

CALDWELL PARISH POLICE JURY

COLUMBIA, LOUISIANA

FINANCIAL STATEMENTS
AND SUPPLEMENTAL SCHEDULES
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2011



**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**TABLE OF CONTENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

CONTENTS	
	Page
REQUIRED SUPPLEMENTAL INFORMATION (PART I)	
Management's Discussion and Analysis	1 - 5
INDEPENDENT AUDITOR'S REPORT	6 - 8
BASIC FINANCIAL STATEMENTS	
GOVERNMENT-WIDE FINANCIAL STATEMENTS	
Statement of Net Assets	9
Statement of Activities	10
FUND FINANCIAL STATEMENTS	
Governmental Funds:	
Balance Sheet	11
Reconciliation of the Governmental Funds' Balance Sheet to the Statement of Net Assets	12
Statement of Revenues, Expenditures, and Changes in Fund Balances	13
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities	14
Notes to Financial Statements	15 - 31
REQUIRED SUPPLEMENTAL INFORMATION (PART II)	
Budgetary Comparison Schedules - Major Funds	32-35
OTHER SUPPLEMENTAL SCHEDULES	
Nonmajor Governmental Funds:	
Fund Descriptions	36
Combining Balance Sheet - Special Revenue Funds	37
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances - Special Revenue Funds	38
Schedule of Compensation Paid Police Jurors	39-40
Schedule of Expenditures of Federal Awards	41
OTHER REPORTS	
Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements in Accordance with <i>Government Auditing Standards</i>	42-43
Report on Compliance with Requirements Applicable to Each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133	44-45
Schedule of Findings and Questioned Costs	46-47
Summary Schedule of Prior Audit Findings	48

Required Supplemental Information (Part I)
Management's Discussion and Analysis

Caldwell Parish Police Jury
Columbia, Louisiana
Management's Discussion and Analysis
December 31, 2011

As management of the Caldwell Parish Police Jury, we offer readers of the Police Jury's financial statements this narrative overview and analysis of the financial activities of the police jury for the year ended December 31, 2011. We encourage readers to consider the information presented here, in conjunction with the basic financial statements, and the supplementary information provided in this report in assessing the efficiency and effectiveness of our stewardship of public resources.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Police Jury's basic financial statements. The Police Jury's basic financial statements comprise three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of the Police Jury's finances, in a manner similar to a private-sector business. The statement of net assets presents information on all of the Police Jury's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Police Jury is improving or deteriorating.

The statement of activities presents information showing how the Police Jury's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (for example, earned but not taken annual leave).

Fund Financial Statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Police Jury, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the current funds of the Police Jury are included in one category - governmental funds.

Governmental Funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds' balance sheet and the governmental funds' statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Caldwell Parish Police Jury
Columbia, Louisiana
Management's Discussion and Analysis (Continued)
December 31, 2011

The Police Jury maintains fourteen individual governmental funds. Information is presented separately in the governmental funds' balance sheet and in the governmental funds' statement of revenues, expenditures, and changes in fund balances for the General Fund, the Road Maintenance, Solid Waste, and Blacktop Road special revenue funds, and the Bayou Dechene Reservoir and LCDBG Funds, capital projects funds, which are considered to be major funds. Data from the other funds are combined into a single aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining schedules in the other supplemental information section of the report.

Government-wide Financial Analysis. As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. The following tables focus on net assets (Table 1) and changes in net assets (Table 2) for the Police Jury's governmental activities.

Table 1
Net Assets
Governmental Activities

	2011	2010
Current and other assets	\$ 6,786,638	\$ 8,159,528
Capital assets (net)	11,137,941	9,885,736
Total assets	17,924,579	18,045,264
Long-term obligations (compensated absences)	127,842	111,312
Other liabilities	227,205	1,088,549
Total liabilities	355,047	1,199,861
Net assets:		
Invested in capital assets, net of debt	11,137,941	9,885,736
Unrestricted	6,431,591	6,959,667
Total net assets	\$ 17,569,532	\$ 16,845,403

Caldwell Parish Police Jury
Columbia, Louisiana
Management's Discussion and Analysis (Continued)
December 31, 2011

At the close of the fiscal year, assets of the Police Jury exceeded liabilities by \$17,924,579. Of those net assets, \$11,137,941 represents the Police Jury's investment in capital assets net of accumulated depreciation and related debt. These assets are not available for future spending. The remaining net assets consist of bank balances and receivables.

Nets assets increased by \$724,129 in 2011. Current and other assets decreased 17% due to a decrease in cash and cash equivalents primarily occurring in the Blacktop Road Fund. Major road projects were ongoing during 2011. Capital assets (net) increased by \$1,252,205 or 13% primarily because of the road projects. Additions were offset by depreciation of \$424,987.

The following table presents changes in revenues and expenses. Revenues from federal grants increased from 2010 by \$483,562 due to the CDBG sewer project. Public works expenses decreased in 2011 by due to completion of litigation. The prior year included legal expenses.

Table 2
Changes in Net Assets
Governmental Activities

	2011	2010
Revenues		
Program revenues:		
Charges for services	\$ 409,038	\$ 285,549
Federal grants	1,037,312	553,750
State grants and entitlements	484,754	885,885
General revenues:		
Property taxes	1,493,381	1,289,183
Sales taxes	1,942,020	1,823,040
Unrestricted grants and contributions	-	356,044
Other general revenues	536,467	364,181
Total revenues	5,902,972	5,557,632
Program expenses		
General government	1,140,010	1,429,352
Public safety	648,305	615,003
Public works	2,858,870	3,738,527
Health and welfare	151,073	94,959
Culture and recreation	183,799	232,663
Economic development and assistance	187,472	129,367
Transportation	9,314	-
Total expenses	5,178,843	6,239,871
Increase (decrease) in net assets	\$ 724,129	\$ (682,239)

Caldwell Parish Police Jury
Columbia, Louisiana
Management's Discussion and Analysis (Continued)
December 31, 2011

Table 3 presents the cost of each of the Police Jury's major functions as well as the net cost for each function (total cost less revenues generated by those functions). The net cost shows the financial burden placed on the parish's taxpayers for each of those functions.

Financial Analysis of the Government's Funds. The Police Jury uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The focus of the governmental funds is to provide information on near-term revenue, expenditures, and balances of expendable resources. This information is used in assessing the financing requirements of the police jury. Unreserved fund balances may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of December 31, 2011, combined governmental fund balances of \$6,559,433 showed a decrease of \$511,565 from December 31, 2010. The General Fund's fund balance increased from \$1,302,830 to \$1,3361,394 during the year ended December 31, 2011 while the Road Fund and Solid Waste Fund decreased by \$8,041 and \$622,856, respectively. The Blacktop Road Fund's fund balance decreased by \$622,856 due to major road improvement projects.

Budgetary Highlights. The Police Jury's budgets were amended twice during the year – on August 1, 2011 and December 19, 2011. The changes were made to align budgeted amounts with changes in operations and grant activity.

Table 3
Governmental Activities

	Total Cost of Services		Net Cost (Revenue)	
	2011	2010	2011	2010
General government	\$ 1,140,010	\$ 1,429,352	\$ 978,738	\$ 1,247,822
Public safety	648,305	615,003	93,294	(320,953)
Public works	2,858,870	3,738,527	2,528,206	3,517,859
Health and welfare	151,073	94,959	(629,034)	(269,774)
Culture and recreation	183,799	232,663	79,749	210,366
Economic development	187,472	129,367	187,472	129,367
Transportation	9,314	-	9,314	-
Totals	<u>\$ 5,178,843</u>	<u>\$ 6,239,871</u>	<u>\$ 3,247,739</u>	<u>\$ 4,514,687</u>

Caldwell Parish Police Jury
Columbia, Louisiana
Management's Discussion and Analysis (Continued)
December 31, 2011

Capital Asset and Debt Administration

Capital Assets. The Police Jury's investment in capital assets for its governmental activities as of December 31, 2011, amounts to \$11,137,941 (net of accumulated depreciation). This investment includes land, construction in progress, buildings and improvements, infrastructure roads and bridges, furniture, and equipment. The increase in capital assets for the year was \$1,252,205. Major expenditures during the year were for the CDBG and road projects.

Long-Term Debt. At the end of the year, the Police Jury had total long-term debt of \$127,842, which consisted entirely of compensated absences. This represents an increase of \$16,530 over the previous year. During 2011, the Jury had no long-term debt related to heavy equipment or real estate.

Economic Factors and Next Year's Budgets. The Police Jury's financial plan for this upcoming 2012 year is well underway with the adoption of a realistic budget that meets the needs of the Parish while protecting the long-term financial stability of the Parish. At the end of 2011, the Parish had basically no long-term debt, outside of compensated absences which total \$127,842. The Police Jury, at December 31, 2011, had cash and investments totaling \$4,910,522 which represented a decrease of \$1,671,321 over the period ended December 31, 2010, which totaled \$6,581,843.

During the year ending December 31, 2012, the police jury will complete road repairs caused in previous years by flooding and related events from Hurricanes and Tropical Storms. This project has been funded by FEMA.

