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## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA

#### **BASIC FINANCIAL STATEMENTS**

#### YEAR ENDED JUNE 30, 2005

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 9 14 05

## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA

## TABLE OF CONTENTS

	Statement	<u>Page</u>
Independent Auditors' Report		1 - 2
Required Supplemental Information		
Management's Discussion and Analysis		3 - 6
Basic Financial Statements		
Statement of Net Assets, June 30, 2005	А	7
Statement of Revenues, Expenses and Changes in Net Assets, Year Ended June 30, 2005	В	8
Statement of Cash Flows, Year Ended June 30, 2005	C	9
Notes to Financial Statements		10 - 17
Supplemental Information	<u>Appendix</u>	
Annual Fiscal Report for the Office of the Governor, Division of Administration, Office of Statewide Reporting and Accounting Policies, as of and for the Year Ended June 30, 2005	A	
Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of the Basic Financial Statements Performed in Accordance with <u>Government</u> <u>Auditing Standards</u>		18 - 19
Summary of Audit Findings, Year Ended June 30, 2005		20
Schedule of Current Year Findings, Year Ended June 30, 2005		21
Management's Corrective Action, Year Ended June 30, 2005		22

# DYER & VICKNAIR

(CERTIFIED PUBLIC ACCOUNTANTS)

ERIC J. VICKNAIR, CPA (APC) GLYNN R. DYER, CPA (APC), (RETIRED)

## INDEPENDENT AUDITORS' REPORT

Louisiana State Board of Private Security Examiners Department of Public Safety and Corrections State of Louisiana Baton Rouge, Louisiana

We have audited the accompanying basic financial statements of

## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA BATON ROUGE, LOUISIANA

a component unit of the State of Louisiana, as of and for the year ended June 30, 2005, as listed in the table of contents. These basic financial statements are the responsibility of Louisiana State Board of Private Security Examiners' management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as, evaluating the overall basic financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of Louisiana State Board of Private Security Examiners as of June 30, 2005, and the results of its operations and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

## DYER & VICKNAIR

(CERTIFIED PUBLIC ACCOUNTANTS)

In accordance with *Government Auditing Standards*, we have also issued a report dated August 23, 2005, on our consideration of Louisiana State Board of Private Security Examiners' internal control over financial reporting and our tests of its compliance with laws and regulations. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with the report in considering the results of our audit.

Management's discussion and analysis, on pages 3 through 6, is not a required part of the basic financial statements but is supplemental information required by the Government Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was made for the purpose of forming an opinion on the accompanying basic financial statements taken as a whole. The accompanying supplemental information listed in the table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements of Louisiana State Board of Security Examiners. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Baton Rouge, Louisiana August 23, 2005

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# **REQUIRED SUPPLEMENTAL INFORMATION**

## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of Louisiana State Board of Private Security Examiners' financial performance provides an overview of the Board's financial activities for the fiscal year ended June 30, 2005. Read it in conjunction with the Board's financial statements.

## FINANCIAL HIGHLIGHTS

The Board's assets exceeded its liabilities by \$ 325,765 (net assets), which represents a 11% decrease from June 30, 2004.

Total net assets are comprised of the following:

- 1. Capital assets, net of related debt, of \$236,648 include land, building, automobile and office equipment, net of accumulated depreciation and reduced for outstanding debt related to the purchase or construction of capital assets.
- 2. Unrestricted net assets of \$ 89,117 represent the portion available to maintain the Board's continuing obligations.

Total liabilities of \$ 227,203 are comprised of the following:

- 1. Current liabilities of \$ 54,730
- 2. Long term debt outstanding of \$ 147,998
- 3. Other non-current liabilities of \$ 24,475

During the year, operating revenues increased by \$ 27,944 or 5% to \$ 556,516 and operating expenses increased by \$ 73,069 or 14% to \$ 594,820.

## **OVERVIEW OF THE FINANCIAL STATEMENTS**

The Board is engaged only in business-type activities. The basic financial statements include enterprise fund financial statements, notes to the financial statements and additional information to supplement the basic financial statements.

#### **Enterprise Fund Financial Statements**

The Board's annual report includes three financial statements. These statements are prepared on the accrual basis of accounting which is similar to the accounting used by most private-sector companies.

#### LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS (continued)

The first of these financial statements is the Statement of Net Assets. This is the statement of position presenting information that includes all of the Board's assets and liabilities, with the difference reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator if the Board's financial health is improving or deteriorating.

The second financial statement is the Statement of Revenues, Expenses and Changes in Net Assets which reports how the Board's assets changed as a result of current year operations. All current year revenues and expenses are included regardless of when cash is received or paid.

The third financial statement is the Statement of Cash Flows which reports how cash changed as a result of current year operations.

#### Notes to the Financial Statements

The accompanying notes to the financial statements provide information essential to a full understanding of the basic financial statements.

#### Financial Analysis of the Board as a Whole

The following provides a summary of the Board's net assets:

		June 30,
	2005	2004
Current and other assets	\$ 147,857	\$ 198,987
Capital assets	<u>_405,111</u>	417,720
Total assets	<u> </u>	616,707
Long term debt outstanding	168,463	190,056
Other liabilities	58,740	62,582
Total liabilities	227,203	_252,638
Net assets		
Invested in capital assets	236,648	227,664
Unrestricted	89,117	<u>136,405</u>
Total net assets	325,765	<u>364,069</u>
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## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS (continued)

The following provides a summary of the Board's changes in net assets.

		Year Ended June 30,	
		2005	2004
Revenues			
Operating revenues	\$	555,163	\$ 526,966
Non-operating revenues		1,353	1,606
Total revenues		<u>    556,516</u>	<u>    528,572</u>
Expenses Operating expenses Non-operating expenses <u>Total expenses</u>	-	578,770 <u>16,050</u> 594,820	500,687 <u>21,064</u> 521,751
Increase (decrease) in net assets		(38,304)	6,821
Beginning net assets	-	364,069	357,248
Ending net assets	-	325,765	<u>364,069</u>

## **BUDGETARY HIGHLIGHTS**

The original budget was revised once during the year.

Revenues exceeded budgetary estimates by \$ 18,076 and expenses exceeded budgetary estimates by \$ 66,449.

#### CAPITAL ASSETS

At June 30, 2005, the Board had \$ 405,111 invested in capital assets, net of accumulated depreciation. The Board's capital assets are comprised of land, building, automobile and office equipment.

#### <u>DEBT</u>

At June 30, 2005, the Board had \$ 168,463 in notes outstanding versus \$ 190,056 last year, a decrease of 11%.

#### LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS (continued)

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

Management anticipates spending \$30,000 on computer software for the year ending June 30, 2006.

For the year ending June 30, 2006, the Board approved a total budget of \$ 517,416, a decrease of 4% over the June 30, 2005 budget. Budgeted expenditures are expected to decrease 16% to \$ 501,126 from \$ 594,820 in the year ending June 30, 2006.

