

JEFFERSON DAVIS Parish
Notarial Examining Committee

AFFIDAVIT (Correspond to selections on page 2)

A. Personally came and appeared before the undersigned authority, RICHARD M. ARCENEUX (officer), who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of JEFFERSON DAVIS Parish Notarial Examining Committee as of December 31, 2005, and the results of operations for the year then ended, in accordance with the basis of accounting described within the accompanying financial statements. Please complete the revenue certification portion below.

REVENUE CERTIFICATION - for selection A only

In addition, RICHARD M. ARCENEUX, (officer), who, duly sworn, deposes and says that JEFFERSON DAVIS Parish Notarial Examining Committee received \$50,000 or less in revenues and other sources for the year ended December 31, 2005, and accordingly, is not required to have an audit for the previously mentioned year.

Or

B. Personally came and appeared before the undersigned authority, _____ (officer), who, duly sworn, deposes and says that the _____ Parish Notarial Examining Committee received no revenues and had no expenses for the year ended December 31, 2005, and accordingly, is not required to provide its financial statements to the Legislative Auditor for the previously mentioned year.

Or

C. Personally came and appeared before the undersigned authority, _____ (officer), who, duly sworn, deposes and says that all the revenues and expenditures of the _____ Parish Notarial Examining Committee are reported and audited with the (circle one) Clerk of Court / Custodian of Notarial Records or with another entity _____, for the year ended December 31, 2005, and accordingly, is not required to provide its financial statements to the Legislative Auditor for the previously mentioned year.

Richard M. Arceneux
Signature (of officer)

Sworn to and subscribed before me (notary public) this 6th day of March, 2006.

DEBBIE A. ABSHIRE
NOTARY PUBLIC ID# 13184
Jefferson Davis Parish, LA
COMMISSION EXPIRES AT DEATH
Debbie A. Abshire
NOTARY PUBLIC (Signature and Seal)

Please Complete this Section:

Officer's Name RICHARD M. ARCENEUX
Street or P.O. Box P.O. BOX 1108
City, State Zip JENNINGS, LA. 70546
Telephone No. 337-824-8000
Fax No. / e-mail _____

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 4/5/06

JEFFERSON DAVIS Parish
Notarial Examining Committee

MARCH 6, 06 (Date)

Instructions: Please choose the selection below that best describes your agency and fill out the corresponding Affidavit & Revenue Certification form on page 3. Fill out the financial statement forms, if appropriate, on pages 3-5. Send the report to us no later than March 31, 2005.

A. Revenues and Expenditures are incurred and reported. Fill out pages 1, 2, 3, 4, 5.

In accordance with Louisiana Revised Statutes 24:513 and 24:514, enclosed are the sworn annual financial statements and affidavit for the notarial committee, as of and for the year ended December 31, 2005. The accompanying financial statements have been prepared on the cash basis of accounting.

Or

B. No Revenues or Expenditures are incurred. Fill out pages 1, 2, 3.

Enclosed is the affidavit stating that the referenced notarial committee has received no revenues and has had no expenditures for the year ended December 31, 2005, and is therefore not required to file financial statements with the Legislative Auditor's Office.

Or

C. Revenues and Expenditures are incurred and reported with another entity. Fill out pages 1, 2, 3.

For the referenced notarial examining committee, all revenues and expenditures are reported and audited with the (circle one) Clerk of Court/Custodian of Notarial Records or with another entity (name of entity) _____, for the year ended December 31, 2005. The committee is therefore not required to file financial statements with the Legislative Auditor's Office.

Sincerely,



(Name) RICHARD M. ARCENEAUX

CHAIRPERSON

(Title)

Statement A

RICHARD M. ARCENEUX (Officer Name)
CHAIRPERSON (Officer Title) of the JEFFERSON DAVIS (Parish)
Parish Notarial Examining Committee

Balance Sheet, December 31, 2005

	General Fund
ASSETS	
Cash and cash equivalents on hand	\$ 1,039.47
Investments (fair value) on hand	
Office furnishings (Cost of desks, etc.)	
Equipment (Cost of fax machine, etc.)	
Total Assets	A \$ 1,039.47
LIABILITIES AND FUND BALANCE	
Liabilities:	
Cash overdraft	\$
Salaries payable	
Accounts payable	
Other liabilities--	
Total Liabilities	B \$ -0-
Fund balance (<i>See below</i>)	C \$ 1,039.47
Total Liabilities and Fund Balance (<i>B plus C</i>)	D \$ 1,039.47

C - This amount should agree with the Fund Balance at the end of the year on **Statement B**, amount [E].