Requests for Information. This financial report is designed to be a summary of the Caldwell Parish Police Jury's finances. If there are any questions regarding any information, a request can be made in writing to –

Caldwell Parish Police Jury
P.O. Box 1737
Columbia, Louisiana 71418

Our telephone number is (318) 649-2681.



Independent Auditor's Report

Caldwell Parish Police Jury
Columbia, Louisiana

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Caldwell Parish Police Jury, as of and for the year ended December 31, 2011, which collectively comprise the basic financial statements of Caldwell Parish's primary government as listed in the table of contents. These financial statements are the responsibility of Caldwell Parish Police Jury's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

The financial statements do not include financial data of the police jury's legally separate component units. Accounting principles generally accepted in the United States of America require the financial data for those component units to be reported with the financial data of the parish's primary government unless the police jury also issues financial statements for the financial reporting entity that include the financial data for its component units. The police jury has not issued such reporting entity financial statements. Because of this departure from accounting principles generally accepted in the United States of America, the statement of net assets and the statement of activities are understated by the amount of assets, liabilities, net assets, revenues, and expenses of the aggregate discretely presented component units. In addition, the aggregate remaining fund information is understated by the amount of assets, liabilities, fund balances, revenues, and expenditures of the omitted component units. The amounts by which this departure would affect the financial statements are not reasonably determinable.

Caldwell Parish Police Jury
Columbia, Louisiana
Independent Auditor's Report
December 31, 2011

In our opinion, because of the omission of the discretely presented component units, as discussed above, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the aggregate discretely presented component units of Caldwell Parish Police Jury as of December 31, 2011, or the changes in financial position thereof for the year then ended.

In addition, in our opinion, except for the effects of omitting the blended component units as discussed previously, the financial statements referred to above present fairly, in all material respects, the financial position of the aggregate remaining fund information for the primary government of Caldwell Parish as of December 31, 2011, and the changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Further, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Caldwell Parish Police Jury as of December 31, 2011, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated June 6, 2012, on our consideration of Caldwell Parish Police Jury's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary information on pages 1 through 5 and 32 through 35 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Caldwell Parish Police Jury
Columbia, Louisiana
Independent Auditor's Report
December 31, 2011

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Caldwell Parish Police Jury's primary government financial statements as a whole. The combining nonmajor fund financial statements, the schedule of compensation paid police jurors and the summary schedule of prior audit findings listed in the table of contents are presented for the purpose of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the financial statements. The combining nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

BOSCH & STATHAM, LLC



Jonesboro, Louisiana
June 6, 2012

Basic Financial Statements

**GOVERNMENTAL ACTIVITIES
STATEMENT OF NET ASSETS
AS OF DECEMBER 31, 2011**

ASSETS	
Cash and cash equivalents	\$ 4,910,522
Receivables	1,876,116
Capital assets, net of accumulated depreciation	<u>11,137,941</u>
TOTAL ASSETS	<u>\$ 17,924,579</u>
 LIABILITIES	
Accounts, salaries, and other payables	\$ 207,020
Deferred revenue	20,185
Compensated absences payable	<u>127,842</u>
TOTAL LIABILITIES	<u>355,047</u>
 NET ASSETS	
Invested in capital assets	11,137,941
Unrestricted	<u>6,431,591</u>
TOTAL NET ASSETS	<u>17,569,532</u>
 TOTAL LIABILITIES AND NET ASSETS	 <u>\$ 17,924,579</u>

The accompanying notes are an integral part of these financial statements.

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**GOVERNMENTAL ACTIVITIES
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2011**

FUNCTIONS	EXPENSES	PROGRAM REVENUES			NET (EXPENSE) REVENUE AND CHANGES IN NET ASSETS
		CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	
General government	\$ 1,140,010	\$ 144,480	\$ 16,792	\$ -	\$ (978,738)
Public safety	648,305	240,462	209,962	104,587	(93,294)
Public works	2,858,870	-	330,664	-	(2,528,206)
Health and welfare	151,073	-	88,049	692,058	629,034
Culture and recreation	183,799	24,096	22,983	56,971	(79,749)
Economic development and assistance	187,472	-	-	-	(187,472)
Transportation	9,314	-	-	-	(9,314)
Total governmental activities	<u>\$ 5,178,843</u>	<u>\$ 409,038</u>	<u>\$ 668,450</u>	<u>\$ 853,616</u>	<u>(3,247,739)</u>
General revenues:					
Property taxes levied for:					
General purposes					387,098
Public works					439,559
Health and welfare					109,002
Culture and recreation					277,072
Economic development and assistance					280,650
Sales and use taxes levied for:					
General purposes					266,304
Public works					1,675,716
Other taxes, penalties and interest					407,223
Unrestricted investment earnings					48,111
Gain on disposal of capital assets					4,585
Other					76,548
Total general revenues					<u>3,971,868</u>
Change in net assets					724,129
Net assets at beginning of year					<u>16,845,403</u>
Net assets at end of year					<u>\$ 17,569,532</u>

The accompanying notes are an integral part of these financial statements.

CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA

GOVERNMENTAL FUNDS - BALANCE SHEET
AS OF DECEMBER 31, 2011

	GENERAL	ROAD MAINTENANCE	SOLID WASTE	BLACKTOP ROAD	BAYOU DECHENE RESERVOIR	LCDBG	OTHER GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
ASSETS								
Cash and cash equivalents	\$ 1,072,080	\$ 782,815	\$ 871,754	\$ 844,970	\$ 71,108	\$ 20	\$ 1,267,775	\$ 4,910,522
Receivables	386,534	498,296	79,652	-	-	58,638	852,996	1,876,116
Due from other funds	2,700	-	-	-	-	-	36,402	39,102
Total assets	<u>\$ 1,461,314</u>	<u>\$ 1,281,111</u>	<u>\$ 951,406</u>	<u>\$ 844,970</u>	<u>\$ 71,108</u>	<u>\$ 58,658</u>	<u>\$ 2,157,173</u>	<u>\$ 6,825,740</u>
LIABILITIES AND FUND EQUITY								
Liabilities:								
Accounts payable	\$ 47,734	\$ 24,326	\$ -	\$ -	\$ -	\$ 58,638	\$ 44,709	\$ 175,407
Salaries and related payables	15,784	10,606	-	-	-	-	5,223	31,613
Deferred revenues	-	-	-	-	20,185	-	-	20,185
Due to other funds	36,402	2,700	-	-	-	-	-	39,102
Total liabilities	<u>99,920</u>	<u>37,632</u>	<u>-</u>	<u>-</u>	<u>20,185</u>	<u>58,638</u>	<u>49,932</u>	<u>266,307</u>
Fund equity - fund balances:								
Assigned	-	1,243,479	951,406	844,970	50,923	20	2,107,241	5,198,039
Unassigned	1,361,394	-	-	-	-	-	-	-
Total fund equity - fund balances	<u>1,361,394</u>	<u>1,243,479</u>	<u>951,406</u>	<u>844,970</u>	<u>50,923</u>	<u>20</u>	<u>2,107,241</u>	<u>6,559,433</u>
Total liabilities and fund equity	<u>\$ 1,461,314</u>	<u>\$ 1,281,111</u>	<u>\$ 951,406</u>	<u>\$ 844,970</u>	<u>\$ 71,108</u>	<u>\$ 58,658</u>	<u>\$ 2,157,173</u>	<u>\$ 6,825,740</u>

The accompanying notes are an integral part of these financial statements.

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS'
BALANCE SHEET TO THE STATEMENT OF NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2011**

Total fund balance - governmental funds	\$ 6,559,433
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources.	11,137,941
Some liabilities, such as compensated absences, are not due and payable in the current period and are therefore not reported in the funds.	<u>(127,842)</u>
Net assets of governmental activities	<u><u>\$ 17,569,532</u></u>

The accompanying notes are an integral part of these financial statements.

CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA

GOVERNMENTAL FUNDS - STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2011

	GENERAL	ROAD MAINTENANCE	SOLID WASTE	BLACKTOP ROAD	BAYOU DECHENE RESERVOIR	LCDBG	OTHER GOVERNMENTAL FUNDS	TOTAL GOVERNMENTAL FUNDS
Revenues:								
Taxes:								
Ad valorem	\$ 219,520	\$ 439,559	\$ -	\$ -	\$ -	\$ -	\$ 834,302	\$ 1,493,381
Sales and use	266,304	184,591	1,491,125	-	-	-	-	1,942,020
Other taxes, penalties, and interest	9,859	63	-	-	-	-	149	10,071
Licenses and permits	139,746	-	-	-	-	-	20,595	160,341
Intergovernmental funds:								
Federal funds	366,108	46,473	-	-	-	624,731	-	1,037,312
State funds:								
Severance taxes	397,152	-	-	-	-	-	-	397,152
State revenue sharing	12,681	25,392	-	-	-	-	16,005	54,078
Parish transportation	-	194,799	-	-	-	-	-	194,799
Other state funds	107,928	70,978	-	-	56,971	-	-	235,877
Fees, charges and commissions								
for services	4,734	-	-	-	11,801	-	109,667	126,202
Fines and forfeitures	-	-	-	-	-	-	122,495	122,495
Use of money and property	10,080	2,734	10,540	16,214	-	-	8,543	48,111
Other revenues	163	72,675	-	-	-	-	3,691	76,529
Total revenues	<u>1,534,275</u>	<u>1,037,264</u>	<u>1,501,665</u>	<u>16,214</u>	<u>68,772</u>	<u>624,731</u>	<u>1,115,447</u>	<u>5,898,368</u>
Expenditures:								
Current:								
General government:								
Legislative	102,775	-	-	-	-	-	-	102,775
Judicial	101,353	-	-	-	-	-	199,561	300,914
Elections	56,915	-	-	-	-	-	-	56,915
Finance and administrative	441,013	-	-	-	-	-	-	441,013
Other general government	141,728	-	-	-	-	-	82,211	223,939
Public safety	420,449	-	-	-	-	-	141,555	562,004
Public works	-	1,065,111	365,332	2,115,231	-	-	-	3,545,674

