## UNITED WAY OF SOUTHWEST LOUISIANA, INC. FINANCIAL REPORT DECEMBER 31, 2007

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Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date\_\_\_<u>&\_\_6\_08</u>

## Lake Charles, Louisiana

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# MCELROY, QUIRK & BURCH

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01286.000 United Way of Southwest Louisians. Inc. Audit 12/31/07 UNay PR

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#### REPORT OF INDEPENDENT AUDITORS

Board of Directors United Way of Southwest Louisiana, Inc. Lake Charles, Louisiana

We have audited the accompanying statement of financial position of United Way of Southwest Louisiana, Inc. as of December 31, 2007, and the related statements of activities, cash flows and functional expenses for the year then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of United Way of Southwest Louisiana, Inc. as of December 31, 2007, and the changes in net assets and its cash flows and its functional expenses for the year then ended in conformity with accounting principles generally accepted in the United States of America. In accordance with Government Auditing Standards, we have also issued our report dated June 26, 2008, on our consideration of United Way of Southwest Louisiana, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended December 31, 2006, from which the summarized information was derived. We expressed an unqualified opinion on those financial statements for the year ended December 31, 2006.

Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying supplementary information on pages 22 through 25 for the year ended December 31, 2007 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audits of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

M: Enoy, Quik + Burch

Lake Charles, Louisiana June 26, 2008

## STATEMENT OF FINANCIAL POSITION December 31, 2007 With Comparative Totals for the Year Ended December 31, 2006

| ASSETS   | 2007                | 2006                |
|--|---------------------|---------------------|
| Cash and cash equivalents  | \$ 375,084          | \$ 366,601          |
| Investments  | 1,152,068           | 1,284,336           |
| 2008 pledges receivable (less allowance for  |                     |                     |
| uncollectible pledges of \$310,000)  | 3,518,608           | -                   |
| 2007 pledges receivable (less allowance for  | 452,317             | 3,009,795           |
| uncollectible pledges of \$310,000)<br>2006 pledges receivable (less allowance for | 452,317             | 3,009,795           |
| uncollectible pledges of \$290,000)  | _                   | 559,780             |
| Interest receivable  | -                   | 8,496               |
| Prepaid expenses   | 641,744             | 659,559             |
| Loan receivable  | 8,997               | 11,397              |
| Other receivables  | -                   | 4,525               |
| Investments-deferred compensation  | 35,430              | 15,871              |
| Cash and cash equivalents-restricted   | 1,211,286           | 1,642,014           |
| Land, buildings and equipment  | 1,569,363           | 1,510,901           |
| Accumulated depreciation   | (1,084,653)         |                     |
| Total assets   | <u>\$ 7,880,244</u> | <u>\$ 8,049,118</u> |
| LIABILITIES AND NET ASSETS   |                     |                     |
| LIABILITIES  |                     |                     |
| Accounts payable and accrued expenses  | \$ 70,631           | \$ 32,289           |
| Due to designated agencies   | 633,321             | 622,182             |
| 240 00 40013.4004 430.0105   | 703,952             | 654,471             |
|  |                     | · · ·               |
| NET ASSETS   |                     |                     |
| Unrestricted:  |                     |                     |
| Appropriated-general   | 643,744             | 653,347             |
| Appropriated-land, buildings and equipment   | 484,710             | 486,744             |
| Unappropriated   | <u>1,555,291</u>    | 1,6 <b>11,967</b>   |
|  | 2,683,745           | 2,752,058           |
| Temporarily restricted   | 4,492,547           | 4,642,589           |
|  | 7,176,292           | 7,394,647           |
| Total liabilities and net assets   | <u>\$ 7,880,244</u> | <u>\$ 8,049,118</u> |

See Notes to Financial Statements.

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## STATEMENT OF ACTIVITIES Year Ended December 31, 2007 With Comparative Totals for the Year Ended December 31, 2006

