	Supervisor	39,308
Joe D. Maxwell	17 yrs.	11 mos.	Supervisor	40,940
Richard Alan Moore	32 yrs.	8 mos.	Senior Systems Analyst/Programmer	69,544
Audrey R. Newton	31 yrs.	5 mos.	Real Estate Assistant I	30,356

CADDO PARISH TAX ASSESSOR

EMPLOYEES' SALARIES PAID BY THE CADDO PARISH TAX ASSESSOR

FOR THE YEAR ENDED DECEMBER 31, 2010

<u>NAME</u>	<u>NO. YEARS SERVICE</u>	<u>POSITION HELD</u>	<u>SALARY</u>
<u>DEPUTIES</u> (Continued)			
Randy C. Passaniti	35 yrs.	Department Director	46,300
John Louis Peck, Jr.	7 yrs. 7 mos.	Field Auditor I	10,075
Robert Thomas, Jr.	30 yrs. 10 mos.	Department Director	46,400
Beth A. Thompson	15 yrs. 2 mos.	Supervisor	38,000
Keith Edward Tibbit	24 yrs. 2 mos.	Department Director	45,868
Debra Roge' Wallace	13 yrs. 11 mos.	Abstract Specialist II	33,820
Garland E. Weidner	23 yrs. 5 mos.	Chief Deputy	81,440
Judy B. Whatley	13 yrs. 10 mos.	Abstract Specialist I	30,560
James B. White	3 yrs. 5 mos.	Abstract Specialist I	35,840
Marilyn B. Williams	13 yrs. 11 mos.	Abstract Specialist II	35,740
Gloria T. Winters	12 yrs. 11 mos.	Real Estate Evaluator I	33,800
<u>EXTRA HELP</u>			
Jonathan K. Bell	2 mos.	Summer Employee	2,932
Ja'Rico D. Bradford	7 mos.	Summer Employee	7,539
Jennifer L. Burk	1 yr. 4 mos.	Part Time Employee	4,907
Cameron Mitchel Butler	2 mos.	Summer Employee	1,434
Kirby R. Christopher, Jr.	2 yrs. 3 mos.	Part Time Employee	6,242
Ronald L. Cox	4 mos.	Part Time-Retired	33,957
Brittany D. Ellzey	1 yr. 3 mos.	Summer Employee	1,425
Jemela D. Freeman	7 mos.	Summer Employee	3,304
Skylar Lee Geer	1 yr. 2 mos.	Summer Employee	2,344
Julia A. Gilliam	11 yrs. 7 mos.	Part Time Employee	13,812
Lester M. Jackson	10 mos.	Part Time-Retired	14,600
Neill S. Matthews	3 yrs. 8 mos.	Part Time-Retired	1,580
Spencer H. Moore	1 yr. 1 mo.	Summer Employee	1,099
Krystal Brooke Scott	8 mos.	Summer Employee	2,147
Sylvia N. Smith	2 mos.	Summer Employee	2,627
Tyler Merrick Smith	8 mos.	Summer Employee	3,611
Zondra E. Spikes	7 mos.	Summer Employee	3,452
Sarah J. Terrell	2 mos.	Part Time-Retired	812
Lakeisha M. Thomas	7 mos.	Summer Employee	<u>4,770</u>
Total			<u>1,968,234</u>

HEARD, McELROY, & VESTAL

LLP

CERTIFIED PUBLIC ACCOUNTANTS

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April 26, 2011

Mr. Charles R. Henington, Jr.
Caddo Parish Tax Assessor
Shreveport, Louisiana

Report on Internal Control Over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with Government Auditing Standards

We have audited the financial statements of Caddo Parish Tax Assessor as of and for the year ended December 31, 2010, and have issued our report thereon dated April 26, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Assessor's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Assessor's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Assessor's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the financial statements of Caddo Parish Tax Assessor are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

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This report is intended solely for the information of management and the Office of the Legislative Auditor, State of Louisiana, and is not intended to be and should not be used by anyone other than these specified parties.

Heard, McElroy & Vestal, LLP

CADDO PARISH TAX ASSESSOR

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

YEAR ENDED DECEMBER 31, 2010

We have audited the financial statements of Caddo Parish Tax Assessor as of and for the year ended December 31, 2010, and have issued our report thereon dated April 26, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our audit of the financial statements as of December 31, 2010 resulted in an unqualified opinion.

Section I - Summary of Auditor's Reports

a. Report on Internal Control and Compliance Material to the Financial Statements

Internal Control - No material weakness or control deficiency was noted; no management letter was issued.

Compliance - No material noncompliance was noted.

b. Federal Awards - No major program.

Section II - Financial Statement Findings

No matters were reported.

CADDO PARISH TAX ASSESSOR
SCHEDULE OF PRIOR YEAR FINDINGS
YEAR ENDED DECEMBER 31, 2010

No prior year findings were reported.