#### CONTACTING THE BOARD'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the Board's finances and demonstrate the Board's commitment to public accountability. If you have any questions about this report, contact the Board's office at 15703 Old Hammond Highway, Baton Rouge, Louisiana 70816.

#### Statement A

## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA STATEMENT OF NET ASSETS JUNE 30, 2005

ASSETS Current essets	
Current assets Cash and cash equivalents	\$ <u>147,857</u>
	\$ <u>117,005</u>
Non-current assets	
Capital assets	
Land	90,000
Building	356,270
Automobile	30,641
Equipment	28,506
Accumulated depreciation	(100,306)
Net capital assets	405,111
<u>Total assets</u>	552,968
LIABILITIES	
Current liabilities	
Accounts payable	\$ 25,265
Accrued expenses	9,000
Notes payable - current	20,465
Total current liabilities	<u>   54,730</u>
Non-current liabilities	
Compensated absences payable	24,475
Notes payable - non-current	<u>147,998</u>
Total non-current liabilities	<u>172,473</u>
Total liabilities	<u>227,203</u>
NET ASSETS	
Invested in capital assets, net of related debt	236,648
Unrestricted	89,117
Total net assets	<u>325,765</u>

The accompanying notes are an integral part of this statement.

#### Statement B

## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS YEAR ENDED JUNE 30, 2005

OPERATING REVENUES	
Licenses and fees	\$ <u>555,163</u>
Total operating revenues	555,163
OPERATING EXPENSES	
Personal services and related benefits	384,565
Operating services	89,428
Professional services	54,646
Materials and supplies	7,947
Travel	11,182
Depreciation	12,609
Capital outlay	18,393
Total operating expenses	578,770
Operating income (loss)	(23,607)
NON-OPERATING REVENUES (EXPENSES)	
Investment earnings	1,353
Interest expense	(16,050)
Total non-operating revenues (expenses)	(14,697)
Change in net assets	(38,304)
TOTAL NET ASSETS, beginning of the year	_364,069
TOTAL NET ASSETS, end of the year	<u>    325,765</u>

The accompanying notes are an intergral part of this statement.

Statement C

## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA STATEMENT OF CASH FLOWS YEAR ENDED JUNE 30, 2005

CASH FLOWS FROM OPERATING EXPENSES		
Cash received from customers	\$	555,163
Cash payments to suppliers and employees for		
goods and services	-	(570,003)
Net cash provided (used) by operating activities	-	(14,840)
CAPITAL FLOWS FROM CAPITAL AND RELATED FINANCING		
Principal paid on note		(21,593)
Interest paid on note	-	(16,050)
Net cash provided (used) by capital and		
related financing activities	-	(37,643)
CASH FLOWS FROM INVESTING ACTIVITIES		
Interest received on cash and cash equivalents		1,353
NET INCREASE IN CASH AND CASH EQUIVALENTS		(51,130)
CASH AND CASH EQUIVALENTS, beginning of year		198,997
CASH AND CASH EQUIVALENTS, end of year	:	147,857
RECONCILIATION OF OPERATING INCOME TO NET CASH		
PROVIDED (USED) BY OPERATING ACTIVITIES		
Operating income (loss)	\$	(23,607)
Adjustments to reconcile operating income to net		
cash provided by operating activities		
Depreciation		12,609
Changes in assets and liabilities.		
Increase (decrease) in accounts payable		(8,196)
Increase (decrease) in accrued expenses		4,300
Increase (decrease) in compensated absences	-	54
Net cash used by operating activities	-	(14,840)

The accompanying notes are an intergral part of this statement.

#### **INTRODUCTION**

The Louisiana State Board of Private Security Examiners (the Board) is a component unit of the State of Louisiana created as provided by Louisiana Revised Statutes (R.S.) 37:3270-3298 within the Louisiana Department of Public Safety and Corrections. The Board is composed of nine members appointed by the governor, who serve for five years. The Board is charged with reviewing credentials of applicants for licensure, licensing those candidates who meet qualifications, and investigating complaints. Operations of the Board are funded entirely through self-generated revenues.

## NOTE #1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Basis of Presentation

The accompanying financial statements of Louisiana State Board of Private Security Examiners have been prepared in conformity with accounting principles generally accepted in the United States. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

#### B. <u>Reporting Entity</u>

Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification) established criteria for determining the governmental reporting entity and component units that should be included within the reporting entity. In conformance with GASB Codification Section 2100, the Board is a component unit of the State of Louisiana because the state exercises oversight responsibility in that the governor appoints the Board members and public service is rendered within the state's boundaries. The accompanying basic financial statements present only the transactions of Louisiana State Board of Private Security Examiners, a component unit of the State of Louisiana.

#### C. Method of Accounting

Statement No. 34 ("Statement 34") of the Government Accounting Standards Board "Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments," established standards for external financial reporting for all state and local government entities which includes a statement of net assets, a statement of activities and changes in net assets and a statement of cash flows. It requires the classification of net assets into three components - invested in capital assets, net of related debt; restricted; and, unrestricted. These classifications are defined as follows:

Invested in capital assets, net of related debt - This component of net assets consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of invested in capital assets, net of related debt. Rather, that portion of the debt is included in the same net assets component as the unspent proceeds.

Restricted - This component of net assets consists of constraints placed on net asset use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets - This component of net asset consists of net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt.

The financial statements of the Board are prepared on the accrual basis of accounting whereby revenues are recognized when earned and expenses are recognized when incurred. Under Governmental Accounting Standards Board (GASB) Statement No. 20, the Board has elected not to apply Financial Accounting Standards Board provisions issued after November 30, 1989.

### D. Capital Assets

Capital assets, which includes land, building, automobile and equipment are valued at historical cost. Repairs and maintenance are recorded as expenses.

Assets capitalized have an original cost of \$ 5,000 or more. Depreciation has been calculated on each class of depreciable property using the straight line method. Estimated useful lives are follows:

Building	25 years
Automobile	5 years
Equipment	5 years

#### E. Encumbrances

Encumbrance accounting, under which purchase orders are recorded in order to reserve that portion of the application, is not employed.

#### F. Cash and Investments

Cash includes cash and demand deposits. Under state law, the Board may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law, national banks having their principal offices in Louisiana, in savings accounts or shares of savings and loan associations and savings banks, and in share accounts and share certificate accounts of federally or state chartered credit unions.

Under state law, the Board may invest in United States bonds, treasury notes, or certificates.

The Board considers time deposits and investments with an original maturity of ninety days or less to be cash equivalents. If the original maturities exceed ninety days, they are classified as investments.

#### G. Compensated Absences Payable

The Board accrues its liabilities for earned but unpaid vacation costs.