|   | Unrestricted | Temporarily<br>_Restricted |
|---|--------------|----------------------------|
| REVENUES, GAINS AND OTHER SUPPORT         |              |                            |
| Campaign applicable to current period:    |              |                            |
| Contributions received-current period     | \$ 335,245   | \$-                        |
| Contributions received in prior periods   |              |                            |
| (released from restriction)               | 4,071,160    | (4,071,160)                |
| Donor designations for agencies           | (622,182)    |                            |
| Total campaign for current period         | 3,784,223    | (3,448,978)                |
| Allowance for uncollectible pledges       | (238,598)    |                            |
|   | 3,545,625    | (3,138,978)                |
| Campaign revenue received for next        |              |                            |
| allocation period                         | -            | 4,411,477                  |
| Donor designations for agencies           | -            | (633,321)                  |
| Allowance for uncollectible pledges       | -            | (310,000)                  |
| Total campaign for next allocation period |              | 3,468,156                  |
| Total campaign                            | 3,545,625    | 329,178                    |
| Success by Six grant income               | -            | 117,069                    |
| Success by Six other income               | -            | 12,745                     |
| Sports Hall of Fame income                | 2,180        | -                          |
| Charity Pro-Am Tournament-net             | (22,940)     | -                          |
| Hurricane recovery income                 | -            | 376,016                    |
| Rent income                               | 62,803       | (22,582)                   |
| Investment income                         | 72,268       | 24,494                     |
| Deferred compensation contribution        | (15,500)     | 15,500                     |
| Miscellaneous                             | 78           | -                          |
| Net assets satisfied by payments          | 1,002,462    | (1,002,462)                |
| Total revenues                            | 4,646,976    | (150,042)                  |
| ALLOCATIONS AND OTHER FUNCTIONAL EXPENSES |              |                            |
| Funds allocated to member agencies        | 2,475,271    | -                          |
| Other allocations                         | 26,173       |                            |
|   | 2,501,444    |                            |
|   |              |                            |

| 2007<br>Combined | 2006<br>Combined |
|------------------|------------------|
| Total            | Total            |
|                  | 10041            |
|                  |                  |
| 6 335 34F        |                  |
| \$ 335,245       | \$ 616,668       |
| -                | -                |
|                  |                  |
| 335,245          | 616,668          |
| 71,402           | (20,730)         |
| 406,647          | 595,938          |
|                  |                  |
| 4,411,477        | 4,071,160        |
| (633,321)        | (622,182)        |
| (310,000)        | (310,000)        |
| 3,468,156        | 3,138,978        |
|                  |                  |
| 3,874,803        | 3,734,916        |
|                  |                  |
| 117,069          | 95,000           |
| 12,745           | 9,001            |
| 2,180            | 5,300            |
| (22,940)         | (9,339)          |
| 376,016          | 2,501,466        |
| 40,221           | 40,121           |
| 96,762           | 137,446          |
| -                | _                |
| 78               | 7,800            |
|                  |                  |
| 4,496,934        | 6,521,711        |
|                  |                  |
| 2,475,271        | 2,847,281        |
| 26,173           | (45,722)         |
| 2,501,444        | 2,801,559        |

(continued on next page)

## STATEMENT OF ACTIVITIES Year Ended December 31, 2007 With Comparative Totals for the Year Ended December 31, 2006 (Continued)

|                               | <u>Unrestricted</u> | Temporarily<br>Restricted |
|-------------------------------|---------------------|---------------------------|
| Other functional expenses:    |                     |                           |
| Community services            | 1,022,955           | -                         |
| Fund raising                  | 747,368             | -                         |
| Agency relations              | 179,917             | -                         |
| Management and general        | 263,605             | -                         |
| Total functional expenses     | 2,213,845           | -                         |
| Total expenses                | 4,715,289           |                           |
| CHANGE IN NET ASSETS          | (68,313)            | (150,042)                 |
| NET ASSETS, BEGINNING OF YEAR | 2,752,058           | 4,642,589                 |
| NET ASSETS, END OF YEAR       | <u>\$ 2,683,745</u> | <u>\$ 4,492,547</u>       |

See Notes to Financial Statements.

| 2007<br>Combined<br>Total                                      | 2006<br>Combined<br>Total           |
|--|-------------------------------------|
| 1,022,955<br>747,368<br>179,917<br><u>263,605</u><br>2,213,845 | 1,589,093<br>703,933<br>177,517<br> |
| 4,715,289  | 5,522,716                           |
| (218,355)  | 998, 995                            |
| 7,394,647  | 6,395,652                           |
| \$ 7,176,292   | \$ 7,394,647                        |

## STATEMENT OF CASH FLOWS Year Ended December 31, 2007 With Comparative Totals for the Year Ended December 31, 2006

|                                       | 2007                | 2006                |
|---------------------------------------|---------------------|---------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES  |                     |                     |
| Cash received from:                   |                     |                     |
| Various donors for:                   |                     |                     |
| Annual campaign                       | \$ 4,106,774        | \$ 3,731,296        |
| Grant income                          | 117,069             | 95,000              |
| Program income                        | 368,001             | 2,506,428           |
| Interest received                     | 105,258             | 142,277             |
| Rent income collected                 | 40,221              | 40,121              |
| Miscellaneous receipts                | 78                  | 7,800               |
| Cash payments:                        |                     |                     |
| Allocations                           | (2,501,444)         | (2,801,559)         |
| Designated agencies                   | (622,182)           | (257,867)           |
| Employees and suppliers               | (2,029,865)         | (2,577,631)         |
| Building operations                   | <u>(62,802</u> )    | (66,687)            |
| Cash provided by operating activities | (478,892)           | 819,178             |
| CASH FLOWS FROM INVESTING ACTIVITIES  |                     |                     |
| Purchase of equipment                 | (58,462)            | (23,312)            |
| Maturities of investments             | 1,183,807           | 1,324,664           |
| Purchase of investments               | (1,051,539)         | (1,283,000)         |
| Loans collected                       | 2,400               | 2,400               |
| Cash provided by investing activities | 76,206              | 20,752              |
| CASH FLOWS FROM FINANCING ACTIVITIES  |                     |                     |
| Contributions and earnings-deferred   |                     |                     |
| compensation plan                     | (19,559)            | (15,871)            |
| Net increase (decrease) in cash       | (422,245)           | 824,059             |
| Cash and cash equivalents:            |                     |                     |
| Beginning of year                     | 2,008,615           | 1,184,556           |
| End of year                           | <u>\$ 1,586,370</u> | <u>\$ 2,008,615</u> |