Health and welfare	88,048	-	-	-	-	-	61,210	149,258
Culture and recreation	-	-	-	-	-	-	169,711	169,711
Economic development and assistance	30,747	-	-	-	-	-	156,725	187,472
Transportation	9,314	-	-	-	-	-	-	9,314
Capital outlay	3,369	28,876	-	-	52,650	624,731	-	709,626
Total expenditures	<u>1,395,711</u>	<u>1,093,987</u>	<u>365,332</u>	<u>2,115,231</u>	<u>52,650</u>	<u>624,731</u>	<u>810,973</u>	<u>6,458,615</u>
Excess (deficiency) of revenues over expenditures	138,564	(56,723)	1,136,333	(2,099,017)	16,122	-	304,474	(560,247)
Other sources (uses):								
Operating transfers in	-	-	-	1,759,189	-	-	130,000	1,889,189
Proceeds from insurance	-	48,682	-	-	-	-	-	48,682
Operating transfers out	(80,000)	-	(1,759,189)	-	-	-	(50,000)	(1,889,189)
Total other sources (uses)	<u>(80,000)</u>	<u>48,682</u>	<u>(1,759,189)</u>	<u>1,759,189</u>	<u>-</u>	<u>-</u>	<u>80,000</u>	<u>48,682</u>
Net change in fund balances	58,564	(8,041)	(622,856)	(339,828)	16,122	-	384,474	(511,565)
Fund balances at beginning of year (Road Fund and 911 Emergency Fund restated)	<u>1,302,830</u>	<u>1,251,520</u>	<u>1,574,262</u>	<u>1,184,798</u>	<u>34,801</u>	<u>20</u>	<u>1,722,767</u>	<u>7,070,998</u>
Fund balances at end of year	<u>\$ 1,361,394</u>	<u>\$ 1,243,479</u>	<u>\$ 951,406</u>	<u>\$ 844,970</u>	<u>\$ 50,923</u>	<u>\$ 20</u>	<u>\$ 2,107,241</u>	<u>\$ 6,559,433</u>

The accompanying notes are an integral part of these financial statements.

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2011**

Net change in fund balances - total governmental funds **\$ (511,565)**

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays (\$1,721,289) exceeded depreciation (\$424,987) for the current period. **1,296,302**

The net effect of various miscellaneous transactions involving capital assets (e.g. sales, trade-ins, and donations) is to increase net assets. **(44,078)**

Some items reported in the statement of activities, such as a net decrease or increase in compensated absences, do not require the use of current financial resources, nor do they provide any, and therefore are not reported as expenditures or revenues in the governmental funds. **(16,530)**

Change in net assets of governmental activities **\$ 724,129**

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

Introduction

Caldwell Parish Police Jury is the parish governing authority governed by an elected board referred to as the "police jury" (similar to county boards in other states) and is a political subdivision of the State of Louisiana. The police jury is governed by seven police jurors representing the various districts within the parish. The jurors are elected by the voters of their respective districts and serve four-year terms. The current terms of jurors expire in January 2012. Jurors receive compensation for their service on the police jury as provided by Louisiana Revised Statute 33:1233.

Caldwell Parish, established by act of the Louisiana Legislature in 1838, is located in the northeast part of the state and occupies approximately 529 square miles of land with a population of 10,132 residents, based on the last census. State law gives the police jury various powers and functions in regulating and directing the affairs of the parish and its inhabitants. The more notable of those are the power to make regulations for their own government, the construction and maintenance of roads and bridges, drainage systems, sewerage, solid waste disposal, fire protection, recreation and parks, parish prison construction and maintenance, road lighting and marking, water works, health units, hospitals, provide for the health and welfare of the poor, disadvantaged, and unemployed, economic development, tourism and regulate the sale of alcoholic beverages in the parish. The police jury also houses and maintains the Courts and the offices of the Assessor, Clerk of Court, Registrar of Voters, District Attorney, and the Sheriff. Funding to accomplish these tasks is provided by ad valorem taxes, sales taxes, beer and alcoholic beverage permits, parish licenses, state revenue sharing, severance taxes, and various other state and federal grants.

In accomplishing its objectives, the police jury employs approximately 30 full and part-time employees (3 in the central office, 1 in the courthouse, 2 in the 911 office, 10 in the recreation department, and 14 in public works). In addition to maintaining drainage and bridges in the parish, the police jury currently maintains approximately 405 miles of parish roads, comprised of 150 miles of asphalt and 255 miles of gravel.

The police jury also has the authority to create special districts (component units) within the parish to help in fulfilling its functions. Some districts perform specialized functions, such as fire protection, water distribution, sewerage collection and disposal, and drainage control. Other districts provide specialized facilities and services such as libraries and health care facilities.

GASB Statement No. 14, *The Reporting Entity*, established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. Under provisions of this Statement, the jury is considered a primary government, since it is a special purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments. As used in GASB Statement No. 14, fiscally independent means that the police jury may, without the approval or consent of another governmental entity, determine or modify its own budget, levy its own taxes or set rates or charges, and issue bonded debt. In accordance with GASB Statement 14, the reporting entity for Caldwell Parish consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

Introduction (Continued)

GASB Statement No. 14 established criteria for determining which component units should be considered part of Caldwell Parish Police Jury for financial reporting purposes. The basic criterion for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. These criteria include:

1. Appointing a voting majority of an organization's governing body, and:
 - a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.
3. Organizations for which the reporting entity financial statements would be misleading if data of the organization is not included because of the nature or significance of the relationship.

Based on the previous criteria, the police jury has determined that the following component units are part of the Caldwell Parish reporting entity:

Component Units:	<u>Fiscal Year End</u>	<u>Criteria Used</u>
Caldwell Parish:		
Sheriff	June 30	2 & 3
Tax Assessor	December 31	2 & 3
Clerk of Court	December 31	2 & 3
Library	December 31	1 & 3
Hospital Service District #1	December 31	1 & 3
Housing Authority	December 31	1 & 3
Airport Authority	December 31	1 & 3
Fire Protection District #1	December 31	1 & 3
Recreation District	December 31	1 & 3
Thirty-Seventh Judicial District Criminal Court	December 31	2 & 3
Gravity Drainage District #1	December 31	1 & 3
Columbia Heights Waterworks District #1	December 31	1 & 3
East Columbia Waterworks District	December 31	1 & 3
Columbia Heights Sewerage District	December 31	1 & 3
Kelly Waterworks District	October 31	1 & 3
Crossroad Water System	December 31	1 & 3
East Columbia Sewerage District	December 31	1 & 3
Columbia Heights Fire District	December 31	1 & 3
Columbia Eastside Fire District	December 31	1 & 3

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

Introduction (Continued)

Considered in the determination of component units of the reporting entity were the Caldwell Parish School Board, the District Attorney for the Thirty-Seventh Judicial District, the Thirty-Seventh Judicial District Court, and the various municipalities in the parish. It was determined that these governmental entities are not component units of Caldwell Parish reporting entity because they have separately elected governing bodies, are legally separate, and are fiscally independent of Caldwell Parish Police Jury.

GASB Statement No. 14 provides for the issuance of primary government financial statements that are separate from those of the reporting entity. However, the primary government's (police jury's) financial statements are not a substitute for the reporting entity's financial statements. The accompanying primary government financial statements have been prepared in conformity with generally accepted accounting principles as applied to governmental units.

The police jury has chosen to issue financial statements of the primary government (police jury) only; therefore, none of the previously listed component units, except as discussed in the following paragraph, is included in the accompanying primary government financial statements. These financial statements are not intended to and do not report on the Caldwell Parish reporting entity but rather are intended to reflect only the financial statements of the primary government (police jury).

The primary government financial statements include all funds, account groups, and organizations for which the police jury maintains the accounting records. The organizations for which the police jury maintains the accounting records are considered part of the primary government (police jury) and include the Caldwell Parish Recreation District and the Thirty-Seventh Judicial District Criminal Court.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Government-wide and fund financial statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. At this time, the police jury has no business-type activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Government-wide and fund financial statements (Continued)

Separate financial statements are provided for governmental funds and, where applicable, proprietary and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and, where applicable, major individual enterprise funds are reported as separate columns in the fund financial statements.

Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are proprietary and fiduciary fund financial statements, where applicable. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Ad valorem taxes, state revenue sharing, and federal and state grants are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the police jury.

The police jury's current year financial statements include the following major governmental funds:

The General Fund is the police jury's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Road Maintenance Fund accounts for the maintenance of parish highways, roads, bridges, and drainage systems. Financing is provided by the State of Louisiana Parish Transportation Fund, sales and use taxes, a specific Parish wide ad valorem tax, state revenue sharing funds, and interest earned.