#### H. Revenues and Expenses

Operating revenues and expenses consist of those revenues and expenses that result from the ongoing principal operations of the Board. Operating revenues consist primarily of charges for services. Non-operating revenues and expenses consist of those revenues and expenses that are related to financing and investing types of activities and result from non-exchange transactions or ancillary activities.

#### I. Statement of Cash Flows

For purposes of the statements of cash flows, the Board considers all currency, demand deposits and money market accounts with banks or other financial institutions to be cash equivalents.

#### NOTE #2: LEGAL COMPLIANCE - BUDGET

The Board adopts a budget for the year. Formal budget integration is employed as a management control device during the year. Although appropriations lapse at the end of the year, the Board returns its unexpended fund balance to fund expenditures of the succeeding year. Budgetary amendments require the approval of the Board. The budgeted amounts are not reflected in the financial statements.

#### NOTE #3: CASH AND CASH EQUIVALENTS

At June 30, 2005, the Board has cash (book balances) totaling \$ 147,857 invested in interest and non-interest bearing demand deposits.

The deposits are stated at cost, which approximates market. Under state law, these deposits must be secured by federal deposit insurance or the pldege of securities owned by the federal government.

At June 30, 2005, the Board has \$158,711 in deposits (collected bank balances).

Custodial risk is the risk that in the event of a bank failure, the Board's deposits may not be returned to it. The Board does not have a deposit policy for custodial credit risk. At June 30, 2005, \$ 58,711 of the bank balances were exposed to custodial credit risk.

## NOTE #4: CAPITAL ASSETS

Capital assets acti	ivity for the ye Balance	ear ended June	e 30, 2005 w Balance	as as follows:
	June 30,		June 30,	
	_2004	Additions <b>Additions</b>	2005	
Capital assets not				
being depreciated				
Land	\$ <u>90,000</u>	<u>\$0</u>	\$ <u>90,000</u>	
Capital assets being				
depreciated				
Building	\$ 356,270		\$ 356,270	
Automobile	28,506		28,506	
Equipment &				
furniture	<u>_30,641</u>		<u> </u>	
Total	<u>415,417</u>	0	415,417	
<u>10tur</u>	<u></u>			
Less: accumulated				
depreciated				
Building	35,628	8,907	44,535	
Automobile	21,428	3,702	25,130	
Equipment &				
furniture	_30,641		<u>_30,641</u>	
Total	<u>    87.697</u>	12,609	100,306	
Total capital				
assets being				
depreciated,				
net	327,720	(12,609)	315,111	
Total capital	<u> </u>	<u>_</u>	<b>,</b>	
assets	<u>417,720</u>	(12,609)	<u>405,111</u>	

#### NOTE #5: NOTES PAYABLE

Note payable at June 30, 2005 is an installment note dated June 7, 2001, in the original amount of \$ 241,000 and a current balance of \$ 168,463. An office building secures the note. The note is payable in 120 monthly installments of \$3,137 at 9.5% interest. The note matures on July 7, 2011.

The following is a summary of note payable transactions for the year ended June 30, 2005:

Balance		Balance
June 30,		June 30,
_2004_	Reduction	2005
<u>\$ 190,056</u>	<u>\$_21,593</u>	<u>\$ 168,463</u>

The annual aggregate maturities for the years subsequent to June 30, 2005, are as follows:

Year Ended			
<u>June 30,</u>	Principal	Interest	<u>Total</u>
2006	\$ 20,465	\$ 17,177	\$ 37,642
2007	22,495	15,147	37,642
2008	24,729	12,913	37,642
2009	29,565	8,077	37,642
2010	32,916	4,726	37,642
Thereafter	38,293	2,950	41,243
Totals	<u>168,463</u>	<u>    60,990</u>	229,453

#### NOTE #6: COMPENSATED ABSENCES PAYABLE

The following is a summary of the compensated absences transactions for the year ended June 30, 2005:

Balance, June 30, 2004	\$ 24,421
Increase in liability	54

Balance, June 30, 2005

\$ 24,475

#### NOTE #7 RETIREMENT SYSTEM

Substantially all eligible full-time employees of the Board are members of the Louisiana State Employees Retirement System ("System"), a multiple-employer (cost-sharing) public employee retirement system (PERS) controlled and administered by a separate Board of Trustees. Contributions of participating agencies are pooled within the System to fund accrued benefits, with contribution rates approved by Louisiana.

All full-time employees are eligible to participate in the System. Benefits vest with ten years of service. At retirement age, employees are entitled to annual benefits equal to \$300 plus 2.5% of their highest consecutive 36 months average salary multiplied by their years of credited service. Vested employees may retire at a.) any age with thirty years of service; b.) age 55 with twenty five years of service; or, c.) at age 60 with ten years of service. The System also provides death and disability benefits. Benefits are established by state statute. The System issues stand-alone financial statements that may be obtained at Post Office Box 44213, Baton Rouge, LA 70804.

In addition to the employee contributions of 7.5 percent of gross salary, the Board contributes an additional 17.8 percent of gross salary to the System. Employer contributions to the System were \$ 54,744, \$ 40,119, and \$ 32,665 respectively, for the years ended June 30, 2005, 2004, and 2003. Under present statutes, the Board does not guarantee any of the benefits of the System.

#### NOTE #8: DEFERRED COMPENSATION PLAN

Eleven employees of the Board participate in the Louisiana Public Employees Deferred Compensation Plan adopted under the provisions of the Internal Revenue Code Section 457. Complete disclosures relating to the plan are included in the separately issued audit report for the plan, available from the Louisiana Legislative Auditor, Post Office Box 94397, Baton Rouge, Louisiana 70804.

#### NOTE #9: LITIGATION

There were no judgments, claims or similar contingencies pending against the Board at June 30, 2005.

#### NOTE #10:POST-RETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

The Board has no retired employees receiving post-retirement health care and life insurance benefits.

#### NOTE #11:PER DIEM

Board members are not paid per diem for attendance at board meetings.

# DYER & VICKNAIR

(CERTIFIED PUBLIC ACCOUNTANTS)

ERIC J. VICKNAIR, CPA (APC) GLYNN R. DYER, CPA (APC), (RETIRED)

## REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Louisiana State Board of Private Security Examiners Department of Public Safety and Corrections State of Louisiana Baton Rouge, Louisiana

We have audited the basic financial statements of

## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA BATON ROUGE, LOUISIANA

as of and for the year ended June 30, 2005, and have issued our report thereon dated August 16, 2005. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether Louisiana State Board of Private Security Examiners' basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws and regulations, noncompliance which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with these provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance that is required to be reported under *Government Auditing Standards*, which is described in the accompanying schedule of current year's findings.

# DYER & VICKNAIR

(CERTIFIED PUBLIC ACCOUNTANTS) Internal Control Over Financial Reporting

> In planning and performing our audit, we considered Louisiana State Board of Private Security Examiner's internal control over financial reporting to determine our auditing procedures for the purpose of expressing our opinion on the basic financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control on financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the basic financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of management and State of Louisiana Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties. By provision of state law, this report is a public document and it has been distributed to appropriate public officials.