(continued on next page)

## STATEMENT OF CASH FLOWS Year Ended December 31, 2007 With Comparative Totals for the Year Ended December 31, 2006

|  | 2007                | 2006                |
|--|---------------------|---------------------|
| RECONCILIATION OF THE CHANGE IN NET ASSETS TO<br>NET CASH (USED IN) OPERATING ACTIVITIES IS<br>AS FOLLOWS:         |                     |                     |
| Net change in assets<br>Adjustments to reconcile change in net cash<br>provided by (used in) operating activities: | \$ (218,355         | ;) \$ 998,995       |
| Depreciation   | 60,495              | 68,558              |
| Uncollectible pledges  | 238,598             | 310,730             |
| Change in pledges receivable (gross)   | (639,947            | (936,532)           |
| Change in all other receivables and assets   | 30,836              | 68,799              |
| Change in payables   | 49,481              | 308,628             |
| Net cash provided by operating activities  | <u>\$ (478,892</u>  | ) <u>\$ 819,178</u> |
| CASH AND CASH EQUIVALENTS AT END OF YEAR<br>CONSISTED OF:  |                     |                     |
| Restricted cash  | \$ 375,084          | \$ 366,601          |
| Unrestricted cash  | 1,211,286           | 1,642,014           |
|  | <u>\$ 1,586,370</u> | <u>\$ 2,008,615</u> |

See Notes to Financial Statements.

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## STATEMENT OF FUNCTIONAL EXPENSES Year Ended December 31, 2007 With Comparative Totals for the Year Ended December 31, 2006

|   | Ser           | munity<br>vices-<br>ograms |           | Fund<br>Raising |           | Agency<br>elations |
|---|---------------|----------------------------|-----------|-----------------|-----------|--------------------|
| Salaries                                | Ş             | 23,771                     | \$        | 278,161         | \$        | 83,449             |
| Health and life insurance               | •             | 2,457                      |           | 48,768          |           | 12,192             |
| Retirement plan                         |               | 1,221                      |           | 37,180          |           | 9,295              |
| Dental plan                             |               | _                          |           | 2,690           |           | 673                |
| Payroll taxes                           |               | 1,787                      |           | 20,980          |           | 5,245              |
| Workmen's compensation                  |               | _                          |           | 4,599           |           | 1,150              |
| Total salaries and related expenses     |               | 29,236                     |           | 392,378         |           | 112,004            |
| Professional fees                       |               | -                          |           | 8,979           |           | 2,245              |
| Office supplies and expenses            |               | 227                        |           | 19,610          |           | 4,903              |
| In-house printing                       |               | -                          |           | 11,017          |           | 2,754              |
| Campaign expenses                       |               | -                          |           | 51,676          |           | -                  |
| Public relations                        |               | -                          |           | 16,778          |           | 4,194              |
| Postage and shipping                    |               | -                          |           | 7,913           |           | 1,978              |
| Telephone                               |               | -                          |           | 11,491          |           | 2,873              |
| Utilities                               |               | -                          |           | 15,118          |           | 3,779              |
| Rent                                    |               | -                          |           | 5,220           |           | 1,305              |
| Repairs and maintenance                 |               | -                          |           | 79,367          |           | 19,842             |
| Publications and subscriptions          |               | -                          |           | 3,287           |           | 822                |
| Automobile expense                      |               | -                          |           | 9,002           |           | 2,250              |
| Educational conferences and             |               |                            |           |                 |           |                    |
| institutes                              |               | 275                        |           | 11,597          |           | 2,899              |
| Organizational dues                     |               | -                          |           | 10,624          |           | 2,656              |
| Insurance                               |               | -                          |           | 17,191          |           | 4,298              |
| United Way programs                     |               | -                          |           | 4,836           |           | 1,209              |
| Report luncheons                        |               | -                          |           | 31,659          |           | -                  |
| Miscellaneous                           |               | -                          |           | 3,328           |           | 832                |
| Nurses and counseling                   |               | 109,131                    |           | -               |           | -                  |
| Banquet expense                         |               | 4,842                      |           | -               |           | -                  |
| Meeting expense                         |               | 1,451                      |           | -               |           | -                  |
| Hurricane recovery expenses             |               | 877,793                    |           |                 |           |                    |
| Total before depreciation               | 1,            | 022,955                    |           | 711,071         |           | 170,843            |
| Depreciation of buildings and equipment |               | -                          |           | 36,297          |           | 9,074              |
| Total functional expenses               | <u>\$ 1</u> , | <u>022,955</u>             | <u>\$</u> | 747,368         | <u>\$</u> | 179,917            |