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement focus, basis of accounting, and financial statement presentation (Continued)

The Solid Waste Fund accounts for the collection and disposal of solid waste in the parish. Financing is provided by a specific parish-wide sales and use tax. In accordance with the tax proposition, any available revenues of the fund in excess of \$500,000 are transferred to the Blacktop Road Fund to be used for asphalt road maintenance and improvements.

The Blacktop Road Fund accounts for transfers from the Solid Waste Fund, as noted above. Monies in the fund support the police jury's annual capital improvement program and normal maintenance and repairs to existing asphalt roads.

The Bayou Dechene Reservoir Capital Projects Fund accounts for engineering and construction work at Bayou Dechene. Construction of the Bayou Dechene reservoir is funded by the Louisiana Department of Transportation through a cooperative endeavor agreement with the police jury.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the government-wide financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.

Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The police jury has elected not to follow subsequent private-sector guidance.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenues include 1) charges to customers or applicants for good, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contribution. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

When both restricted and unrestricted resources are available for use, it is the police jury's policy to use restricted resources first, then unrestricted resources as they are needed.

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Balance Type Definitions

In accordance with Government Accounting Standards Board 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, Caldwell Parish Police Jury classifies governmental fund balances as follows:

Non-spendable	Includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual constraints.
Restricted	Includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors or amounts constrained due to constitutional provisions or enabling legislation.
Committed	Includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision making authority and does not lapse at year-end. Fund balance may be committed by the Caldwell Parish Police Jury.
Assigned	Includes fund balance amounts that are intended to be used for specific purposes that are neither considered restricted or committed. Fund balance may be assigned by the Caldwell Parish Police Jury.
Unassigned	Includes positive fund balance within the General Fund which has not been classified within the above mentioned categories and negative fund balances in other governmental funds.

Deposits and investments

The police jury's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. State law allows the police jury to invest in collateralized certificates of deposits, government-backed securities, commercial paper, the Louisiana Asset Management Pool (a state-sponsored investment pool), and mutual funds consisting solely of government-backed securities. Currently, all investments of the police jury consist of short-term certificates of deposit with local banks. Investments for the police jury are reported at fair value.

Receivables and payables

Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as either "due to/from other funds" (for the current portion of interfund loans) or "advances to/from other funds" (for the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement focus, basis of accounting, and financial statement presentation (continued)

Receivables and payables (continued)

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All property tax receivables are shown net of an allowance for uncollectible amounts. Ad valorem taxes are assessed on a calendar year basis and attach as an enforceable lien and become due and payable on the date the tax rolls are filed with the recorder of mortgages. Louisiana Revised Statute 47:1993 requires that the tax roll be filed on or before November 15. Ad valorem taxes become delinquent if not paid by December 31. The taxes are normally collected in December of the current year and January and February of the ensuing year. The following is a summary of authorized and levied ad valorem taxes:

	<u>Authorized Millage</u>	<u>Levied Millage</u>	<u>Expiration</u>
Parishwide taxes:			
General maintenance	4.00	4.31	Indefinite
Health unit maintenance	2.01	2.14	2017
Road maintenance and construction	8.14	8.63	2019
Courthouse and jail maintenance	3.11	3.29	2020
Industrial park and E911 operation	2.06	2.18	2020
Recreation maintenance	5.00	5.44	2015
Economic development	3.08	3.33	2017

The difference between authorized and levied millage is the result of reassessments of taxable property within the parish as required by Article 7, Section 18 of the Louisiana Constitution of 1974.

The following are the principal taxpayers for the parish and their 2011 assessed valuation:

	<u>Assessed Valuation</u>	<u>Percent of Total Assessed Valuation</u>
Regency Intrastate Gas, LLC	\$ 15,524,250	24.00%
Texas Gas Transmission Corp.	3,140,040	4.85%
Entergy Louisiana, LLC	2,247,170	3.47%
Homeland Federal Savings Bank	1,514,870	2.34%
Union Pacific Railroad Company	1,394,340	2.16%
Plum Creek Southern Timber Co.	1,404,860	2.17%
Precision Drilling Oilfield Services	1,135,710	1.76%
Caldwell Bank & Trust Company	967,440	1.50%
XTO Entergy, Inc.	888,220	1.37%
BellSouth Telecommunications	768,970	1.19%
Total	<u>\$ 28,985,870</u>	<u>44.81%</u>

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement focus, basis of accounting, and financial statement presentation (continued)

Receivables and payables (continued)

Caldwell Parish has a four-percent sales and use tax, of which one percent (parish-wide) is dedicated to the Caldwell Parish School Board; one percent (parish-wide) to debt service and the operations of the parish hospital, Citizens' Medical Center; one-quarter percent (parish-wide, excluding the Town of Columbia) to fire protection and the maintenance and construction of roads and bridges; three-quarters percent (parish-wide, excluding the Town of Columbia) to blacktop roads and the collection and disposal of solid waste; one-quarter percent (parish-wide) to the operations of the parish General Fund; and three-quarters percent (parish-wide) to the collection and disposal of solid waste, with any surplus, after establishing a reserve of \$500,000 for solid-waste purposes, to be used for the establishment of a blacktop road fund for constructing, maintaining, improving, and resurfacing hard-surface roads. The parish hospital tax was passed by voters on April 2, 1977, for an indefinite period. The road, bridge, fire protection, and solid waste tax was passed on October 19, 1985, for an indefinite period. The solid waste and General Fund tax was passed on October 3, 1992, for an indefinite period and was rededicated to the above purposes at a special election held on March 12, 1996.

The police jury has an agreement with the Concordia Parish School Board to collect parish sales taxes. The school board's tax department provides collection services for a fee of one and one-quarter percent of amounts actually collected plus the cost of travel, supplies, and postage. Taxes collected for maintaining and constructing roads and bridges, fire protection, collection and disposal of solid waste, and operations of the General Fund are deposited directly in the police jury's sales tax account. The police jury's Sales Tax Agency Fund distributes the taxes to other funds and agencies on a monthly basis, after deducting the above costs of collection.

Capital assets

Capital assets, which include property, plant, equipment, etc., are reported in the governmental activities column in the government-wide financial statements. Capital assets are capitalized at historical cost. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The police jury maintains a threshold level of \$1,000 or more for capitalizing assets.

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend their useful lives are not capitalized. All capital assets, other than land and construction in progress, are depreciated using the straight-line method over the following useful lives:

Description	Estimated Lives
Infrastructure:	
Roads and bridges	30 - 40 Years
Road improvements	5 - 30 Years
Buildings and improvements	20 - 40 Years
Furniture and fixtures	5 - 10 Years
Vehicles	3 - 7 Years
Heavy equipment	5 - 10 Years
Other equipment	5 - 15 Years

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement focus, basis of accounting, and financial statement presentation (continued)

Compensated absences

The following policies relating to vacation and sick leave are currently in effect:

Employees of the police jury and recreation district receive 18 days of annual leave each year with a maximum accumulation of 30 to 45 days, depending on their length of service. Employees earn 10 days of sick leave each year and may accumulate sick leave without limitation. Upon termination, retirement, or resignation, employees are paid for accumulated unused annual and sick leave combined up to a maximum of 90 or 105 days, depending on their years of service.

Employees of the Thirty-Seventh Judicial District Criminal Court earn from one to two weeks of annual leave and 10 to 15 days of sick leave each year, depending on their length of service. Annual and sick leave cannot be accumulated.

The entire compensated absence liability, determined in accordance with the provisions of GASB Codification Section C60, is reported on the government-wide financial statements. For governmental fund financial statements, the current portion of unpaid compensated absences is the amount that is normally expected to be paid using expendable available financial resources. These amounts are recorded in the account "compensated absences payable" in the fund from which the employees who have accumulated leave are paid. The noncurrent portion of the liability is not reported in the governmental funds.

Long-term obligations

In the government-wide financial statements, long-term obligations, such as compensated absences and capital leases, are reported as liabilities in the applicable governmental activities. In the fund financial statements, governmental fund types recognize long-term obligations only to the extent that they will be paid with current resources.

Restricted net assets

For the government-wide statement of net assets, net assets are reported as restricted when constraints placed on net asset use are either:

1. Externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments.
2. Imposed by law through constitutional provisions or enabling legislation.

When both restricted and unrestricted resources are available for use, it is the Police Jury's policy to use restricted resources first, then the unrestricted resources as they are needed.

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Budgets

Preliminary budgets for the ensuing year are prepared by the secretary/treasurer during October of each year. During November, the finance committee reviews the proposed budgets and makes changes as it deems appropriate. The availability of the proposed budgets for public inspection and the date of the public hearing on the proposed budgets are then advertised in the official journal. During its regular December meeting, the police jury holds a public hearing on the proposed budgets in order to receive comments from residents of the parish. Changes are made to the proposed budgets based on the public hearing and the desires of the police jury as a whole. The budgets are then adopted during the police jury’s regular December meeting, and a notice of the adoption is then published in the official journal.