There were no comments concerning compliance or internal control noted in the audit for the two years ended June 30, 2004.

Baton Rouge, Louisiana August 16, 2005

Pyer & Vicknam

### LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA SUMMARY OF AUDIT FINDINGS YEAR ENDED JUNE 30, 2005

## SUMMARY OF AUDITORS' REPORT

An unqualified opinion was issued on the basic financial statements for the year ended June 30, 2005.

# REPORT ON INTERNAL CONTROL AND COMPLIANCE MATERIAL TO THE FINANCIAL STATEMENTS

No reportable conditions were disclosed by our audit.

One material noncompliance was disclosed by our audit. See schedule of current year's finding.

No material findings were disclosed by our audit.

MANAGEMENT LETTER

A management letter was not issued as part of this audit.

## LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA SCHEDULE OF CURRENT YEAR FINDINGS YEAR ENDED JUNE 30, 2005

CONDITION:	Actual expenditures for the year ended June 30, 2005 exceeded budgeted expenditures by more than 5% in total.
CAUSE:	The budget was not amended during the year.
CRITERIA:	The Board violated the provisions of the Licensing Agency Budget Act (LSA-RS 39:1331.42).
RECOMMENDATION:	The Board should establish a procedure to compare actual expenditures to budgeted expenditures on a regular basis and amend the budget when necessary.
MANAGEMENT'S CORRECTIVE PLAN:	See letter next page.



Louisiana State Board of Private Security Examiners

## MANAGEMENT'S CORRECTIVE PLAN:

Management will review the financial statements on a monthly basis and amend the budget if required by the Licensing Agency Budget Act.

**Executive Director** 

15703 OLD HAMMOND HIGHWAY BATON ROUGE, LA 70816 (225) 272-2310 1-888-446-9436 FAX (225) 272-5816

22

# SUPPLEMENTAL INFORMATION

Appendix A

#### LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS STATE OF LOUISIANA

## ANNUAL FISCAL REPORT TO THE OFFICE OF THE GOVERNOR, DIVISION OF ADMINISTRATION OFFICE OF STATEWIDE REPORTING AND ACCOUNTING POLICY AS OF AND FOR THE YEAR ENDED JUNE 30, 2005

The following supplemental information presents the financial position of Louisiana State Board of Private Security Examiners as of June 30, 2005, and the results of its operations for the year then ended. The information is presented in the format requested by the Office of Statewide Reporting and Accounting Policy for consolidation into the Louisiana Comprehensive Annual Fiscal Report.

#### LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS STATE OF LOUISIANA **Annual Financial Statements** June 30, 2005

		STATEMENT	PAGE
AFFIDAVIT			1
Statements Balance She	et	А	2
	Revenues, Expenses, and Changes in Fund Net Assets	В	3
Statement of	Activities	С	4
Statement of	Cash Flows	D	5-6
Notes to the	Financial Statements		7-13
A. B. C. D. E. F. G. H. I. J. K. L. M. N. O. P. Q. R. S. T. U. V. W. X. Y. Z.	Summary of Significant Accounting Policies Budgetary Accounting Deposits with Financial Institutions and Investments Capital Assets Inventories Restricted Assets Leave Retirement System Post Retirement Health Care and Life Insurance Benefits Leases Long-Term Liabilities Litigation Related Party Transactions Accounting Changes In-Kind Contributions Defeased Issues Cooperative Endeavors Government-Mandated Nonexchange Transactions (Grants Violations of Finance-Related Legal or Contractual Provisio Short-Term Debt Disaggregation of Receivable Balances Disaggregation of Payable Balances Subsequent Events Segment Information Due to/Due from and Transfers Liabilities Payable from Restricted Assets	•	7-13
AA.	Prior-Year Restatement of Net Assets		
Schedules 1	Schedule of Per Diem Paid Board Members Schedule of State Funding		14-25
2 3	Schedules of Long-Term Debt		
4	Schedules of Long-Term Debt Amortization		
5	Schedule of Current Year Revenue and Expenses - Budge	tary	

- Schedule of Current Year Revenue and Expenses Budgetary Comparison of Current Appropriation Non GAAP Basis Schedule of Comparison Figures 5
- 15

STATE OF LOUISIANA Annual Financial Statements Fiscal Year Ending June 30, 2005

#### LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS

Division of Administration Office of Statewide Reporting and Accounting Policy P. O. Box 94095 Baton Rouge, Louisiana 70804-9095 Legislative Auditor P. O. Box 94397 Baton Rouge, Louisiana 70804-9397

#### <u>AFFIDAVIT</u>

Personally came and appeared before the undersigned authority, Wayne Rogillio, Executive Secretary of Louisiana State Board of Private Security Examiners who duly sworn, deposes and says, that the financial statements herewith given present fairly the financial position of Louisiana State Board of Private Security Examiners at June 30, 2005 and the results of operations for the year then ended in accordance with policies and practices established by the Division of Administration or in accordance with Generally Accepted Accounting Principles as prescribed by the Governmental Accounting Standards Board. Sworn and subscribed before me, this  $25^{7\mu}$  day of fveest,  $20^{05}$ .

Signature of Agency Official WAYNE R. ROGILIO

Prepared by: Eric J. Vicknair

Title: CPA

Telephone No.: 225-292-1040

Date: August 17, 2005

PENNY PITTMAN NOTARY PUBLIC NOTARY ID NO. 010089 PARISH OF EAST BATON ROUGE STATE OF LOUISIANA

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXMAINERS BALANCE SHEET AS OF JUNE 30, 2005

ASSETS CURRENT ASSETS:		
Cash and cash equivalents (Note C1)	\$	147,85
Investments (Note C2)		
Receivables (net of allowance for doubtful accounts)(Note U)		
Due from other funds (Note Y)		
Due from federal government		
Inventories		
Prepayments	<del></del>	<u> </u>
Notes receivable		
Other current assets		
Total current assets		147,85
NONCURRENT ASSETS:		
Restricted assets (Note F):		
Cash		
Investments	<u></u>	
Receivables	<del></del>	
Notes receivable		
Capital assets (net of depreciation)(Note D)	·	
· · · · · · · · · · · · · · · · · · ·		00.00
Land		90.00
Automobile		3.3
Buildings and improvements		311,7
Machinery and equipment		
Infrastructure		
Construction in progress		
Other noncurrent assets		
Total noncurrent assets		405,1
Total assets	\$	
CURRENT LIABILITIES:	•	
Accounts payable and accruals (Note V)	\$	
Due to other funds (Note Y)	·	
Due to federal government		
Deferred revenues		
Amounts held in custody for others		
Other current liabilities		
Current portion of long-term liabilities:		
Contracts payable		
Reimbursement contracts payable		
Compensated absences payable (Note K)		
Capital lease obligations - (Note J)		20,4
Notes payable		
Liabilities payable from restricted assets (Note Z)		
Bonds payable		
Other long-term liabilities	·	
Total current liabilities		54,7
NON-CURRENT LIABILITIES:		
Contracts payable		
Reimbursement contracts payable		
Compensated absences payable (Note K)		24,4
Capital lease obligations (Note J)		
Notes payable		147,9
Liabilities payable from restricted assets (Note Z)		
Bonds payable		
Other long-term liabilities		
Total long-term liabilities		172,4
Total liabilities		227.2
	·····	
NET ASSETS		
Invested in capital assets, net of related debt		236,6
Restricted for:		
Capital projects		
Debt service		
Unemployment compensation		
Other specific purposes		
Unrestricted		89,1
Total net assets		325.7
Total liabilities and net assets	\$	552.9