Statement B

RICHARD M. ARCENEUX (Officer Name)
CHAIRPERSON (Officer Title) of the JEFFERSON DAVIS (Parish)
Parish Notarial Examining Committee

**Statement of Cash Receipts and Disbursements
For the Year Ended December 31, 2005**

	General Fund
CASH RECEIPTS	
Examination fees collected	40.00
Interest earned	\$
Other receipts (describe): <u>PROCESSING FEES</u>	120.00
Total cash receipts	A \$ 160.00
OFFICE DISBURSEMENTS	
Salaries paid	\$
Fees paid to proctors	
Materials and supplies (stationery, postage, etc)	7.40
Travel and related charges	
Capital outlay (cost of purchases of equipment, etc)	
Other disbursements (describe): <u>NEWSPAPER ADS</u>	245.70
Total office disbursements	B \$ 253.10
Increase or (decrease) in fund balance (A less B)	C \$ - 93.10
Fund Balance at the beginning of the year (see below)	D \$ 1,132.57
Fund balance (or deficit) at end of the year (C plus D)	E \$ 1,039.47

D -- This is the amount of the Fund Balance (or deficit balance) at the end of your prior year
E -- This amount should agree with the Fund Balance amount [C] in Statement A.

RECORD ALL CHARGES OR CREDITS THAT AFFECT YOUR ACCOUNT

NUMBER	DATE	DESCRIPTION OF TRANSACTION	PAYMENT/DEBIT (-)	FEE (IF ANY) T (-)	DEPOSIT/CREDIT (+)	BALANCE
						\$ 1174 27
404	12/6/03	Deposit Alice Credit (Linda Day)		✓	\$ 4000	1214 27
405	6/11/04	Insp. Daily News ad	45 60	✓		1170 47
406	✓	W. Utah Citizen ad	31 50	✓		1138 97
407	✓	Lake Arthur Sun Times	31 50	✓		1107 47
	7/19/04	U.S. Postmaster	7 40	✓		1100 07
		Deposit from Interest Line Debit		✓	4000	1140 07
408	11/24/04	Insp. Daily News ad	45 60	✓		1094 47
409	✓	Lake Arthur Sun Times ad	31 50	✓		1062 97
410	✓	W. Utah Citizen ad	31 50	✓		1031 47
411	✓	U.S. Postmaster stamps	7 40	✓		1024 07
	11/30	Deposit Bonnie Myers (Project Round)		✓	6000	1084 07
	12/18	Deposit Deanne (Round) / Martin New Co		✓	4000	1124 07
	12/11/04	Deposit T. Duocut / Bunde Allen		✓	4000	1164 07
	11/03	Lake Arthur Sun Times	31 50			1132 57
412	4/6/05	U.S. Postmaster	7 40			1125 17
413	✓	Jennings Daily News ad	91 50			1033 67
414	✓	W. Utah Citizen ad	31 50			1002 17
415	✓	Lake Arthur Sun Times	31 50			970 67
	5/13	Deposit H. Johnson			4000	1010 67
	7/11/05	Deposit S. V. Blam			3000	1040 67
416	7/14/05	Insp. Daily News ad	45 60			995 07
	7/27	Deposit J. Cunningham			3000	1025 07
	4/14	Deposit J. Cunningham			6000	1085 07
		Donline Archer				1085 07
417	✓	Jennings Daily News	45 60			1039 47
	2/22/06	Deposit Sally Stalson			3000	1069 47

REMEMBER TO RECORD AUTOMATIC PAYMENTS / DEPOSITS ON DATE AUTHORIZED