During the year, the finance committee receives monthly budgetary comparison statements, which are used as a management tool to control operations of the parish. The secretary/treasurer presents necessary budget amendments to the police jury during the year when, in her judgment, actual operations are differing materially from those anticipated in the original budget. During a regular meeting, the police jury reviews the proposed amendments, makes changes as it deems necessary, and formally adopts the amendments. The adoption of the amendments is included in police jury minutes published in the official journal. The police jury exercises budgetary control at the functional level. Within function levels, the secretary/treasurer has the discretion to make amendments as she deems necessary for proper control. The police jury does not utilize encumbrance accounting; however, the original budgets and any subsequent amendments are incorporated into the accounting system. Unexpended appropriations lapse at year end and must be re-appropriated in the next year’s budget to be expended. For the year ended December 31, 2011, the police jury adopted cash basis budgets for the General Fund and all special revenue funds except the Criminal Court Fund.

Budgetary comparison statements included in the accompanying financial statements include the original adopted budgets and all subsequent amendments. The following schedule reconciles the net change in fund balances on the budgetary statements to the same amount on the statement of revenues, expenditures, and changes in fund balances:

	<u>General Fund</u>	<u>Road Fund</u>	<u>Solid Waste Fund</u>	<u>Blacktop Road Fund</u>
Net change in fund balance - budget basis	\$(234,515)	\$(81,647)	\$(553,536)	\$(1,013,832)
Adjustments:				
Receivables	99,424	83,670	(109,722)	-
Interfund balances	(36,402)	-	-	-
Payables	231,332	(10,064)	40,402	674,004
Other	(1,275)	-	-	-
Net change in fund balance - GAAP basis	<u>\$ 58,564</u>	<u>\$ (8,041)</u>	<u>\$(622,856)</u>	<u>\$ (339,828)</u>

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement focus, basis of accounting, and financial statement presentation (continued)

Budgets (continued)

The following schedule reconciles actual ending fund balances as shown on the budgetary statements to cash on the balance sheet:

	<u>General Fund</u>	<u>Road Fund</u>	<u>Solid Waste Fund</u>	<u>Blacktop Road Fund</u>
Fund balance at end of year - budget basis	\$ 1,065,079	\$ 782,815	\$ 871,754	\$ 844,970
Payroll cash (withholdings)	<u>7,001</u>	<u>-</u>	<u>-</u>	<u>-</u>
Cash on balance sheet	<u>\$ 1,072,080</u>	<u>\$ 782,815</u>	<u>\$ 871,754</u>	<u>\$ 844,970</u>

Extraordinary and special items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events within the control of the police jury, which are either unusual in nature or infrequent in occurrence.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, as well as the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 – BUDGET VARIANCES

The following presents a summary of major funds' budget variances for the year ended December 31, 2011:

<u>Fund</u>	<u>Revenues and Other Sources</u>			<u>Expenditures and Other Uses</u>		
	<u>Budget</u>	<u>Actual</u>	<u>Favorable (Unfavorable) Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>Favorable (Unfavorable) Variance</u>
General	\$ 1,359,242	\$ 1,290,541	\$ (68,701)	\$ 1,435,359	\$ 1,525,056	\$ (89,697)
Road Maint.	1,056,157	1,152,933	96,776	1,150,989	1,234,580	(83,591)
Solid Waste	1,652,676	1,611,391	(41,285)	2,164,927	2,164,927	-
Blacktop Road	1,780,990	1,775,403	(5,587)	2,141,803	2,789,235	(647,432)
Total	<u>\$ 5,849,065</u>	<u>\$ 5,830,268</u>	<u>\$ (18,797)</u>	<u>\$ 6,893,078</u>	<u>\$ 7,713,798</u>	<u>\$ (820,720)</u>

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

NOTE 3 - CASH AND CASH EQUIVALENTS

Custodial credit risk is the risk that in the event of a bank failure, the police jury's deposits may not be returned to it. The police jury's policy to ensure that there is no exposure to this risk is to require each financial institution to pledge its own securities to cover any amount in excess of Federal Depository Insurance Coverage. Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the police jury that the fiscal agent bank has failed to pay deposited funds upon demand.

At December 31, 2011, the police jury has cash and cash equivalents (book balances) totaling \$4,910,517, as follows:

Demand deposits	\$2,631,306
Time deposits	<u>2,279,211</u>
Total	<u>\$4,910,517</u>

These deposits are stated at cost, which approximates market. Under state law, these deposits (or the resulting bank balances) must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties.

As of December 31, 2011, \$4,115,078 of the police jury's bank balances of \$4,965,042 was exposed to custodial credit risk as follows:

Insured by FDIC	<u>\$ 849,964</u>
Uninsured and uncollateralized	-
Collateralized by pledged securities not in the police jury's name	<u>4,115,078</u>
Total balances exposed to custodial credit risk	<u>4,115,078</u>
Total bank balances	<u>\$4,965,042</u>

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

NOTE 4 – RECEIVABLES

The receivables of \$1,876,116 at December 31, 2011, are as follows:

	<u>Taxes</u>	<u>Due from Other Governments</u>		<u>Licenses and Permits</u>	<u>Fines and Forfeitures</u>	<u>Total</u>
		<u>Federal</u>	<u>State</u>			
General	\$ 233,544	\$ 56,708	\$ 90,352	\$ 5,930	\$ -	\$ 386,534
Road Maintenance	449,089	-	49,207	-	-	498,296
Solid Waste	79,652	-	-	-	-	79,652
LCDBG	-	58,638	-	-	-	58,638
Other governmental	833,624	-	10,670	-	8,702	852,996
Total	\$ 1,595,909	\$ 115,346	\$ 150,229	\$ 5,930	\$ 8,702	\$ 1,876,116

NOTE 5 - INTERFUND TRANSFERS AND BALANCES

At December 31, 2011, interfund balances were as follows:

		<u>Due to</u>		
		<u>Road</u>		
		<u>General</u>	<u>Maintenance</u>	<u>Total</u>
Due from	General	\$ -	\$ 2,700	\$ 2,700
	Other governmental	36,402	-	36,402
	Total	\$ 36,402	\$ 2,700	\$ 39,102

Road Maintenance Fund owes General Fund for a payroll correction. General Fund owes 911 Communications Fund for state funds that were direct deposited into the General Fund bank account.

The following details interfund transfers for the year ended December 31, 2011:

		<u>Transfers out</u>			
		<u>General</u>	<u>Solid Waste</u>	<u>Other Governmental</u>	<u>Total</u>
Transfers	Blacktop Road	\$ -	\$ 1,759,189	\$ -	\$ 1,759,189
	Other governmental	80,000	-	50,000	130,000
	Total	\$ 80,000	\$ 1,759,189	\$ 50,000	\$ 1,889,189

Transfers from the Solid Waste Fund to the Blacktop Road Fund are made in accordance with the sales tax proposition to fund asphalt road construction and improvements. All other transfers are made to provide additional support.

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

NOTE 6 – CAPITAL ASSETS

Capital assets and depreciation activity as of and for the year ended December 31, 2011, is as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Capital assets not being depreciated:				
Land	\$ 420,095	\$ -	\$ -	\$ 420,095
Construction in progress	6,598,410	677,381	-	7,275,791
Total capital assets not being depreciated	<u>7,018,505</u>	<u>677,381</u>	<u>-</u>	<u>7,695,886</u>
Capital assets being depreciated:				
Infrastructure:				
Roads	46,904,128	1,011,663	-	47,915,791
Bridges	642,997	-	-	642,997
Buildings and improvements	2,695,055	-	-	2,695,055
Land improvements	688,714	-	-	688,714
Heavy equipment	1,409,178	-	(60,825)	1,348,353
Vehicles	1,125,774	24,176	-	1,149,950
Public works equipment	101,005	4,700	-	105,705
Office furniture and equipment	556,934	3,369	-	560,303
Total capital assets being depreciated	<u>54,123,785</u>	<u>1,043,908</u>	<u>(60,825)</u>	<u>55,106,868</u>
Less accumulated depreciation for:				
Infrastructure:				
Roads	(45,645,229)	(219,267)	-	(45,864,496)
Bridges	(641,566)	(399)	-	(641,965)
Buildings and improvements	(2,565,767)	(7,866)	-	(2,573,633)
Land improvements	(97,325)	(28,120)	-	(125,445)
Heavy equipment	(1,048,092)	(45,472)	16,728	(1,076,836)
Vehicles	(868,980)	(75,137)	-	(944,117)
Public works equipment	(55,146)	(8,784)	-	(63,930)
Office furniture and equipment	(334,449)	(39,942)	-	(374,391)
Total accumulated depreciation	<u>(51,256,554)</u>	<u>(424,987)</u>	<u>16,728</u>	<u>(51,664,813)</u>
Total capital assets being depreciated, net	<u>2,867,231</u>	<u>618,921</u>	<u>(44,097)</u>	<u>3,442,055</u>
Total capital assets, net	<u>\$ 9,885,736</u>	<u>\$ 1,296,302</u>	<u>\$ (44,097)</u>	<u>\$ 11,137,941</u>

Depreciation expense for the year was charged to the following governmental functions:

Depreciation expense by function:	
General government	10,236
Public safety	85,131
Public works	305,115
Health and welfare	1,656
Culture and recreation	22,849
	<u>\$ 424,987</u>

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

NOTE 7 – LONG-TERM OBLIGATIONS

The following is a summary of the long-term obligation transactions for the year ended December 31, 2011:

	<u>Total</u>
Compensated absences payable, beginning of year	\$ 111,312
Additions	78,867
Deductions	(69,083)
Adjustment	6,746
Compensated absences payable, end of year	<u>\$ 127,842</u>

As discussed in Note 1, upon separation from service, employees are paid for accumulated vacation leave at their then current rate of pay. The adjustment to compensated absences is for the purpose of adjusting the ending liability for ending pay rates and limitations on the hours for which an employee will be paid.