The accompanying notes are an integral part of this financial statement. Statement A

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXMAINERS STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS FOR THE YEAR ENDED JUNE 30, 2005

OPERATING REVENUES Sales of commodities and services Assessments	\$	
Use of money and property		
Licenses, permits, and fees	55	5,163
Other		
Total operating revenues	55	5,163
OPERATING EXPENSES		
Cost of sales and services		
Administrative	56	6,161
Depreciation		2,609
Amortization		2,000
Total operating expenses	57	8,770
retar eporating experiede		0,770
Operating income(loss)	(2	3,6 <u>07)</u>
NON-OPERATING REVENUES(EXPENSES)		
State appropriations		
Intergovernmental revenues (expenses)		
Taxes	· · · · · · · · · · · · · · · · · · ·	
Use of money and property		1,353
Gain (loss) on disposal of fixed assets		
Federal grants	······································	
Interest expense	()	6,050)
Other		0,000)
Total non-operating revenues(expenses)	(1-	4,697)
Income(loss) before contributions and transfers	(3	8,304)
Capital contributions		
Transfers in		
Transfers out		
Change in net assets	(3	<u>8,304)</u>
Total net assets - beginning as restated	364	4,069
Total net assets – ending	\$32	5,765

The accompanying notes are an integral part of this financial statement.

Statement B

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXMAINERS STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2005

			Program Revenue	s		Net (Expense)
		*****	Operating	Capital	-	Revenue and
		Charges for	Grants and	Grants and		Changes in
	Expenses	Services	Contributions	Contributions		Net Assets
On enable a	F04 800	EEE 400 \$	ŕ		æ	(00.057)
Operating \$	<u> </u>	555,163 \$	\$		\$ -	(39,657)
General revenues	5:					
Taxes						
State approp	riations				-	
Grants and c	ontributions n	ot restricted to s	pecific programs			
Interest					-	1,353
Miscellaneou	S				-	······································
Special items					-	<u> </u>
Transfers					-	
Total general	l revenues, sp	ecial items, and	transfers		-	1,353
Chang	je in net asset	S			_	(38,304)
Net assets - begir	nning				-	364,069
Net assets - endir	ng				\$_	325,765

Statement C

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXMAINERS STATEMENT OF CASH FLOWS FOR THE YEAR ENDEDJUNE 30, 2005

Cash flows from operating activities		
	555,163	
Cash payments to suppliers for goods and services	(324,144)	
Cash payments to employees for services	(245,859)	
Payments in lieu of taxes		
Internal activity-payments to other funds		
Claims paid to outsiders		
Other operating revenues(expenses)		
Net cash used by operating activities		(14,840)
Cash flows from non-capital financing activities		
State appropriations		
Proceeds from sale of bonds		
Principal paid on bonds		
Interest paid on bond maturities	<u> </u>	
Proceeds from issuance of notes payable		
Principal paid on notes payable		
Interest paid on notes payable		
Operating grants received		
Other	·······	
Transfers In		
	<u> </u>	
Transfers Out		
Net cash provided(used) by non-capital		
financing activities		- 
Cash flows from capital and related financing activities		
Proceeds from sale of bonds		
Principal paid on bonds		
Interest paid on bond maturities		
Proceeds from issuance of notes payable		
Principal paid on notes payable	(21,593)	
Interest paid on notes payable		
Acquisition/construction of capital assets	(16,050)	
Proceeds from sale of capital assets	·	
Capital contributions	<u> </u>	
Other		
Net cash used by capital and related financing activities		(37,643)
Cash flows from investing activities		
Purchases of investment securities		
Proceeds from sale of investment securities		
Interest and dividends earned on investment securities		
	1,353	4.070
Net cash provided(used) by investing activities		<u>    1.35</u> 3
Net increase(decrease) in cash and cash equivalents		(51,130)
· · · · · · ·		198,987
Cash and cash equivalents at beginning of year		

The accompanying notes are an integral part of this statement.

Statement D

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXMAINERS STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2005

#### Reconciliation of operating income(loss) to net cash provided(used) by operating activities:

Operating income(loss) Adjustments to reconcile operating income(loss) to net cash	\$	(23,6	<u>307)</u>
Depreciation/amortization	12,609		
Provision for uncollectible accounts	<u> </u>		
Changes in assets and liabilities:			
(Increase)decrease in accounts receivable, net			
(Increase)decrease in due from other funds			
(Increase)decrease in prepayments			
(Increase)decrease in inventories			
(Increase)decrease in other assets			
Increase(decrease) in accounts payable and accruals	<u>(8,196)</u>		
Increase(decrease) in accrued payroll and related benefits			
Increase(decrease) in compensated absences payable	54		
Increase(decrease) in due to other funds			
Increase(decrease) in deferred revenues	4 200		
Increase(decrease) in other liabilities	4,300		
Net cash provided(used) by operating activities	\$	(14,8	<u>40)</u>

#### Schedule of noncash investing, capital, and financing activities:

Contributions of fixed assets	
Purchases of equipment on account	<b></b>
Asset trade-ins	,, <u>,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</u>
Other (specify)	
	· · · · · · · · · · · · · · · · · · ·
Total noncash investing, capital, and financing activities:	0

(Concluded)

The accompanying notes are an integral part of this statement.

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS Notes to the Financial Statement As of and for the year ended June 30, 2005

#### INTRODUCTION

The Louisiana State Board of Private Security Examiners (the Board) was created by the Louisiana State Legislature under the provisions of Louisiana Revised Statute 37:3270-3298. The following is a brief description of the operations of the Board, which includes the parishes in which the Board is located:

#### A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### 1. BASIS OF ACCOUNTING

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles.

The accompanying financial statements of the Louisiana State Board of Private Security Examiners present information only as to the transactions of the programs of the Louisiana State Board of Private Security Examiners as authorized by Louisiana statutes and administrative regulations.

Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accounts of the Board are maintained in accordance with applicable statutory provisions and the regulations of the Division of Administration – Office of Statewide Reporting and Accounting Policy as follows:

#### **Revenue Recognition**

Revenues are recognized using the full accrual basis of accounting; therefore, revenues are recognized in the accounting period in which they are earned and become measurable.

#### **Expense Recognition**

Expenses are recognized on the accrual basis; therefore, expenses, including salaries, are recognized in the period incurred, if measurable.

#### B. BUDGETARY ACCOUNTING

The appropriations made for the operations of the various programs of the Louisiana State Board of Private Security Examiners are annual lapsing appropriations.

- 1. The budgetary process is an annual appropriation valid for one year.
- 2. The agency is prohibited by statute from over expending the categories established in the budget.
- 3. Budget revisions are granted by the Joint Legislative Budget Committee, a committee of the Louisiana Legislature. Interim emergency appropriations may be granted by the Interim Emergency Board.
- 4. The budgetary information included in the financial statements include the original appropriation plus subsequent amendments as follows:

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS Notes to the Financial Statement As of and for the year ended June 30, 2005

# C. DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (If all agency cash and investments are deposited in the State Treasury, disregard Note C.)

#### 1. DEPOSITS WITH FINANCIAL INSTITUTIONS

For reporting purposes, deposits with financial institutions include savings, demand deposits, time deposits, and certificates of deposit. Under state law the Board of Private Security Examiners may deposit funds within a fiscal agent bank selected and designated by the Interim Emergency Board. Further, the Board of Private Security Examiners may invest in time certificates of deposit of state banks organized under the laws of Louisiana, national banks having their principal office in the state of Louisiana, savings accounts or shares of savings and loan associations and savings banks, and share accounts and share certificate accounts of federally or state chartered credit unions.

For the purpose of the Statement of Cash Flows, all highly liquid investments (including restricted assets with a maturity of three months or less when purchased) are considered to be cash equivalents.

Deposits in bank accounts are stated at cost, which approximates market. Under state law these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These pledged securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank in the form of safekeeping receipts held by the State Treasurer.

Following the issuance of GASB Statement 3, deposits were classified into three categories of custodial credit risk depending on whether they were insured or collateralized, and who held the collateral and how it was held.

<u>Category 1</u> - Deposits that are covered by insurance (FDIC) or collateralized with securities that are held by the entity in the entity's name or registered in the entity's name. (separate disclosure no longer required)

<u>Category 2</u> – Deposits that are not insured but are collateralized with securities that are held by the financial institution's trust department or agent and are in the entity's name. (separate disclosure no longer required)

<u>Category 3</u> – Deposits that are not covered by insurance and also are not collateralized. Not collateralized includes when the securities (collateral) are held by the financial institution's trust department or agent and they are not in the entity's name. (separate disclosure still required)

GASB Statement 40 only requires category 3 deposits to be disclosed in the custodial credit risk section of Note C. If an entity has deposits exposed to custodial credit risk category 3, it should disclose the amount of those balances, the fact that they are uninsured, and whether the balances are either uncollateralized, collateralized with securities held by the pledging financial institution, or collateralized with securities held by the pledging financial institution's trust department or agent, but not in the entity's name.

The deposits at June 30, 2005, consisted of the following:

	Cash	Certificates of Deposit	Other ( <u>Describe</u> )		Total
Deposits in bank accounts per balance sheet	\$ 147,857	\$	_\$	_\$	147,857
<ul> <li>Bank balances (category 3 only, if any)</li> <li>Identify amounts reported as category 3 by</li> <li>the descriptions below:</li> <li>a. Uninsured and uncollateralized</li> <li>b. Uninsured and collateralized with securities held by the pledging institution</li> <li>c. Uninsured and collateralized with securities held held by the pledging institution's trust department or agent, but not in the entities name</li> </ul>	 58,711				58,711 
Total Category 3 bank balances	\$ 58,711	\$ <u>-</u>	- \$	=\$	58,711
Total bank balances (All categories including category 3 reported above)	\$ 158,711	\$	\$	=\$	158,711

NOTE: The "Total Bank Balances" will not necessarily equal the "Deposits in Bank Account per Balance Sheet".

The following is a breakdown by banking institution, program, account number, and amount of the balances shown above:

Banking institution	Program	Amount
1. Hancock Bank	Checking	\$ 2,000
2. Hancock Bank	Checking	 156,711
3.		
4.		
Total		\$ 158,711

Cash in State Treasury and petty cash are not required to be reported in the note disclosure. However, to aid in reconciling amounts reported on the Balance Sheet to amounts reported in this note, list below any cash in treasury and petty cash that are included on the Balance Sheet.

Cash in State Treasury	\$ 0	
Petty cash	\$ 0	

- 2. INVESTMENTS N/A
- 3. DERIVATIVES N/A
- 4. CREDIT RISK N/A
- 5. POLICIES

The Board does not have a custodial credit risk policy.

6. OTHER DISCLOSURES REQUIRED FOR INVESTMENTS

N/A

#### D. CAPITAL ASSETS-INCLUDING CAPITAL LEASE ASSETS

The fixed assets used in the Special Purpose Government Engaged only in Business-Type Activities are included on the balance sheet of the entity and are capitalized at cost. Depreciation of all exhaustible fixed assets used by the entity is charged as an expense against operations. Accumulated depreciation is reported on the balance sheet. Depreciation for financial reporting purposes is computed by the straight-line method over the useful lives of the assets

	Year ended June 30, 2005							
		Prior	Adjusted					
	Balance	Period	Balance				Balance	
	6/30/2004	Adjustment	6/30/2004	Additions	Transfers*	Retirements	6/30/2005	
Capital assets not being depreciated								
Land	90,000		90,000				90,000	
Non-depreciable land improvements								
Capitalized collections								
Construction in progress	·	·		e			<u>-</u>	
Total capital assets not being								
depreciated	90,000		90,000				90,000	
Other capital assets							_	
Furniture, fixtures, and equipment	30,641		30,641				30,641	
Less accumulated depreciation	(30,641)		(30,641)				(30,641)	
Total furniture, fixtures, and equipment			······			······································		
Buildings and improvements	356,270		356,270				356,270	
Less accumulated depreciation	(35,628)		(35,628)	(8,907)			(44,535)	
Total buildings and improvements	320,642		320,642	(8,907)			311,735	
Depreciable land improvements								
Less accumulated depreciation								
Total depreciable land improvements								
Automobile	28,506		28,506				28,506	
Less accumulated depreciation	(21,428)		(21,428)	(3,702)			(25,130)	
Total Automobile	7,078	···	7,078	(3,702)		·	3,376	
Total other capital assets	327,720		327,720	(12,609)			315,111	
Capital Asset Summary:								
Capital assets not being depreciated	90,000		90,000				90,000	
Other capital assets, at cost	415,417		415,417	(12,609)	_		415,417	
Total cost of capital assets	505,417		505,417	(12,609)			505,417	
Less accumulated depreciation	(87,697)		(87,697)	(12,609)			(100,306)	
Capital assets, net	417,720		417,720	(25,218)			405,111	

\* Should be used only for those completed projects coming out of construction-in-progress to fixed assets; not associated with transfers reported elsewhere in this packet.