See Notes to Financial Statements.

| Management        |                     |                     |
|-------------------|---------------------|---------------------|
| and               | 2007                | 2006                |
| General           | Total               | Total               |
|                   |                     |                     |
| \$ 102,822        | \$ 488,203          | \$ 589,046          |
| 20,320            | 83,737              | 71,807              |
| 15,492            | 63,188              | 51,889              |
| 1,121             | 4,484               | 9,123               |
| 8,742             | 36,754              | 36,443              |
| 1,916             | 7,665               | 7,453               |
| 150,413           | 684,031             | 765,761             |
|                   |                     |                     |
| 3,741             | 14,965              | 14,792              |
| 8,171             | 32,911              | 30,257              |
| 4,591             | 18,362              | 18,377              |
| -                 | 51,676              | 63,826              |
| 6,991             | 27,963              | 22,560              |
| 3,297             | 13,188              | 13,692              |
| 4,788             | 19,152              | 15,018              |
| 6,299             | 25,196              | 23,640              |
| 2,175             | 8,700               | 9,000               |
| 33,070            | 132,279             | 14,783              |
| 1,370             | 5,479               | 4,891               |
| 3,751             | 15,003              | 11,879              |
|                   |                     |                     |
| 4,832             | 19,603              | 31,237              |
| 4,427             | 17,707              | 15,579              |
| 7,163             | 28,652              | 25,580              |
| 2,015             | 8,060               | 8,266               |
| -                 | 31,659              | 4,390               |
| 1,387             | 5,547               | -                   |
| -                 | 109,131             | 64,357              |
| -                 | 4,842               | 4,398               |
| -                 | 1,451               | 203                 |
|                   | 877,793             | 1,490,113           |
| 248,481           | 2,153,350           | 2,652,599           |
|                   |                     |                     |
| 15,124            | 60,495              | 68,558              |
| <u>\$ 263,605</u> | <u>\$ 2,213,845</u> | <u>\$ 2,721,157</u> |

NOTES TO FINANCIAL STATEMENTS December 31, 2007

#### Note 1. Organization and Purpose

United Way of Southwest Louisiana, Inc. is a nonprofit corporation organized under the laws of the State of Louisiana for the purpose of raising funds for the benefit of other community nonprofit organizations. The Organization is exempt from federal and state income taxes as a charitable organization under Section 501(c)(3) of the Internal Revenue Code. Accordingly, contributions to the Organization are qualified as charitable donations.

#### Note 2. Summary of Significant Accounting Policies

The Organization follows the standards of accounting and financial reporting for voluntary health and welfare agencies prescribed by the United Way of America and the American Institute of Certified Public Accountants. The following significant accounting policies are in accordance with these standards.

#### Donor imposed restrictions:

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are restricted for future periods or are restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes.

When a donor restriction expires, that is when a stipulated time restriction ends or purpose restriction is accomplished, restricted net assets are reclassified to unrestricted net assets and are reported in the statement of activities as net assets released from restriction.

If a restriction is fulfilled in the same time period in which the contribution is received, the contribution is reported as unrestricted.

Gifts designated by the donor for a particular agency are not recognized as revenue. These pass through contributions are recorded as a liability until paid to the designated agency by the Organization.

#### Promises to give/pledges:

Unconditional promises to give that are expected to be collected within one year are recorded at their net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of estimated future cash flows. The discounts on those amounts are computed using a risk-free interest rate applicable to the year in which the promise is received. Amortization of the discount is included in contribution revenue. Conditional promises to give are not included as support until such time as the conditions are substantially met.

#### Cash and cash equivalents:

The Organization considers all liquid investments with an original maturity of three months or less to be cash equivalents.

#### Investments:

Investments, consisting of certificates of deposit, are stated at cost that approximates market.

#### Prepaid expenses:

Prepaid expenses include functional expenses, in the amount of \$641,744, incurred in connection with contributions restricted for future periods. These amounts will be expensed in the period the stipulated time restriction ends and the related temporarily restricted contributions are reported in the statement of activities as net assets released from restriction.

#### Cash and cash equivalents-restricted:

Cash and cash equivalents have been restricted according to donor restrictions for hurricane recovery efforts.

#### Contributed property and equipment:

Contributed property and equipment is recorded at fair value at the date of donation. If donors stipulated how long the assets must be used, the contributions are recorded as restricted support. In the absence of such stipulations, contributions of property and equipment are recorded as unrestricted support.