NOTE 8 – RETIREMENT SYSTEM

Substantially all employees of the Caldwell Parish Police Jury are members of the Parochial Employees Retirement System of Louisiana (System), a cost-sharing, multiple-employer, defined-benefit pension plan administered by a separate board of trustees. The System is composed of two distinct plans, Plan A and Plan B, with separate assets and benefit provisions. All employees of the police jury are members of Plan A.

All permanent employees working at least twenty-eight hours per week who are paid wholly or in part from parish funds and all elected parish officials are eligible to participate in the System. Under Plan A, employees who retire at or after age 60 with at least 10 years of creditable service, at or after age 55 with at least 25 years of creditable service, or at any age with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 percent of their final average salary for each year of creditable service. However, for those employees who were members of the supplemental plan only before January 1, 1980, the benefit is equal to one percent of final average salary plus \$24 for each year of supplemental-plan-only service earned before January 1, 1980, plus 3 percent of final average salary for each year of service credited after the revision date. Final average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least the amount of creditable service stated above and do not withdraw their employee contributions may retire at the ages specified above and receive the benefits accrued to their date of termination. The system also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Parochial Employees' Retirement System of Louisiana, Post Office Box 14619, Baton Rouge, Louisiana 70898-4619, or by calling (504) 928-1361.

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

NOTE 8 – RETIREMENT SYSTEM (CONTINUED)

Under Plan A, members are required by state statute to contribute 9.50 percent of their annual covered salary and the Caldwell Parish Police Jury is required to contribute at an actuarially determined rate. The current rate is 15.75 percent of annual covered payroll. Contributions to the system also include one-fourth of one percent (except Orleans and East Baton Rouge Parishes) of the taxes shown to be collectible by the tax rolls of each parish. These tax dollars are divided between Plan A and Plan B based proportionately on the salaries of the active members of each plan. The contribution requirements of plan members and the Caldwell Parish Police Jury are established and may be amended by state statute. As provided by Louisiana Revised Statute 11:103, the employer contributions are determined by actuarial valuation and are subject to change each year based on the results of the valuation for the prior fiscal year. The Caldwell Parish Police Jury's contributions to the System under Plan A for the years ended December 31, 2011, 2010, and 2009 were \$114,569, \$109,456, and \$76,185 respectively, substantially equal to the required contributions for each year.

NOTE 9 - RISK MANAGEMENT

The police jury is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; liability; and injuries to employees and others. To handle such risk of loss, the police jury maintains commercial insurance policies covering: automobile liability and medical payments, workers compensation, general liability, and surety bond coverage on the secretary/ treasurer and other employees handling money. No claims were paid on any of the policies during the past three years which exceeded the policies' coverage amounts.

NOTE 10 - LITIGATION

At December 31, 2011, the police jury was involved in two lawsuits. One suit is being addressed by liability insurance and is not expected to exceed coverage. In the other suit, the police jury is the plaintiff.

NOTE 11 - COOPERATIVE ENDEAVOR

As discussed in Note 1, the police jury has a cooperative endeavor agreement with the Louisiana Department of Transportation and Development whereby the police jury is constructing the Bayou Dechene Reservoir with grant funds provided by the department. Once construction is complete, the police jury will transfer title to the reservoir, including all responsibility and liability, to the Louisiana Department of Culture and Tourism, which will assume responsibility for operation and maintenance of the facility. At December 31, 2011, the police jury had expended a total of \$6,630,590 of grant funds on the project, which is included in construction in progress in Note 6.

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NOTES TO FINANCIAL STATEMENTS (Continued)
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

NOTE 12 – PRIOR PERIOD ADJUSTMENT

During 2010, the State of Louisiana electronically deposited into the LCDBG bank account grant funds intended for the 911 Emergency Fund. The transaction was recorded as due to Road Fund in error. During 2011, the funds were inadvertently transferred to the General Fund instead of the 911 Emergency Fund. Therefore, as of December 31, 2011, the funds are due from the General Fund to the 911 Emergency Fund. An adjustment was made to correct beginning fund balances in the Road Fund and the 911 Emergency Fund as follows:

	<u>Prior Year</u>	<u>Adjustment</u>	<u>Restated</u>
Road Fund	\$ 1,287,922	\$ (36,402)	\$1,251,520
911 Emergency Fund	<u>207,348</u>	<u>36,402</u>	<u>243,750</u>
Totals	<u>\$ 1,495,270</u>	<u>\$ -</u>	<u>\$1,495,270</u>

NOTE 13 - SUBSEQUENT EVENTS

Management has evaluated subsequent events through June 6, 2012, the date on which the financial statements were available to be issued.

Required Supplemental Information (Part II)

CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA

BUDGETARY COMPARISON SCHEDULE - GENERAL FUND - CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2011

	BUDGETED AMOUNTS		ACTUAL	VARIANCE
	ORIGINAL	FINAL		WITH FINAL BUDGET
Revenues:				
Taxes:				
Ad valorem	\$ 184,000	\$ 173,182	\$ 173,580	\$ 398
Sales and use	275,000	304,096	285,412	(18,684)
Other taxes, penalties, and interest	12,146	11,445	9,859	(1,586)
Licenses and permits	146,500	144,085	148,205	4,120
Intergovernmental funds:				
Federal funds	735,800	216,107	235,002	18,895
State funds:				
Severance taxes	-	315,255	315,255	-
State revenue sharing	-	13,103	17,330	4,227
Other state funds	1,200	139,093	90,917	(48,176)
Fees, charges, and commissions for services	1,875	4,735	4,735	-
Use of money and property	30,900	37,978	10,083	(27,895)
Other revenues	18,500	163	163	-
Total revenues	<u>1,405,921</u>	<u>1,359,242</u>	<u>1,290,541</u>	<u>(68,701)</u>
Expenditures:				
Current:				
General government	728,915	931,152	873,862	(57,290)
Public safety	334,780	333,987	422,075	88,088
Health and welfare	84,000	78,957	97,796	18,839
Economic development and assistance	-	-	30,747	30,747
Transportation	-	-	9,313	9,313
Capital outlay	5,000	3,370	3,370	-
Total expenditures	<u>1,152,695</u>	<u>1,347,466</u>	<u>1,437,163</u>	<u>89,697</u>
Excess (deficiency) of revenues over expenditures	253,226	11,776	(146,622)	(158,398)
Other sources (uses):				
Operating transfers out	<u>(50,000)</u>	<u>(87,893)</u>	<u>(87,893)</u>	<u>-</u>
Net change in fund balances	203,226	(76,117)	(234,515)	(158,398)
Fund balances at beginning of year	<u>1,229,153</u>	<u>1,229,153</u>	<u>1,299,594</u>	<u>70,441</u>
Fund balances at end of year	<u>\$ 1,432,379</u>	<u>\$ 1,153,036</u>	<u>\$ 1,065,079</u>	<u>\$ (87,957)</u>

CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA

BUDGETARY COMPARISON SCHEDULE - ROAD MAINTENANCE SPECIAL REVENUE FUND -
CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2011

	BUDGETED AMOUNTS		ACTUAL	VARIANCE WITH FINAL BUDGET
	ORIGINAL	FINAL		
Revenues:				
Taxes:				
Ad valorem	\$ 367,200	\$ 346,774	\$ 347,573	\$ 799
Sales and use	195,000	202,119	198,590	3,529
Other taxes, penalties, and interest	135	63	63	-
Intergovernmental funds:				
Federal funds	-	46,473	46,473	-
State funds:				
State revenue sharing	26,236	26,236	34,700	8,464
Parish transportation	183,500	178,719	194,822	16,103
Other state funds	71,600	55,155	55,155	-
Use of money and property	2,000	2,570	2,734	164
Other revenues	92,700	47,389	73,482	26,093
Total revenues	<u>938,371</u>	<u>905,498</u>	<u>953,592</u>	<u>48,094</u>
Expenditures:				
Current:				
Public works	1,189,174	1,120,543	1,204,134	83,591
Capital outlay	190,000	30,446	30,446	-
Total expenditures	<u>1,379,174</u>	<u>1,150,989</u>	<u>1,234,580</u>	<u>83,591</u>
Excess (deficiency) of revenues over expenditures	<u>(440,803)</u>	<u>(245,491)</u>	<u>(280,988)</u>	<u>13,185</u>
Other sources (uses):				
Operating transfers in	200,000	150,659	150,659	-
Proceeds from the sale of assets	-	-	48,682	48,682
Total other sources (uses)	<u>200,000</u>	<u>150,659</u>	<u>199,341</u>	<u>48,682</u>
Net change in fund balances	(240,803)	(94,832)	(81,647)	13,185
Fund balances at beginning of year (restated)	900,863	900,863	864,462	(36,401)
Fund balances at end of year	<u>\$ 660,060</u>	<u>\$ 806,031</u>	<u>\$ 782,815</u>	<u>\$ (23,216)</u>