#### E. INVENTORIES N/A

#### F. RESTRICTED ASSETS N/A

#### G. LEAVE

#### 1. COMPENSATED ABSENCES

The Board of Private Security Examiners has the following policy on annual and sick leave:

Employees earn and accumulate annual and sick leave at various rates depending on their years of service. The amount of annual and sick leave that may be accumulated by each employee is unlimited. Upon termination, employees or their heirs are compensated for up to 300 hours of unused annual leave at the employee's hourly rate of pay at the time of termination. Upon retirement, unused annual leave in excess of 300 hours plus unused sick leave is used to compute retirement benefits.

The cost of leave privileges, computed in accordance with GASB Codification Section C60, is recognized as a current year expenditure in the fund when leave is actually taken; it is recognized in the enterprise funds when the leave is earned. The cost of leave privileges applicable to general government operations not requiring current resources is recorded in long-term obligations.

2. COMPENSATORY LEAVE N/A

#### H. RETIREMENT SYSTEM

Substantially all of the employees of the Board are members of the Louisiana State Employees Retirement System ("System"), a cost sharing multiple-employer, defined benefit pension plan. The System is a statewide public employee retirement system (PERS) for the benefit of state employees, which is administered and controlled by a separate board of trustees.

All full-time Board employees are eligible to participate in the System. Benefits vest with 10 years of service. At retirement age, employees are entitled to annual benefits equal to \$300 plus 2.5% of their highest consecutive 36 months' average salary multiplied by their years of credited service.

Vested employees are entitled to a retirement benefit, payable monthly for life at (a) any age with 30 years of service, (b) age 55 with 25 years of service, or (c) age 60 with 10 years of service. In addition, vested employees have the option of reduced benefits at any age with 20 years of service. The System also provides death and disability benefits. Benefits are established or amended by state statute. The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the State Employees Retirement System, Post Office Box 44213, Baton Rouge, Louisiana 70804-4213, or by calling (225) 922-0608 or (800) 256-3000.

Members are required by state statute to contribute 7.5% of gross salary, and the Board is required to contribute at an actuarially determined rate as required by R.S. 11:102. The contribution rate for the fiscal year ended June 30, 2005, increased to 17.8% of annual covered payroll from the 15.8% and 14.1% required in fiscal years ended June 30, 2004 and 2003, respectively. The Board contributions to the System for the years ending June 30, 2005, 2004, and 2003, were \$54,744, \$40,119, and \$32,665, respectively, equal to the required contributions for each year.

N/A

#### I. POST RETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

#### J. LEASES N/A

## K. LONG-TERM LIABILITIES

The following is a summary of long-term debt transactions of the entity for the year ended June 30, 2005:

				Year ended Ju	JIJ	<u>e 30, 2005</u>			
		Balance June 30, <u>2004</u>		Additions		Reductions		Balance June 30, <u>2005</u>	Amounts due within one year
Bonds and notes payable:									
Notes payable	\$	190,056	\$		\$	21,593	\$	168,463	\$ 20,465
Reimbursement contracts payable									
Bonds payable			-		_		_		 
Total notes and bonds		190,056	_		-	21,593		168,463	 20,465
Other liabilities:			-		-				 
Contracts payable									
Compensated absences payable		24,421		54				24,475	
Capital lease obligations									
Liabilities payable from restricted assets									
Claims and litigation									
Other long-term liabilities									
Total other liabilities	-	24,421		54			_	24,475	
Total long-term liabilities	z	214,477		54	•	21,593	_	192,938	 20,465
L. LITIGATION N/A									
M. RELATED PARTY TRANSACTIO	NS		N	I/A					

# N. ACCOUNTING CHANGES N/A

- O. IN-KIND CONTRIBUTIONS N/A
- P. DEFEASED ISSUES N/A
- Q. COOPERATIVE ENDEAVORS N/A
- R. GOVERNMENT-MANDATED NONEXCHANGE TRANSACTIONS (GRANTS) N/A
- S. VIOLATIONS OF FINANCE-RELATED LEGAL OR CONTRACTUAL PROVISIONS N/A
- T. SHORT-TERM DEBT N/A
- U. DISAGGREGATION OF RECEIVABLE BALANCES N/A

## V. DISAGGREGATION OF PAYABLE BALANCES

Payables at June 30, 2005, were as follows:

			Salaries						
			and		Accrued		Other		Total
Activity	Vendors		Benefits	_	Interest		Payables		Payables
Operating	\$ 14,767	\$_	19,498	\$		\$		_ \$_	34,265
	 	-							<u> </u>
Total payables	\$ 14,767	\$	19,498	. \$ _	-	= <sup>\$</sup>		\$	34,265

## W. SUBSEQUENT EVENTS N/A

- X. SEGMENT INFORMATION N/A
- Y. DUE TO/DUE FROM AND TRANSFERS N/A
- Z. LIABILITIES PAYABLE FROM RESTRICTED ASSETS N/A
- AA. PRIOR-YEAR RESTATEMENT OF NET ASSETS N/A

#### STATE OF LOUISIANA LOUSIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF PER DIEM PAID TO BOARD MEMBERS For the Year Ended June 30, 2005

Name	Amount
	\$ 
······································	
	\$ 0

SCHEDULE 1

#### STATE OF LOUISIANA LOUSIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF STATE FUNDING For the Year Ended June 30, 2005

	Description of Funding	Amount
1		\$
2		
	·····	
	Total	\$

#### SCHEDULE 2

#### STATE OF LOUISIANA LOUSIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF REIMBURSEMENT CONTRACTS PAYABLE June 30, 2005

Issue	Date of Issue	Original Issue	Principal Outstanding 6/30/PY	Redeemed (Issued)	Principal Outstanding 6/30/CY	Interest Rates	Interest Outstanding 6/30/CY
		\$	\$	\$	\$		\$
							·
	<u></u>						
		·	<u></u>		<u></u>		
·	<u></u>				•		<del>7 - 7 - 7 - 1 </del>
······································				<u></u>			
	<u> </u>					<u></u>	<u> </u>
<u> </u>		, , , , <del>, , , , , , , , , , , , , </del>	<u></u>			<u></u>	<u></u>
<u> </u>	<u></u>	****					<del></del>
	<u></u>				<u> </u>	<u> </u>	
			<u></u>		*********		
			<u> </u>	<u> </u>			
Total		\$ <u>0</u>	\$ <u>0</u>	\$ <u>.0</u>	\$ <u>_</u>		\$ <u>0</u>