#### Estimates:

The preparation of financial statements in conformity with accounting principals generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from these estimates.

Net assets appropriated for land, building and equipment:

The Board has designated net assets for expenditures for renovation and repair of the Organization's building. Each year one-half of the interest income earned and excess rent income over rental expenses are designated for this purpose.

#### Depreciation:

Depreciation of property and equipment is provided for over the useful life of each asset based on the straight line method of recording depreciation expense. The estimated useful lives of such assets are summarized below:

| Furniture and equipment | 5 years  |
|-------------------------|----------|
| Automobiles             | 3 years  |
| Building                | 25 years |

#### Contributed services:

No amounts have been reflected in the statements for donated services since no objective basis is available to measure the value of such services. Nevertheless, a substantial number of hours, for which no value has been assigned or recognized, were volunteered by employees of local companies participating in the United Way Loaned Executives program. Volunteers assist the United Way during the annual campaign.

#### Note 3. Pledges Receivable

All pledges receivable are due in one year. Included in "pledges receivable" are the following unconditional promises to give:

|                                   | 2008<br>Campaign | 2007<br><u>Campaign</u> |
|-----------------------------------|------------------|-------------------------|
| Undesignated                      | \$ 3,195,287     | \$ 2,697,613            |
| Designated                        | 633,321          | 622,182                 |
| Gross unconditional pledges       | 3,828,608        | 3,319,795               |
| Less allowance for uncollectibles | 310,000          | 310,000                 |
|                                   | \$ 3,518,608     | <u>\$ 3,009,795</u>     |

## Note 4. Deferred Compensation

During the year ended December 31, 2007, the Board of Directors approved a Deferred Compensation Plan for the Executive Director to replace the plan that was terminated during the year ended December 31, 2005. The plan is administered by Mutual of America. The Board approves the annual contributions made to the plan. During 2007, the Board approved a contribution of \$15,500 to the plan.

## Note 5. Net assets - Appropriated Unrestricted:

Appropriated-general unrestricted net assets is made up of the following:

| Board designated<br>Sports Hall of |          | \$<br>2,000   |
|------------------------------------|----------|---------------|
| Prepaid campaign                   | expenses | <br>641,744   |
|                                    |          | \$<br>643,744 |

#### Note 6. Land, Buildings and Equipment

A summary of land, buildings and equipment is as follows:

| Land                          | \$ 91,000  |
|-------------------------------|------------|
| Building                      | 1,046,308  |
| Furniture and equipment       | 432,055    |
|                               | 1,569,363  |
| Less accumulated depreciation | 1,084,653  |
|                               |            |
|                               | \$ 484,710 |

Property and equipment acquisitions are capitalized at cost, if purchased, or at estimated fair market value if donated. Depreciation expense for the year ended December 31, 2007 was \$60,495.

## Note 7. Temporarily Restricted Net Assets

Temporarily restricted net assets are available for the following purposes:

| Time restrictions (net campaign pledges received for future periods): |                     |
|---|---------------------|
| 2007  | \$ 3,468,156        |
| Purpose restrictions:   |                     |
| Deferred compensation   | 35,430              |
| Success by Six  | 64,777              |
| Hurricane assistance fund   | 924,184             |
|   | <u>\$ 4,492,547</u> |

Changes in temporarily restricted net assets are summarized as follows:

|  |             |                         | _ <u>N</u> | et Change |
|--|-------------|-------------------------|------------|-----------|
| Campaign applicable to curre<br>Beginning of year<br>Net change  | ent period: | \$ 3,138,978<br>329,178 | \$         | 329,178   |
| End of year  |             | <u>\$_3,468,156</u>     |            |           |
| Deferred compensation:<br>Beginning of year<br>2006 contribution | \$ 15,500   | \$ 15,871               |            |           |
| 2006 earnings<br>Net change                                      | 4,059       | 19,559                  |            | 19,559    |
| End of year  |             | <u>\$ 35,430</u>        |            |           |

(continued on next page)

Net Change

| Building fund:<br>Beginning of year<br>Rent income<br>Investment income<br>Repairs<br>Utilities<br>Insurance<br>Other rental expenses | 40,221<br>24,484<br>(23,286)<br>(26,476)<br>(17,521)<br>(86,017) | \$ 11,169              |                      |
|---|--|------------------------|----------------------|
| Net change  | ,  | (11,169)               | (11,169)             |
| End of year   |  | <u>\$</u>              |                      |
| Success by Six:<br>Beginning of year<br>Grant income<br>Other income<br>Program expenses<br>Net change                                | 117,069<br>12,745<br>(115,648)                                   | \$    50,610<br>14,167 | 14,167               |
| End of year   |  | <u>\$ 64,777</u>       | 14,10,               |
| Hurricane recovery fund:<br>Beginning of year<br>Hurricane recovery<br>income   | 376,016  | \$ 1,425,961           |                      |
| Hurricane recovery<br>expense<br>Net change   | (877,793)  | (501,777)              | (501,777)            |
| End of year   |  | <u>\$ 924,184</u>      |                      |
| Net change  |  |                        | <u>\$ (150,042</u> ) |