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**BUDGETARY COMPARISON SCHEDULE - SOLID WASTE SPECIAL REVENUE FUND - CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2011**

	<u>BUDGETED AMOUNTS</u>		<u>ACTUAL</u>	<u>VARIANCE</u>
	<u>ORIGINAL</u>	<u>FINAL</u>		<u>WITH FINAL BUDGET</u>
Revenues:				
Taxes:				
Sales and use	\$ 1,541,275	\$ 1,630,396	\$ 1,600,851	\$(29,545)
Use of money and property	17,810	22,280	10,540	(11,740)
Total revenues	<u>1,559,085</u>	<u>1,652,676</u>	<u>1,611,391</u>	<u>(41,285)</u>
Expenditures:				
Current:				
Public works	<u>406,235</u>	<u>405,737</u>	<u>405,737</u>	<u>-</u>
Excess (deficiency) of revenues over expenditures	1,152,850	1,246,939	1,205,654	(41,285)
Other sources (uses):				
Operating transfers out	<u>(1,750,000)</u>	<u>(1,759,190)</u>	<u>(1,759,190)</u>	<u>-</u>
Net change in fund balances	(597,150)	(512,251)	(553,536)	(41,285)
Fund balances at beginning of year	<u>1,425,290</u>	<u>1,425,290</u>	<u>1,425,290</u>	<u>-</u>
Fund balances at end of year	<u>\$ 828,140</u>	<u>\$ 913,039</u>	<u>\$ 871,754</u>	<u>\$(41,285)</u>

CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA

BUDGETARY COMPARISON SCHEDULE - BLACKTOP ROAD SPECIAL REVENUE FUND -
CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2011

	BUDGETED AMOUNTS		ACTUAL	VARIANCE
	ORIGINAL	FINAL		WITH FINAL BUDGET
Revenues:				
Use of money and property	\$ 21,800	\$ 21,800	\$ 16,214	\$ (3,520)
Expenditures:				
Current:				
Public works	<u>3,029,940</u>	<u>2,141,803</u>	<u>2,789,235</u>	<u>647,432</u>
Excess (deficiency) of revenues over expenditures	(3,008,140)	(2,120,003)	(2,773,021)	(650,952)
Other sources (uses):				
Operating transfers in	<u>1,750,000</u>	<u>1,759,190</u>	<u>1,759,189</u>	<u>(1)</u>
Net change in fund balances	(1,258,140)	(360,813)	(1,013,832)	(650,953)
Fund balances at beginning of year	<u>1,858,802</u>	<u>1,858,802</u>	<u>1,858,802</u>	<u>-</u>
Fund balances at end of year	<u>\$ 600,662</u>	<u>\$ 1,497,989</u>	<u>\$ 844,970</u>	<u>\$ (650,953)</u>

Other Supplemental Schedules

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**SUPPLEMENTAL INFORMATION SCHEDULES
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

Nonmajor Governmental Funds - Special Revenue Funds

Courthouse and Jail Maintenance Fund

The Courthouse and Jail Maintenance Fund accounts for the maintenance and operation of the parish courthouse and jail. Financing is provided by a parish-wide ad valorem tax.

Industrial Operation Fund

The Industrial Operation Fund accounts for the maintenance of the parish-owned industrial district. Financing is provided by a parish-wide ad valorem tax. Any excess of funds over a \$50,000 reserve in the fund can be used for improving, maintaining, and operating the parish 911 emergency communications system.

Recreation Fund

The Recreation Fund accounts for the maintenance of the parish-owned recreation facility. Financing is provided by a parish-wide ad valorem tax, state revenue sharing, interest, dues, fees, and commissions.

Health Unit Maintenance Fund

The Health Unit Maintenance Fund accounts for the maintenance and operation of the parish health unit. Financing is provided by a parish-wide ad valorem tax.

Criminal Court Fund

The Criminal Court Fund is established under Section 571.11 of Title 15 of the Louisiana Revised Statutes of 1950, which provides that fines and forfeitures imposed by the district courts and district attorney and conviction fees in criminal cases be transferred to the parish treasurer and deposited into a special Criminal Court Fund account to be used for the expenses of the criminal court of the parish. Expenditures are made from the fund on motion of the district attorney and approval of the district judge. The statute also requires that one-half of the fund balance remaining in the Criminal Court Fund at December 31 of each year be transferred to the parish General Fund.

Witness Fee Fund

The Witness Fee Fund accounts for witness fees as provided by Louisiana Revised Statute 15:255. Witness fees are paid from special court costs levied in criminal cases and fund the payment of witness fees to off-duty law enforcement officers who, in their official capacity, are required to be present as a witness in criminal court cases.

911 Emergency Fund

The 911 Emergency Fund accounts for the establishment, maintenance, and operation of the 911 emergency telephone system for Caldwell Parish. Financing is provided by a five-percent service charge on local telephone service within the parish.

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**NONMAJOR SPECIAL REVENUE FUNDS - COMBINING BALANCE SHEET
AS OF DECEMBER 31, 2011**

	COURTHOUSE AND JAIL MAINTENANCE	INDUSTRIAL OPERATION	RECREATION	HEALTH UNIT MAINTENANCE	CRIMINAL COURT	WITNESS FEE	911 EMERGENCY	TOTAL
ASSETS								
Cash and cash equivalents	\$ 142,464	\$ 285,534	\$ 356,658	\$ 216,033	\$ 14,797	\$ 3,539	\$ 248,750	\$ 1,267,775
Receivables	167,436	280,421	287,526	108,911	8,627	75	-	852,996
Due from other funds	-	-	-	-	-	-	36,402	36,402
Total assets	<u>\$ 309,900</u>	<u>\$ 565,955</u>	<u>\$ 644,184</u>	<u>\$ 324,944</u>	<u>\$ 23,424</u>	<u>\$ 3,614</u>	<u>\$ 285,152</u>	<u>\$ 2,157,173</u>
LIABILITIES AND FUND EQUITY								
Liabilities:								
Accounts payable	\$ 7,570	\$ 4,673	\$ 14,030	\$ 3,805	\$ 10,161	\$ -	\$ 4,470	\$ 44,709
Salaries and related payables	-	-	1,548	559	1,739	-	1,377	5,223
Total liabilities	<u>7,570</u>	<u>4,673</u>	<u>15,578</u>	<u>4,364</u>	<u>11,900</u>	<u>-</u>	<u>5,847</u>	<u>49,932</u>
Fund equity - fund balances:								
Assigned	<u>302,330</u>	<u>561,282</u>	<u>628,606</u>	<u>320,580</u>	<u>11,524</u>	<u>3,614</u>	<u>279,305</u>	<u>2,107,241</u>
Total liabilities and fund equity	<u>\$ 309,900</u>	<u>\$ 565,955</u>	<u>\$ 644,184</u>	<u>\$ 324,944</u>	<u>\$ 23,424</u>	<u>\$ 3,614</u>	<u>\$ 285,152</u>	<u>\$ 2,157,173</u>

CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA

NONMAJOR SPECIAL REVENUE FUNDS - COMBINING SCHEDULE OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2011

	COURTHOUSE AND JAIL MAINTENANCE	INDUSTRIAL OPERATION	RECREATION	HEALTH UNIT MAINTENANCE	CRIMINAL COURT	WITNESS FEE	911 EMERGENCY	TOTAL
Revenues:								
Taxes:								
Ad valorem	\$ 167,578	\$ 280,650	\$ 277,072	\$ 109,002	\$ -	\$ -	\$ -	\$ 834,302
Other taxes, penalties, and interest	24	53	52	20	-	-	-	149
Licenses and permits	-	-	12,295	-	-	-	8,300	20,595
Intergovernmental funds:								
State funds:								
State revenue sharing	-	-	16,005	-	-	-	-	16,005
Fees, charges, and commissions for services	-	-	-	-	-	-	109,667	109,667
Fines and forfeitures	-	-	-	-	116,307	6,188	-	122,495
Use of money and property	679	885	3,461	2,140	-	8	1,370	8,543
Other revenues	-	-	-	-	55	-	3,636	3,691
Total revenues	<u>168,281</u>	<u>281,588</u>	<u>308,885</u>	<u>111,162</u>	<u>116,362</u>	<u>6,196</u>	<u>122,973</u>	<u>1,115,447</u>
Expenditures:								
Current:								
General government:								
Judicial	-	-	-	-	199,562	-	-	199,562
Other general government	82,212	-	-	-	-	-	-	82,212
Public safety	-	-	-	-	-	4,138	137,418	141,556
Health and welfare	-	-	-	61,210	-	-	-	61,210
Culture and recreation	-	-	169,711	-	-	-	-	169,711
Economic development and assistance	-	156,725	-	-	-	-	-	156,725
Total expenditures	<u>82,212</u>	<u>156,725</u>	<u>169,711</u>	<u>61,210</u>	<u>199,562</u>	<u>4,138</u>	<u>137,418</u>	<u>810,976</u>
Excess (deficiency) of revenues over expenditures	86,069	124,863	139,174	49,952	(83,200)	2,058	(14,445)	304,471