\*Send copies of new amortization schedules

SCHEDULE 3-A

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF NOTES PAYABLE JUNE 30, 2005

Issue	Date of Issue	Original Issue	Principal Outstanding 6/30/PY	Redeemed (Issued)	Principal Outstanding 6/30/CY	Interest Rates	Interest Outstanding 6/30/CY
<u>#1</u>	_06-01-01	\$ <u>241,000</u>	\$ <u>190,056</u>	\$ <u>21,593</u>	\$_168,463	<u>9.5%</u>	\$ <u>0</u>
	<u> </u>		·····				
<u>_</u>			·				·
		<del>,</del>		<u> </u>			
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		<u></u>					
	<u></u>					·	<u> </u>
			<u> </u>				
Total		\$ <u>241,00</u> 0	\$ <u>_190,056</u>	\$ <u>21,593</u>	\$ <u>168,463</u>		\$ <u>0</u>

\*Send copies of new amortization schedules

SCHEDULE 3-B

#### STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF BONDS PAYABLE June 30, 2005

Issue	Date of Issue	Original Issue	Principal Outstanding 6/30/PY	Redeemed (Issued)	Principal Outstanding 6/30/CY	Interest Rates	Interest Outstanding 6/30/CY
		\$	\$	\$	\$	<u></u>	\$
- <u></u>	<u></u>		<u> </u>				<u> </u>
			<u></u>		<u> </u>		
		<u></u>	<del></del>	· · · · · · · · · · · · · · · · · · ·	······	<u></u>	
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·····						<del></del>	
				<u></u>			
						<u> </u>	<u> </u>
Total		\$ <u>0</u>	\$ <u>0</u>	\$ <u>.0</u>	\$ <u></u>		\$_Q

\*Send copies of new amortization schedules

SCHEDULE 3-C

## STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF REIMBURSEMENT CONTRACTS PAYABLE AMORTIZATION For The Year Ended June 30, 2005

Fiscal Year			
Ending:	Principal		Interest
2006	\$	\$	<u></u>
2007		<u> </u>	
2008		·	<u> </u>
2009	. <u> </u>	<u> </u>	
2010	···· · · · · · · · · · · · · · · · · ·	<u> </u>	•
2011	• · <u>•</u> ··· · · · · · · · · · · · · · · · · ·	_ <del></del> .	
2012			
2013			······································
2014			
2015			<u></u>
2016	<u></u>		
2017			
2018			
2019			
2020			
2021			
2022			
2023			
2024			
2025	· <u>····································</u>		
2026	· · · · · · · · · · · · · · · · · · ·		
2027			
2028			
2029		· ·	
2030			· · · · · · · · · · · · · · · · · · ·
Total	\$ <u>0</u>	\$	0

SCHEDULE 4-A

## STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF CAPITAL LEASE AMORTIZATION For The Year Ended June 30, 2005

Fiscal Year Ending:	<u>Payment</u>	Interest	Principal	Balance
2006	\$	\$	\$	\$
2007				
2008				
2009				
2010				
2011-2015				
2016-2020				مد نم 19- من الفاقين - محمد المحمد -
2021-2025				
2026-2030				÷-
Total	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>

SCHEDULE 4-B

## STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF NOTES PAYABLE AMORTIZATION For The Year Ended June 30, 2005

Fiscal Year Ending:	Principal	Interest
2006	\$ 20,465	\$ 17,177
2007	 22,495	 15,147
2008	 24,729	 12,913
2009	 29,565	 8,077
2010	 32,916	 4,726
2011-2015	 38,293	 2,950
2016-2020	 	 
2021-2025	 	
2026-2030		
Total	\$ 168,463	\$ 60,990

# SCHEDULE 4-C

## STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF BONDS PAYABLE AMORTIZATION For The Year Ended June 30, 2005

Fiscal Year Ending:	Principat	Interest
2006	\$	\$
2007	· · · · · · · · · · · · · · · · · · ·	
2008		
2009		······································
2010		
2011	• · · · · · · · · · · · · · · · · · · ·	
2012		
2013		
2014		
2015		
2016		
2017		
2018		
2019		
2020		
2021		
2022		
2023		
2024		
2025		
2026		
2027		
2028		
2029		
2030		
Total	\$_ <u>0</u>	\$ <u>0</u>

LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF CURRENT YEAR REVENUE AND EXPENSES BUDGETARY COMPARISON OF CURRENT APPROPRIATION STATE OF LOUISIANA NON-GAAP BASIS JUNE 30, 2005

	Financial Statement	Adjustments	ISIS Appropriation Report-08/14/05	Revised Budget	Variance Postive/(Negative)
Operating Revenues: Intergovernmental Revenues Sales of Commodities and Services Other Total Operating revenues	φ		φ	Ø	
Operating Expenses: Personal services Travel Operating Services Supplies Professional services Capital outlay Interagency transfers Other charges Total Operating Expenses: Nonoperating Expenses:	φ		∽		
Use of Money and Property Gain (Loss) on Disposal of Fixed Assets Federal Grants Interest Expense Other Total Nonoperating Expenses					
Capital Contributions Operating Transfers In Operating Transfers Out Change in Net Assets	↔ 0 0	↔	↔		- · · · · · · · · · · · · · · · · · · ·

Page 1 of 2

23

Schedule 5

# STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS SCHEDULE OF CURRENT YEAR REVENUE AND EXPENSES BUDGETARY COMPARISON OF CURRENT APPROPRIATION NON-GAAP BASIS

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JUNE 30, 2005

Budgeted Income (Loss)	\$
Reconciling items:	
Cash carryover	
Depreciation	
Payroll accrual	
Compensated absences adjustment	
Capital outlay	
Change in inventory	<u> </u>
Bad debts expense	
Prepaid expenses	
Principal payment	
Loan Principal Repayments included in Revenue	
Loan Disbursements included in Expenses	
Accounts receivable adjustment	· · · · ·
Accounts payable/estimated liabilities adjustment	
Other	
Change in Net Assets	\$ <u>0</u>

Page 2 of 2

Schedule 5

## STATE OF LOUISIANA LOUISIANA STATE BOARD OF PRIVATE SECURITY EXAMINERS COMPARISON FIGURES

To assist OSRAP in determining the reason for the change in financial position for the state and reason for the changes in the budget, please complete the schedule below. If the change is greater than 10%, explain the reason for the change.

		<u>2005</u>		<u>2004</u>	Difference	Percentage <u>Change</u>
1)	Revenues	\$ 555,165	_\$	528,572	\$ 26,591	5
	Expenses	594,820	_	521,751	 73,069	14
2)	Capital assets	405,111	_	417,720	 (12,609)	(3)
	Long-term debt	170,338		196,422	 (26,084)	(13)
	Net Assets	325,765	_	364,069	 (38,304)	(11)
	Explanation for change:					

## SCHEDULE 15