## Note 8. Net Assets Released from Restriction

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by the donors as follows for the year ended December 31, 2007:

| Time restri | ctions (net campa | ign pledges         |
|-------------|-------------------|---------------------|
| received    | for future period | s):                 |
| 2007        |                   | <u>\$ 3,138,978</u> |

#### Note 9. Retirement Benefits

The Organization sponsors a defined contribution profit sharing plan that covers all eligible employees. Eligible employees include persons with one year of service with a minimum age of 21 years. The employer contribution on behalf of each participant for each plan year shall be 10% of the participant's compensation for the plan year.

Total benefit costs and contributions for the year ended December 31, 2007 were \$56,595.

#### Note 10. Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of support, revenue and expenses and changes in fund balances. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Certain indirect costs have been allocated to the functional categories based on the Organization's analysis of time devoted to each category. The allocation of \$588,093 of indirect cost was based on the following 2007 percentages:

| Fund raising           | 60% |
|------------------------|-----|
| Agency relations       | 15% |
| Management and general | 25% |

#### Note 11. Related Party Transaction

In connection with the purchase of the Organization's vehicle by the Executive Director, United Way loaned \$18,597 to the Executive Director in December 2003. On January 15, 2004, an interest free note agreement was executed by the Executive Director in the face amount of the amount loaned. This note is payable in monthly installments of \$200 each until paid in full. The balance of the loan at December 31, 2007 is \$8,997. Interest of \$427 was imputed on the loan and included in compensation of the Executive Director.

#### Note 12. Concentration of Credit Risk

The Organization maintains its cash accounts in several commercial banks and an investment company. At times during 2007, the amounts on deposit exceeded the insurance limits of the Federal Deposit Insurance Corporation.

## Note 13. Prior Period Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended December 31, 2006, from which the summarized information was derived.

#### Note 14. Community Services

The Helpline is a program that assists with payments such as utility, rent, and life threatening medications for individuals that need assistance. This is a last resort program providing assistance to an individual only once during a calendar year.

The Success by Six Initiative of United Way of Southwest Louisiana, Inc. is a program that focuses on developing a community where all children, by the age of six, have the emotional, social, educational, and physical development necessary for the success in school and in life. All projects of this initiative operate on grants and program income. Some of the current partnerships are with Christus St. Patrick's School Based Health Centers, which provide registered nurses at high-risk, low-income day care centers to provide health and wellness promotion, health development, and safety assessments and staff training within the child care setting. Health and safety classes, along with CPR and first aid are offered to all child care providers in the region. A partnership with SWLAHEC-Americorp, and a contracted literacy coordinator allows for character, and literacy development programs to be offered in local Head Start centers, child care centers, and after school programs. These projects, and funding received from grants for these projects, are referred to in the financial statements as Success By Six.

The Sports Hall of Fame is a program to honor local high school senior athletes in the area.

The Youth Advisory Council is a program for high school students that encourage leadership and volunteering. The Council gives teens opportunities to give input on the development of less competitive programs and to develop accessible facilities that provide recreational choices for area youth.

The Hurricane Recovery Fund is a program focused on meeting special needs in the hurricane recovery effort caused by Hurricanes Rita and Katrina in Southwest Louisiana. The main focus is long-term recovery with special emphasis on housing initiatives.