Other sources (uses):								
Operating transfers in	-	-	-	-	80,000	-	50,000	130,000
Operating transfers out	-	(50,000)	-	-	-	-	-	(50,000)
Total other sources (uses)	<u>-</u>	<u>(50,000)</u>	<u>-</u>	<u>-</u>	<u>80,000</u>	<u>-</u>	<u>50,000</u>	<u>80,000</u>
Net change in fund balances	86,069	74,863	139,174	49,952	(3,200)	2,058	35,555	384,471
Fund balances at beginning of year (911 Emergency Fund restated)	<u>216,261</u>	<u>486,419</u>	<u>489,432</u>	<u>270,628</u>	<u>14,724</u>	<u>1,556</u>	<u>243,750</u>	<u>1,722,770</u>
Fund balances at end of year	<u>\$ 302,330</u>	<u>\$ 561,282</u>	<u>\$ 628,606</u>	<u>\$ 320,580</u>	<u>\$ 11,524</u>	<u>\$ 3,614</u>	<u>\$ 279,305</u>	<u>\$ 2,107,241</u>

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**SUPPLEMENTAL INFORMATION SCHEDULES
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

Compensation Paid Police Jurors

The schedule of compensation paid to police jurors is presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature. Compensation of the police jurors is included in the legislative expenditures of the General Fund. In accordance with Louisiana Revised Statute-33:1233, the police jury has elected the monthly payment method of compensation. Under this method, the president receives \$900 per month and the other jurors receive \$800 per month.

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**SCHEDULE OF COMPENSATION PAID POLICE JURORS
FOR THE YEAR ENDED DECEMBER 31, 2011**

Charles Braddock	\$ 9,600
Lanny Dark, President	10,800
Jimmy Gaylor	9,600
Kenneth Graham	9,600
Bobbie Harrison	9,600
Eddie Hearn	9,600
Archie Williams	9,600
Total	<u>\$ 68,400</u>

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2011**

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR NAME/ PROGRAM TITLE	CFDA NUMBER	PASS-THROUGH GRANTOR'S NUMBER	FEDERAL EXPENDITURES
UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			
Passed through Office of the Governor, Division of Administration - Community Development Block Grant (States Program)	14.228	685220	\$ 624,731
UNITED STATES DEPARTMENT OF INTERIOR			
Passed through Louisiana Department of the Treasury - In Lieu of Taxes	15.000	N/A	2,060
UNITED STATES DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT			
Passed through Louisiana Department of Transportation and Development: Public Transportation Operating Assistance Program	20.509	741-11-0119	88,049
Total United States Department of Health and Human Services			88,049
UNITED STATES DEPARTMENT OF HOMELAND SECURITY			
Passed through Louisiana Governor's Office of Homeland Security and Emergency Preparedness - Public Assistance Grant	97.036	N/A	122,280
Hazard Mitigation Plan Grant	97.039	1603n-021-0001	187,224
Emergency Management Performance Grant	97.042	2010-EP-EO-0058	10,735
Emergency Management Performance Grant	97.042	2010-EP-EO-0059	8,364
Emergency Management Performance Grant	97.042	2010-EP-EO-0060	6,533
State Homeland Security Grant Program	97.067	2009-SS-T9-0059	6,898
State Homeland Security Grant Program	97.067	2010-SS-TO-0043	56,245
Total United States Department of Homeland Security			398,279
Total Federal Expenditures			\$ 1,113,119

General

The Schedule of Expenditures of Federal Awards presents the activity of all federal award programs of the Caldwell Parish Police Jury as defined in Note 1 to the financial statements. All federal award programs received directly from federal agencies, as well as federal awards passed through other government agencies, are included on the schedule.

Basis of Accounting

The Schedule of Expenditures of Federal Awards is presented using the modified accrual basis of accounting, which is described in Note 1 to the Police Jury's financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts in, or used in the preparation of, the basic financial statements.

Other Reports



Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Caldwell Parish Police Jury
Columbia, Louisiana

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Caldwell Parish Police Jury, as of and for the year ended December 31, 2011, which collectively comprise Caldwell Parish Police Jury's primary government financial statements and our report thereon dated June 6, 2012. We did not express an opinion on the discretely presented component units because the Caldwell Parish Police Jury chose to issue primary government financial statements. Except as discussed in the preceding sentence, we conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

Management of Caldwell Parish Police Jury is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered Caldwell Parish Police Jury's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Caldwell Parish Police Jury's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Caldwell Parish Police Jury's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies, or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control over financial reporting that we consider to be material weakness and other deficiencies that we consider to be significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and questioned costs to be a material weakness.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and questioned costs to be significant deficiencies.

Caldwell Parish Police Jury
Columbia, Louisiana
Independent Auditor's Report on Internal Control
over Financial Reporting and on Compliance, etc.
December 31, 2011

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Caldwell Parish Police Jury's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as item 2011-1.

Caldwell Parish Police Jury's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit Caldwell parish Police Jury's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, the members of Caldwell Parish Police Jury, others within the entity, the Louisiana Legislative Auditor, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Although the intended use of this report may be limited, under Louisiana Revised Statute 24:513, it is issued by the Legislative Auditor as a public document.

BOSCH & STATHAM, LLC



Jonesboro, Louisiana
June 6, 2012



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS
THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH
OMB CIRCULAR A-133

Caldwell Parish Police Jury
Columbia, Louisiana

Compliance

We have audited Caldwell Parish Police Jury's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on Caldwell Parish Police Jury's major federal program for the year ended December 31, 2011. Caldwell Parish Police Jury's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Caldwell Parish Police Jury's management. Our responsibility is to express an opinion on Caldwell Parish Police Jury's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Caldwell Parish Police Jury's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Caldwell Parish Police Jury's compliance with those requirements.

In our opinion, Caldwell Parish Police Jury complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended December 31, 2011.

Internal Control over Compliance

Management of Caldwell Parish Police Jury is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Caldwell Parish Police Jury's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Caldwell Parish Police Jury's internal control over compliance.

Caldwell Parish Police Jury
Columbia, Louisiana
Independent Auditors' Report on Compliance
in Accordance with OMB Circular A-133
December 31, 2011

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency or combination of control deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, the members of Caldwell Parish Police Jury, others within the entity, the Louisiana Legislative Auditor, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. Although the intended use of this report may be limited, under Louisiana Revised Statute 24:513, it is issued by the Legislative Auditor as a public document.

BOSCH & STATHAM, LLC

Bosch & Statham

Jonesboro, Louisiana
June 6, 2012

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

A. SUMMARY OF AUDIT RESULTS

1. The auditor's report expresses unqualified opinions on the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Caldwell Parish Police Jury. Due to the omission of the financial statements of the component units listed in note 1 to the financial statements, the auditor's report expresses an adverse opinion on the aggregate discretely presented component units. The component units issue separate financial statements.
2. One material weakness was reported in the Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. One instance of noncompliance material to the financial statements of the Caldwell Parish Police Jury was disclosed during the audit.
4. No significant deficiencies in internal control over major federal award programs are reported in the Auditor's Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance.
5. The auditor's report on compliance for the major federal award programs for the Caldwell Parish Police Jury expresses an unqualified opinion.
6. No audit findings relative to the major federal award programs are required to be reported in accordance with Section 510(a) of OMB Circular A-133.
7. The following program was tested as a major program:
 - a. United States Department of Housing and Development Passed through the Office of the Governor, Division of Administration – Community Development Block Grant (States Program) – CFDA No 14.228.
8. The threshold for distinguishing between Type A and Type B programs was \$300,000.
9. The Caldwell Parish Police Jury was determined not to be a low-risk auditee.

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2011**

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

2011-1 FAILURE TO AMEND THE BLACKTOP ROAD FUND'S BUDGET

Condition

Actual expenditures and other uses of \$2,789,235 exceeded budgeted expenditures and other uses of \$2,141,803 by \$647,432 or thirty percent.

Criteria

The Louisiana Local Government Budget Act requires the police jury to amend the budget when "total actual expenditures and other uses plus projected expenditures and other uses for the remainder of the year, within a fund, are exceeding the total budgeted expenditures and other uses by five percent or more."

Cause

The police jury utilizes a cash basis budget. The police jury adopted a budget amendment on December 15, 2011. After the final amendment was adopted, it became necessary to pay a contractor's invoice for \$642,453. The police jury had anticipated making this payment in early January.

Effect

For the year ended December 31, 2011, the police jury did not comply with the Louisiana Local Government Budget Act.

Recommendation

We recommend that the management and the police jury obtain and consider information about ongoing projects from all concerned parties before adopting a final budget or amendment. We further recommend that the police jury adopt another amendment at a special meeting if such a situation occurs in the future. Budget to actual reports should be reviewed before any significant purchases or payments are made and at frequent intervals.

Management's Response

We will implement the auditor's recommendation.

C. FINDINGS - SINGLE AUDIT

No reportable findings resulted from the Single Audit.

**CALDWELL PARISH POLICE JURY
COLUMBIA, LOUISIANA**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2011**

Ref. No.	Description of Finding	Corrective Action Taken Yes, No, Partially	Planned Corrective Action/Partial Corrective Action Taken
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No findings were reported for the year ended December 31, 2010.