## AGENCY ALLOCATIONS AND COMMUNITY SERVICES Year Ended December 31, 2007

|                                       |           |    |         | Other       |
|---------------------------------------|-----------|----|---------|-------------|
|                                       | Actual    |    | Budget  | Allocations |
| Abraham's Tent                        | \$ 69,994 | \$ | 70,000  | \$ (6)      |
| Allen Council on Aging                | 33,592    | 4  | 33,598  | (6)         |
| American Heart Association            | 74,994    |    | 75,000  | (6)         |
| American Red Cross                    | 135,000   |    | 135,000 | -           |
| Bayou Girl Scout Council              | 63,000    |    | 63,000  | -           |
| BeauCare                              | 94,786    |    | 94,786  | -           |
| Beauregard ARC                        | 37,232    |    | 30,000  | 7,232       |
| Beauregard Community Action           | 38,250    |    | -       | 38,250      |
| Beauregard Community Concerns         | 130,000   |    | 130,000 | -           |
| Beauregard Council on Aging           | 44,606    |    | 44,606  | -           |
| Beauregard Special Olympics           | 6,500     |    | 6,500   | -           |
| Big Brothers/Big Sisters              | 171,328   |    | 171,328 | -           |
| Boy Scouts of America                 | 166,600   |    | 166,600 | -           |
| Boys'/Girls' Village                  | 164,450   |    | 151,800 | 12,650      |
| Calcasieu Association for Retarded    | •         |    |         |             |
| Citizens/Sheltered Workshop           | 218,280   |    | 218,280 | -           |
| Calcasieu Community Clinic            | 26,000    |    | 26,000  | -           |
| Calcasieu Council on Aging            | 86,000    |    | 86,000  | -           |
| Calcasieu Women's Shelter, Inc.       | 173,300   |    | 168,300 | 5,000       |
| Cameron Council on Aging              | 60,000    |    | 60,000  | -           |
| Camp Fire                             | 73,892    |    | 73,892  | -           |
| Children's Museum                     | 28,310    |    | 28,310  | -           |
| Community Health Charities            | 50,000    |    | 50,000  | -           |
| Family and Youth Counseling           | 431,084   |    | 428,584 | 2,500       |
| Foreman-Reynaud YMCA                  | 117,639   |    | 117,639 | -           |
| Genesis Therapeutic Riding            | 20,000    |    | 20,000  | -           |
| Imperial Calcasieu Museum             | 18,471    |    | 17,050  | 1,421       |
| Jeff Davis Chemical Health            | 53,350    |    | 53,350  | -           |
| Jeff Davis Council on Aging           | 48,803    |    | 42,500  | 6,303       |
| Jeff Davis Special Olympics           | B,000     |    | 8,000   | -           |
| Junior Achievement                    | 15,000    |    | 12,500  | 2,500       |
| Literacy Council                      | 74,454    |    | 74,460  | (6)         |
| NAMI                                  | 10,000    |    | 10,000  | -           |
| Ouachita Valley BSA                   | 6,250     |    | 6,250   | -           |
| Salvation Army                        | 120,000   |    | 120,000 | -           |
| Samaritan Counseling                  | 26,500    |    | 26,500  | -           |
| Southwest Louisiana Aids Council      | 37,000    |    | 37,000  | -           |
| Southwest Louisiana Chapter of Autism | 5,000     |    | -       | 5,000       |
| Southwest Louisiana Legal Services    | 50,000    |    | 50,000  | -           |

(continued on next page)

## AGENCY ALLOCATIONS AND COMMUNITY SERVICES Year Ended December 31, 2007 (Continued)

|                                     | Actual              | Budget              | Other<br>Allocations |
|-------------------------------------|---------------------|---------------------|----------------------|
| Speech and Hearing Center           | 14,673              | 21,792              | (7,119)              |
| State 211 Program                   | -                   | 51,000              | (51,000)             |
| Volunteer Center                    | 46,738              | 46,738              | -                    |
| Louisiana Association of United Way | 31,210              | 28,000              | 3,210                |
| United Way of America               | 43,340              | 43,090              | 250                  |
| -                                   | 3,123,626           | 3,097,453           | 26,173               |
| Less donor designations             | 622,182             | 622,182             |                      |
| Total                               | <u>\$ 2,501,444</u> | <u>\$ 2,475,271</u> | <u>\$ 26,173</u>     |

## COMMUNITY SERVICES Year Ended December 31, 2007

|                              | <u>Helpline</u> |        | Success<br>line by Six |                | Sports Hall<br>of Fame |       |
|------------------------------|-----------------|--------|------------------------|----------------|------------------------|-------|
| Salaries                     | Ş               | 23,771 | \$                     | -              | \$                     | -     |
| Health and life insurance    |                 | 2,457  |                        | -              |                        | -     |
| Retirement plan              |                 | 1,221  |                        | -              |                        | -     |
| Payroll taxes                |                 | 1,787  |                        | -              |                        |       |
| Total salaries and           |                 |        |                        |                | -                      |       |
| related expenses             |                 | 29,236 |                        | -              |                        | -     |
| Office supplies and expenses |                 | _      |                        | 227            |                        | -     |
| Educational conferences and  |                 |        |                        |                |                        |       |
| training                     |                 | -      |                        | 275            |                        | -     |
| Nurses and counseling        |                 | -      | 10                     | 09,131         |                        | -     |
| Banquet expense              |                 |        |                        | -              |                        | 4,842 |
| Meeting expense              |                 | -      |                        | -              |                        | -     |
| Hurricane recovery expense   |                 | _      |                        | -              |                        |       |
| Total functional             |                 |        |                        |                |                        |       |
| expenses                     | <u>\$</u>       | 29,236 | <u>s 1</u>             | 09, <u>633</u> | <u>\$</u>              | 4,842 |

|     | louth  | Hu | irricane         |             |                 |
|-----|--------|----|------------------|-------------|-----------------|
| Adv | visory | F  | lecovery         |             |                 |
| Cou | ncil   |    | Fund             |             | Total           |
|     |        |    |                  |             |                 |
| \$  | -      | \$ | -                | \$          | 23,771          |
|     | -      |    | -                |             | 2,457           |
|     | -      |    | -                |             | 1,221           |
|     | _      |    |                  |             | 1,787           |
|     |        |    |                  |             |                 |
|     | -      |    | -                |             | 29,236          |
|     |        |    |                  |             |                 |
|     | -      |    | -                |             | 227             |
|     |        |    |                  |             |                 |
|     | -      |    | -                |             | 275             |
|     | +      |    | -                |             | 109,131         |
|     | -      |    | -                |             | 4,842           |
|     | 1,451  |    | -                |             | 1,451           |
|     | -      |    | 877 <u>, 793</u> |             | 877,793         |
|     |        |    |                  |             |                 |
| \$  | 1,451  | \$ | <u>877,793</u>   | <u>\$ 1</u> | <u>,022,955</u> |

## MCELROY, QUIRK & BURCH

A Professional Corporation • Certified Public Accountants • Since 1925 800 Kirby Street • P.O. Box 3070 • Lake Charles, LA 70602-3070 337 433-1063 • Fax 337 436-6618 • Web page: www.mqb-cpa.com Carl W. Comeaux, CPA Gus W. Schram, III, CPA, CVA Robert M. Gani, CPA, MT Mollie C. Broussard, CPA Jason L. Guillory, CPA Greg P. Naquin, CPA, CFP<sup>ra</sup> Billy D. Fisher, CPA Joe G. Peshoff, II, CPA, CVA



Otray J. Woods, Jr., CPA, Inactive Robert F. Cargile, CPA, Inactive William A. Mancuso, CPA, Retired Barbara Hutson Gonzales, CPA, Retired Judson J. McCann, Jr., CPA, Retired Martin L. Chehotsky, CPA, CFE

CFE - Certified Fraud Braminer MT - Masteta of Taxation CVA - Certified Valuation Analyst CFP - Certified Financial Planner

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors United Way of Southwest Louisiana, Inc. Lake Charles, Louisiana

We have audited the financial statements of United Way of Southwest Louisiana, Inc. as of and for the year ended December 31, 2007, and have issued our report thereon dated June 26, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### Internal Control over Financial Reporting

In planning and performing our audit, we considered United Way of Southwest Louisiana, Inc.'s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of United Way of Southwest Louisiana, Inc.'s internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purposes described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies. A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the deficiencies described in the accompanying schedule of findings and responses to be significant deficiencies in internal control over financial reporting (2007-1 and 2007-2).

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe the significant deficiencies above are material weaknesses.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether United Way of Southwest Louisiana, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of management, Board of Trustees, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties. However, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Mª Elroy, Quint , Buch

Lake Charles, Louisiana June 26, 2008

SCHEDULE OF FINDINGS December 31, 2007

Internal Control Findings:

2007-1

- Criteria: Effective internal control requires adequate segregation of duties among client personnel.
- Condition: Because of the entity's size and the limited number of accounting personnel, it is not feasible to maintain a complete segregation of duties to achieve effective internal control.
- Effect: Without proper segregation of duties, errors within the financial records or fraud could go undetected.
- Recommendation: To the extent cost effective, duties should be segregated and management should attempt to mitigate this weakness by supervision and review procedures.
- Response: Management has responded that it does not believe that it is cost effective to employ adequate personnel to achieve an adequate level of segregation of responsibilities. Management has implemented supervision and review procedures in order to mitigate this weakness.

2007-2

Criteria: The Auditing Standards Board recently issued guidance to auditors related to entity's internal controls over financial reporting. Many small organizations rely on their auditor to generate the annual financial statements including footnotes. SAS No. 112 emphasizes that the auditor cannot be part of the system of internal control over financial reporting.

## SCHEDULE OF FINDINGS December 31, 2007

Condition: In our judgment, United Way of Southwest Louisiana, Inc.'s accounting personnel and those charged with governance, in the course of their assigned duties, lack the capable skills to prepare the financial statements and related footnotes in accordance with generally accepted accounting principles and to detect and correct a material misstatement, if present.

Effect: Material misstatements in financial statements could go undetected.

- Recommendation: In our judgment, due to the lack of resources available to management to correct this material weakness in financial reporting, we recommend management mitigate this weakness by having a heightened awareness of all transactions being reported.
- Response: We concur with this recommendation. Management has implemented supervision and review procedures to the extent possible.

SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS Year Ended December 31, 2007

### 2006-1

- Condition: Effective internal control requires adequate segregation of duties among client personnel. Because of the entity's size and the limited number of accounting personnel, it is not feasible to maintain a complete segregation of duties to achieve effective internal control.
- Recommendation: To the extent cost effective, duties should be segregated and management should attempt to mitigate this weakness by supervision and review procedures.

Current status: See current year reportable conditions 2007-1.